



**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD),  
Land Services Building, Brainerd, MN 56401, for June 21, 2017.**

I. Meeting called to Order by Board Chair Diane Jacobson at 9:00 a.m.

Members Present: Diane Jacobson-Board Chair  
Leonard Koering-Treasurer  
JoAnn Weaver-Reporter  
Robert Albrecht-Vice Chair  
Roger Waytashek-Secretary

Others present: Melissa Barrick-District Manager  
Tasha Lauer-District Coordinator  
Sheila Carleton-Conservation Outreach  
Jessica Weis-District Conservationist  
Maggie Leach-BWSR

III. Consent Agenda

a. Secretary's Report 05-17-2017

**There was a motion by Robert Albrecht seconded by Leonard Koering, to approve the May 17, 2017 Regular Meeting Minutes.**

**Affirmative: DJ, BA, LK, JW, RW                      Opposed: None                      Motion Carried.**

b. Treasurer's Report

**There was a motion by Robert Albrecht seconded by JoAnn Weaver to approve May Treasurer's Report as presented.**

**Affirmative: DJ, BA, LK, JW, RW                      Opposed: None                      Motion Carried.**

c. Approval of Agenda.

**There was a motion by Leonard Koering seconded by Robert Albrecht, to approve the June 21, 2017 Agenda with the following additions:**

**Old Business a. Grants Update iv. Pine River Dam Fish Passage Project**

**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**

d. Work Reports: SWCD staff, WCA and NRCS.

VI. Old Business:

a. Grants Updates:

i. Big Trout Authorization for Staff Bid Award:

**There was a motion by Roger Waytashek Seconded by Leonard Koering, to authorize staff and engineer to award bid on behalf of the SWCD Board for the Big Trout Hwy 66 stormwater project.**

**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**

ii. Crosby Stormwater Project for Staff Bid Award: Allow Board to authorize this at the July Board Meeting.

iii. Groundwater Level Monitoring Agreement 2018

**There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve and sign the MN DNR Groundwater Level Monitoring Agreement 2018.**

**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**

iv. Pine River Dam Fish Passage Project

**There was a motion by Robert Albrecht Seconded by JoAnn Weaver, to authorize staff to approve Phase 1 Pine River Dam Fish Passage Project financial payments to contractors.**

**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**



- b. Cost Share:
  - i. WAPOA Tullibee Closeout-not ready at this time.
  - ii. Jack Pine Closeout-not ready at this time.
  - c. Lake Friendly Award Ceremony: Melissa, JoAnn, and Diane provided an update.
  - d. Area VIII Meeting: Bob, Leonard provided an update.

**VI. New Business:**

- a. Buffer Law Water Plan Summary (Decision)  
**There was a motion by Robert Albrecht Seconded by Leonard Koering, to adopt Local Water Resources Riparian Protection Other Watercourse Resolution No. 2017-04. See Below:**  
**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**
- b. 2017 Fall County Tour (Decision)  
**There was a motion by Robert Albrecht Seconded by JoAnn Weaver, to approve per diems for board member to attend meeting to help with planning the 2017 Fall County Tour.**  
**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**
- c. Forage Council Summer Tour (Decision)  
**There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve per diems and funding and for Board and staff time to attend 2017 Forage Council Summer Tour, and other Forage events this summer.**  
**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**
- d. MASWCD Leadership Institute (Decision)  
**There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve Darren Mayers to attend the 2017-2108 MASWCD Leadership pay registration cost, meals, and travel to attend program.**  
**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**
- e. Summer Vacations for Staff (Decision)
  - i. Melissa Barrick July 10-14, 2017
  - ii. Darren Mayers August 7-11, 2017
  - iii. Sheila Boldt August 7-9, 2017
  - iv. Beth Hippert July 21-August 4, 2017**There was a motion by Leonard Koering Seconded by Roger Waytashek, to approve vacations for staff as noted above.**  
**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**

**VI. Reports**

- a. Forestry and Tree Sale: Melissa provided an update.
- b. Region 5: Diane provided an update.
- c. Elected Officials: Diane provided an update.
- d. Mille Lacs Lake Watershed Management Group. No updates.
- e. Crow Wing Basin Forage Council: Leonard and Diane provided an update.
- f. North Central MN TSA/JPB: Bob and Melissa provided an update.

**VII. District Bills**

**There was a motion by Robert Albrecht Seconded by Roger Waytashek to pay the monthly district bills.**  
**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**



**Crow Wing Soil and Water Conservation District**

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VIII. Calendar

June 14, 2017	JPB Board Meeting	Bemidji
June 22, 2017	Deerwood Summer Place Celebration	Deerwood Serpent Lake Park
June 27, 2017	Crow Wing River Basin Forage Council Summer Tour	
July 19, 2017	SWCD Board Meeting	CWC Land Services

IX. Adjournment:

**Meeting adjourned at 10:31 a.m.**

  
Roger Waytashek, Secretary