



Crow Wing Soil and Water Conservation District
322 Laurel St. Suite 22 ▪ Brainerd, MN 56401

March 18, 2020 Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD)

Land Services Building, Brainerd, MN 56401

Conference Call held at SWCD office. The SWCD followed the [Minnesota Statutes, section 13D.021](#) regarding public during COVID-19 Outbreak:

According to Section 13D.021, subdivision 1 permits public bodies to hold meetings via telephone or other electronic means if the conditions of this section are met.

Section 13D.021 requires a public body to make a determination that an in-person meeting is "not practical or prudent because of a health pandemic or an emergency declared under chapter 12." At this time, the governor has declared an emergency under Ch. 12.

SWCD Board followed the following requirements for holding a meeting via telephone or other electronic means include:

1. All participating members can hear one another;
2. Members of the public at the physical meeting location can hear all discussion "unless attendance at the regular meeting location is not feasible due to the health pandemic";
3. At least one member of the public body is present at the meeting location, "unless unfeasible due to the health pandemic"; and
4. All votes are taken by roll call.

To the extent practical, public bodies should allow the public to monitor the meeting remotely, pursuant to subdivision 3 of this section.

1. Meeting called to Order by Board Chair Diane Jacobson at 9:06 a.m.

Members Present: JoAnn Weaver-Secretary (Phone)

Leonard Koering-Treasurer present at the SWCD Office

Diane Jacobson-Board Chair (Phone)

Jim Chamberlin-Reporter (Phone)

Others present: Melissa Barrick-District Manager present at the SWCD Office

Clayton Lenk-District Tech/Forester (Phone)

Adam Maleski- Conservation Specialist present at the SWCD Office

Chris Pence-BWSR (Phone)

Candi Fuller- NRCS (Phone)

2. Pledge of Allegiance/Moment of Silence

3. Agenda Approval

There was a motion by JoAnn Weaver seconded by Jim Chamberlin to approve the agenda as presented and have Leonard Koering to sign as needed.

Affirmative: LK, JW, DJ, JC

Opposed: None

Motion Carried.

4. Secretary's Report 2-19-2020

There was a motion by JoAnn Weaver seconded by Leonard Koering to approve the secretary's report as presented and have Leonard Koering to sign as needed.

Affirmative: LK, JW, DJ, JC

Opposed: None

Motion Carried.



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Affirmative: LK, JW, DJ, JC Opposed: None Motion Carried.

ii. Pine River Fish Passage Project Pay Application (Decision)

There was a motion by: Leonard Koering Seconded by: JoAnn Weaver to approve the project pay application in the amount of \$360,182.05

Affirmative: LK, JW, DJ, JC Opposed: None Motion Carried.

- c. CWC Vehicle- discussion
- d. Summer Intern- discussion
- e. COVID-19 Policy

There was a motion by: Leonard Koering Seconded by Jim Chamberlin to approve the COVID-19 Policy as presented.

Affirmative: LK, JW, DJ, JC Opposed: None Motion Carried.

8. Reports

- a. Work Reports: Melissa read her report and Clayton’s report and Adam read his report and Sheila’s report.
- b. Area VIII Meeting June 5, 2020/ Resolutions: Discussed potential speakers for Area VIII June Meeting.
- c. Forestry/Tree Sale-MASWCD Forestry Meeting Cancelled this month.
- d. Elected Officials/PRAP- Meeting cancelled.
- e. 1W1P-Pine and Rum River (Inform) Conference call tomorrow.
- f. Region 5: (Inform)- Meeting cancelled.
- g. Mille Lacs Lake Watershed Management Group-. (Inform)
- h. Crow Wing River Basin Forage Council-(Inform)- Next meeting September 15, 2020.
- i. North Central MN TSA 8: (Inform)-Board met adopted TSA8/SWCD expectations.

9. District Bills

There was a motion by Joann Weaver Seconded by Jim Chamberlin to pay the monthly bills.

Affirmative: LK, JW, DJ, JC Opposed: None Motion Carried.

10. Calendar

Date	Meeting	Location
03.31.2020	Turf Workshop	Online Capability
04.15.2020	Regular Board Meeting	Crow Wing SWCD

11. Adjournment: 10:29 a.m.

Leonard Koering
JoAnn Weaver, Secretary