



Crow Wing Soil and Water Conservation District

322 Laurel St. Suite 22 • Brainerd, MN 56401

**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD),
Land Services Building, Brainerd, MN 56401, for January 18, 2017.**

I. Meeting called to Order by Board Chair Diane Jacobson at 9:00 a.m.

Members Present: Diane Jacobson-Board Chair
Roger Waytashek-Secretary
Leonard Koering-Treasurer
JoAnn Weaver-Reporter

Members Absent: Bob Albrecht-Vice Chair

Others present: Melissa Barrick-District Manager
Tasha Lauer-District Coordinator
Darren Mayers-District Technician
Jessica Weis-District Conservationist
Sheila Boldt-District Outreach

II. Reorganization of the Board:

There was a motion by JoAnn Weaver seconded by Roger Waytashek, to approve board nominations as the following: Diane Jacobson-Chair, Robert Albrecht-Vice Chair, Leonard Koering-Treasurer, Roger Waytashek-Secretary, and JoAnn Weaver-Reporter.

Affirmative: DJ, RW, LK, JW Opposed: None Motion Carried.

III. Consent Agenda

a. Secretary's Report 12-21-2016

There was a motion by JoAnn Weaver seconded by Roger Waytashek, to approve the December 21, 2016 Regular Meeting Minutes.

Affirmative: DJ, RW, LK, JW Opposed: None Motion Carried.

b. Treasurer's Report

There was a motion by JoAnn Weaver seconded by Roger Waytashek to approve December 2016 Treasurer's Report as presented.

Affirmative: DJ, RW, LK, JW Opposed: None Motion Carried.

c. Approval of Agenda.

There was a motion by Leonard Koering seconded by Roger Waytashek, to approve the January 18, 2017 Agenda with the following additions:

New business:

f. 2017 Fee Schedule

g. Darren's Vacation January 23-27,2017

There was a motion by JoAnn Weaver seconded by Roger Waytashek to approve Darren's Vacation January 23-27, 2017.

Affirmative: DJ, RW, LK, JW Opposed: None Motion Carried.

IV. Reports

- a. Work Reports: SWCD Staff, NRCS staff provided work reports.
- b. WCA: no report
- c. Easement Programs: Melissa provided an update.
- d. Forestry: Darren provided an update.
- e. Region 5: Diane provided an update.
- f. Elected Officials: No update.
- g. Thirty Lakes Watershed District: Done.
- h. Crow Wing Basin Forage Council: Leonard provided an update.
- i. North Central MN TSA/JPB: Melissa provided an update.



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V. Old Business:

- a. Review Bylaws and Mission Statement (Discuss)
- b. Grants:
 - i. BWSR Clean Water Fund Community Partnership \$150,000

There was a motion by Leonard Koering Seconded by JoAnn Weaver, to approve Community Partner FY17 \$ 150,000 Grant Agreement, and for Board Chair to sign.

Affirmative: DJ, RW, LK, JW Opposed: None Motion Carried.

- ii. BWSR 2017 CWF SWCD Local Capacity Services Grant \$128,195

There was a motion by JoAnn Weaver Seconded by Roger Waytashek, to approve the BWSR 2017 CWF SWCD Local Capacity Services Grant \$128,195 and Board Chair to sign the grant agreement.

Affirmative: DJ, RW, LK, JW Opposed: None Motion Carried.

- iii. MOU for Pine Lake Dam Project.

There was a motion by Leonard Koering Seconded by JoAnn Weaver, to approve the Pine Lake Dam MOU to be reviewed by an outside Attorney and pay for associated cost.

Affirmative: DJ, RW, LK, JW Opposed: None Motion Carried.

- iv. One Watershed One Plan. **Discussion.**

- c. Cost Share Tullibee

Funding	Contract #	Name/Organization	Practice	% of Cost Share	Encumbered Funds
BWSR 2016 Tullibee Lakes HFHW	T8-2016	Pelican Lake Association	612 Tree Planting	50%	\$1,000
BWSR 2016 Tullibee Lakes HFHW	T7-2016	Whitefish Area Property Owner Association	612 Tree Planting	50%	\$1,300

- i. Pelican Lake Assn: \$1000

There was a motion by Roger Waytashek Seconded by Leonard Koering, to approve the below-listed request for cost-share assistance.

