



**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD),
Land Services Building, Brainerd, MN 56401, for November 15, 2017.**

I. Meeting called to Order by Board Chair Diane Jacobson at 9:00 a.m.

Members Present: Diane Jacobson-Board Chair

Leonard Koering-Treasurer

JoAnn Weaver-Reporter

Robert Albrecht-Vice Chair

Roger Waytashek-Secretary

Others present: Melissa Barrick-District Manager

Tasha Lauer-District Coordinator

Beth Hippert-District Technician

Sheila Boldt-District Outreach

Candi Fuller-NRCS

III. Consent Agenda

a. Secretary's Report 09-20-2017

There was a motion by Robert Albrecht seconded by Leonard Koering, to approve the October 18, 2017 Regular Meeting Minutes.

Affirmative: DJ, BA, LK, JW

Opposed: None

Motion Carried.

b. Treasurer's Report

There was a motion by Roger Waytashek seconded by Leonard Koering to approve October 2017 Treasurer's Report as presented.

Affirmative: DJ, BA, LK, JW

Opposed: None

Motion Carried.

c. Approval of Agenda.

There was a motion by Robert Albrecht seconded by Leonard Koering, to approve the November 15, 2017 Agenda.

Affirmative: DJ, BA, RW, LK, JW

Opposed: None

Motion Carried.

d. Work Reports: SWCD staff, WCA and NRCS.

VI. Old Business:

a. MASWCD annual Convention-Jim Brandt

There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve payment for attendance at MASWCD convention for Jim Brandt and spouse.

Affirmative: DJ, BA, RW, LK, JW

Opposed: None

Motion Carried

b. Grants Updates: Big Trout Stormwater Runoff Project:

i. Partial Payment Crosby

There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve partial payment to Pratt's Affordable Excavating in the amount of \$97,881.18.

Affirmative: DJ, BA, RW, LK, JW

Opposed: None

Motion Carried.

ii. Extension for Big Trout Project

There was a motion by Robert Albrecht Seconded by JoAnn Weaver, to approve extension for Big Trout Project to DeChantel Excavating.

Affirmative: DJ, BA, RW, LK, JW

Opposed: None

Motion Carried.

c. Cost Share: Discussion

d. MOU CWC and 2018 BWSR Matching Grant: Discussion

e. Annual Plan

There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve 2018 Crow Wing SWCD Annual Plan.



Crow Wing Soil and Water Conservation District

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Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.
f. Staff Retreat: Discussion

VI. New Business:

- a. Audit Report
- b. Draft Budget for 2018
- c. Personnel Committee Meeting

There was a motion by JoAnn Weaver Seconded by Roger Waytashek, to approve Personnel Committee Meeting for Tuesday, December 19, 2017 at 9:00am

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried

VI. Reports

- a. Forestry and Conservation Club: Bob provided an update.
- b. Region 5: Diane provided an update.
- c. Elected Officials: Diane and Melissa provided an update.
- d. Mille Lacs Lake Watershed Management Group. Diane provided an update.
- e. Crow Wing Basin Forage Council: Leonard provided an update.

There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve \$200 donation for the Crow Wing Basin Forage Council.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried

- f. North Central MN TSA/JPB: Bob and Melissa provided an update.

VII. District Bills

There was a motion by Robert Albrecht Seconded by Leonard Koering to pay the monthly bills in the amount of \$125,032.18.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

VIII. Calendar

Date	Meeting	Place
11/21/2017	CWC Committee of the Whole 1W1P	Crow Wing County Court House
12/3-12/05/2017	MASWCD Annual Convention	Bloomington, MN
12/20/2017	SWCD Board Meeting	CWC Land Services Bldg

IX. Adjournment:

Meeting adjourned at 10:47 a.m.

Robert F. Albrecht Vice Chair

Roger Waytashek, Secretary