

**February 19, 2020 Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD)  
Land Services Building, Brainerd, MN 56401**

1. Meeting called to Order by Board Chair Diane Jacobson at 9:00 a.m.

Members Present: JoAnn Weaver-Secretary  
Leonard Koering-Treasurer  
Roger Waytashek-Vice Chair  
Diane Jacobson-Board Chair  
Jim Chamberlin-Reporter

Others present: Melissa Barrick-District Manager  
Tasha Lauer-District Coordinator  
Candi Fuller-NRCS

2. Pledge of Allegiance/Moment of Silence

3. Agenda Approval JW/LK

4. Secretary's Report 1-19-2020 JW/RW

5. Treasurer's Report JC/JW

6. Consent Agenda (Decision)

1. Cooperative Weed Management BWSR Grant Agreement sign and authorize grant
2. BWSR Clean Water Fund Grant Agreement City of Crosslake Stormwater \$315,000 sign and authorize grant
3. Community Partners FY17 Financial Report
4. Buffer Cost Share FY18 Financial Report
5. Area VIII Meeting on March 6, 2020 pay expense and attend the meeting
6. MASWCD Legislative Day at the Capitol pay expenses and attend the meeting

**There was a motion by JoAnn Weaver seconded by Jim Chamberlin to approve all items on consent agenda and have board chair to sign as needed.**

**Affirmative: LK, JW, RW, DJ, JC      Opposed: None      Motion Carried.**

7. Old Business:

- a. NRCS Work Report-Candi Fuller

- b. County Commissioner Report-Bill Brekken

- c. Grants:

- i. LCCMR Grant-Tim Klemmetson

**There was a motion by Jim Chamberlin Seconded by Leonard Koering to approve Tim Klemmetson LCCMR grant cost share BMP project.**

**Affirmative: LK, JW, RW, DJ, JC      Opposed: None      Motion Carried**

- ii. 1W1P Pine River

1. MOA

**There was a motion by Jim Chamberlin Seconded by Roger Waytashek to approve the 1W1P Pine River Memorandum of Agreement as presented.**

**Affirmative: LK, JW, RW, DJ, JC      Opposed: None      Motion Carried**

2. GIS Intern

- iii. USFS grant

**There was a motion by Jim Chamberlin Seconded by Roger Waytashek to authorize Melissa Barrick to sign USFS (FFY 15-068a \$25,700) grant amendment on behalf of the SWCD Board.**

ii. **Affirmative: LK, JW, RW, DJ, JC**                      **Opposed: None**                      **Motion Carried**

- i. Pine River Fish Passage Project
  - 1. Change Order 1
  - 2. Change Order 2

**There was a motion by Jim Chamberlin Seconded by Leonard Koering to approve Change order 1 and 2 for the Pine River Fish Passage Project.**

**Affirmative: LK, JW, RW, DJ, JC**                      **Opposed: None**                      **Motion Carried.**

- 3. Pay Application

**There was a motion by Jim Chamberlin Seconded by Roger Waytashek to approve pay application in the amount of \$152,493.05.**

**Affirmative: LK, JW, RW, DJ, JC**                      **Opposed: None**                      **Motion Carried.**

- f. CWC Vehicle-discussion

8. New Business:

- 1. SWCD Bylaws-Reviewed the SWCD Bylaws.
- 2. Summer Intern

**There was a motion by JoAnn Weaver Seconded by Jim Chamberlin to approve and SWCD Summer Intern through Sourcewell, posted March 2-13, 2020 at \$12-14/hour and authorize staff conduct interviews and offer job most qualified applicant.**

**Affirmative: LK, JW, RW, DJ, JC**                      **Opposed: None**                      **Motion Carried.**

- 3. 2019 Survey Summaries-Reviewed surveys results.

7. Reports

- a. SWCD Staff Reports
- b. Landowner Event/Annual Report
- c. Forestry/Tree Sale
- d. Elected Officials/PRAP
- e. 1W1P-Pine River and Rum
- f. Region Five
- g. Mille Lacs Lake Watershed Management Group
- h. Crow Wing Basin Forage Council: Feb 20, 2020 meeting
- i. North Central MN SWCD's JPB / TSA 8

8. District Bills

**There was a motion by Leonard Koering Seconded by JoAnn Weaver to pay the monthly bills.**

**Affirmative: LK, JW, RW, DJ, JC**                      **Opposed: None**                      **Motion Carried.**

9. Calendar

Date	Meeting	Location
2-20-2020	Forage Council Winter Meeting	CLC-Staples

3-6-2020	Area VIII Meeting	Bemidji
3-18-2020	Regular SWCD Board Meeting	CWC Land Services Building
3-24 and 25-2020	MASWCD Legislative Day	St. Paul Capitol

9. Adjournment: 11:15 a.m.



JoAnn Weaver, Secretary

