



**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD),
Land Services Building, Brainerd, MN 56401, for December 21, 2016.**

I. Meeting called to Order by Board Chair Diane Jacobson at 9:00 a.m.

Members Present: Diane Jacobson-Board Chair
Robert Albrecht-Vice Chair
Roger Waytashek-Secretary
Leonard Koering-Treasurer
JoAnn Weaver-Reporter

Others present: Melissa Barrick-District Manager
Tasha Lauer-District Coordinator
Darren Mayers-District Technician
Jessica Weis-District Conservationist
Beth Hippert-District Technician
Sheila Boldt-District Outreach
Josh Heintzman-MN Rep
Maggie Leach-BWSR
Mitch Brinks-GIS specialist
Dan Steward-BWSR
Bob Perkins-Crosslake

III. Consent Agenda

a. Secretary's Report 11-16-2016

There was a motion by Robert Albrecht seconded by Roger Waytashek, to approve the November 16, 2016 Regular Meeting Minutes.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

b. Treasurer's Report

There was a motion by Roger Waytashek seconded by JoAnn Weaver to approve November 2016 Treasurer's Report.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

c. Approval of Agenda.

There was a motion by Robert Albrecht seconded by Leonard Koering, to approve the December 21, 2016 Agenda, with cost share added to the agenda.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

IV. Reports

- a. Work Reports: SWCD Staff, NRCS staff provided work reports.
- b. WCA: Beth provided a report.
- c. Easement Programs: Melissa and Sheila provided an update.
- d. Forestry: Bob A. provided an update.
- e. Region 5: Diane provided an update.
- f. Elected Officials: Diane provided an update.
- g. Thirty Lakes Watershed District: Diane provided an update.
- h. Crow Wing Basin Forage Council: Leonard provided an update.

There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve \$150 and for costs for LK, DJ, DM to attend the January 2017 Crow Wing Basin Forage Council Meeting.

- i. North Central MN TSA/JPB: Bob A. , Jan 4th meeting
- j. Minor Watershed GIS: Mitch Brinks and Dan Steward, 9:30am-9:50am



V. Old Business:

a. Enbridge Line 3 Pipeline Presentation -10:35 a.m.-11:15am- Jennifer Maleitzke

b. Grants:

i. DNR CPL Pine River Fish Passage/Rock Dam & Ownership

There was a motion by Leonard Koering Seconded by JoAnn Weaver, to approve DNR CPL Pine River Fish Passage/Rock Grant Agreement and deny ownership of the Pine River dam.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

ii. Community Partners FY15: Northland Arboretum

There was a motion by Leonard Koering Seconded by JoAnn Weaver, to approve the final 10% payment to Community Partners FY15: Northland Arboretum.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

iii. LCCMR Request for Proposal for GIS and Contract

There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve the LCCMR Request for Proposal for GIS and Contract with Camp Ripley with Melissa to sign the contract.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

iv. Buffer Law Grant FY17

There was a motion by Roger Waytashek Seconded by JoAnn Weaver, to approve the Buffer Law Grant FY17.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

v. Clean Water Assistance Grant Close-Out

There was a motion by Leonard Koering Seconded by Robert Albrecht, to approve close out of Clean Water Assistance Grant, and verify that all funds were appropriately spent, and financial report signed.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

Letter sent to City of Brainerd.

vi. Cost Share: LCCMR Rotary Park

There was a motion by Roger Waytashek Seconded by JoAnn Weaver, to approve Cost Share Grant for LCCMR/Rotary Park.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

c. Staff Retreat: Discussion

d. Local Capacity with County match: Discussion.

e. Personnel Committee Meeting

There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve minutes of Personnel Committee Meeting.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

f. 2017 Budget

There was a motion by Roger Waytashek Seconded by JoAnn Weaver, to approve 2017 budget

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

g. 2017 Annual and 2016 Report

There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve 2017 Annual Plan.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

h. 2016 Audit: Discussion

i. MASWCD Convention: Discussion

VI. New Business:

a. 2017 Board Meeting Schedule

There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve Area VIII

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

b. Area VIII Managers Meeting-Bemidji, Jan 4, 2017



Crow Wing Soil and Water Conservation District

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- c. Board Survey: discussion
- d. Envirothon \$250

There was a motion by Roger Waytashek Seconded by Leonard Koering, to approve \$250 for envirothon, up to \$1000 for cost of transportation.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

- e. Beth's Vacation request: January 31-February 8, 2017
- f. Darren's Vacation request: March 13-17, 2017

There was a motion by Leonard Koering Seconded by Robert Albrecht, to approve vacations for Beth; January 31-February 8, 2017, and Darren; March 13-17, 2017.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

VI. District Bills

There was a motion by Robert Albrecht Seconded by Leonard Koering to pay the monthly district bills.

Affirmative: DJ, BA, RW, LK, JW Opposed: None Motion Carried.

VII. Calendar

January 4, 2017	Area VIII Managers Meeting	Bemidji, MN
January 18, 2017	SWCD Board Meeting	Crow wing Land Services.
December 19, 2016	JPB Board Meeting 10:30am	Bemidji
December 21, 2016	SWCD Board Meeting	CWC Land Services, Brainerd

VIII. Adjournment:

Meeting adjourned at 11:25 a.m.


 Roger Waytashek, Secretary