Pelican Lake Assn Cost Share funding of \$1000.

Affirmative: DJ, RW, LK, JW Opposed: None Motion Carried.

- d. VIII Board Chair and Managers Meeting: Melissa and Bob A. attended meeting. Area VIII Meetings are Scheduled for: March 10, 2017, June 2, 2017, and September 2017
- e. 2016 Annual Report; table to February Board meeting

VI. New Business:

- a. 2017 Committee Appointments: Forestry, JPB, Elected Officials, Personnel, Education, and Planning, Crow Wing River Basin.

There was a motion by JoAnn Weaver Seconded by Leonard Koering, to approve Forestry, JPB, Elected Officials, Personnel, Education, Crow Wing River Basin and Planning to keep committees as are.

Affirmative: DJ, RW, LK, JW Opposed: None Motion Carried.

- b. Todd SWCD Feedlot Meeting; Staples, CLC

There was a motion by JoAnn Weaver Seconded by Leonard Koering, to approve Todd SWCD Feedlot Meeting for March 16, 2017 at Staples Ag Center, and to pay \$10.95 for each Crow Wing County members registration and lunch, up to \$100.

Affirmative: DJ, RW, LK, JW Opposed: None Motion Carried.

- c. Easement Agreement between Cass and Crow Wing

There was a motion by Leonard Koering Seconded by JoAnn Weaver, to approve Sheila to do easement within Cass County/SWCD and to have board chair sign agreement.

Affirmative: DJ, RW, LK, JW Opposed: None Motion Carried.

- d. BWSR Professional and Technical Services Master Joint Powers Agreement



There was a motion by Leonard Koering Seconded by Roger Waytashek, to approve BWSR Technical Services Master Joint Power Agreement process agreement with Chair signing and to delegate Melissa Barrick to sign work order contact.

Affirmative: DJ, RW, LK, JW Opposed: None Motion Carried.

e. Personnel Policy Committee Meeting

f. 2017 Fee Schedule: wetland violation inspection added with fee of \$100 per visit.

There was a motion by Leonard Koering Seconded by Roger Waytashek, to approve 2017 Fee Schedule as presented.

Affirmative: DJ, RW, LK, JW Opposed: None Motion Carried.

g. Darren’s Vacation for next week.

There was a motion by Leonard Koering Seconded by JoAnn Weaver, to approve Darren’s vacation time for January 23-27, 2017.

Affirmative: DJ, RW, LK, JW Opposed: None Motion Carried.

h. Enbridge Grant

There was a motion by Roger Waytashek Seconded by Leonard Koering, to approve staff applying for Eco Footprint grant.

Affirmative: DJ, RW, LK, JW Opposed: None Motion Carried.

i. Funds for Area 1 & 3 for Mitch Lundeen program

There was a motion by JoAnn Weaver Seconded by Roger Waytashek, to deny funding \$2400 for North Region Forester grant match, but to work with Mitch Lundeen on US FS grant #7/DNR, to contract funds for work on the grant.

Affirmative: DJ, RW, LK, JW Opposed: None Motion Carried.

VI. District Bills

There was a motion by Roger Waytashek Seconded by Leonard Koering to pay the monthly district bills.

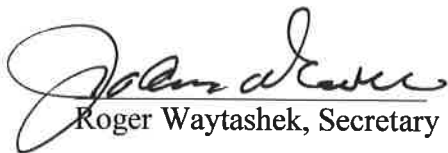
Affirmative: DJ, RW, LK, JW Opposed: None Motion Carried.

VII. Calendar

January 24, 2017	Crow Wing River Basin Forage Council Winter Meeting 8:30-3:30pm	Staples, MN
February 3, 2017	Tree Sale Open House 9-3pm	CWC Land Services
February 15, 2017	Regular SWCD Board Meeting	CWC Land Services

VIII. Adjournment:

Meeting adjourned at 11:08 a.m.


Roger Waytashek, Secretary