



Crow Wing Soil and Water Conservation District

322 Laurel St. Suite 22 • Brainerd, MN 56401

218-828-6197

**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD),
Land Services Building, Brainerd, MN 56401, for January 16, 2019.**

1. Meeting called to Order by Board Chair Diane Jacobson at 9:00 a.m.

Members Present: Diane Jacobson-Board Chair
Roger Waytashek-Vice Chair
JoAnn Weaver-Secretary
Leonard Koering-Treasurer
Jim Chamberlin-Reporter

Others present: Melissa Barrick-District Manager
Beth Hippert-District Technician
Clayton Lenk-District Tech/Forester
Sheila Boldt-Conservation Outreach
Tasha Lauer-District Coordinator
Thomas Gervais- NRCS
Trevor Walter City of Baxter
Todd Hubner-WSB
Brad-WSB
Chris Pence-BWSR

2. Reorganization of the Board

- a. **There was a motion by Roger Waytashek to leave board the same for the board members appointments, seconded by JoAnn Weaver.**

Affirmative: DJ, LK, JW, JC, RW

Opposed: None

Motion Carried.

3. Approval

- a. Agenda Approval (**Decision**)

There was a motion by JoAnn Weaver seconded by Leonard Koering, to approve the January 16th, 2019 Agenda.

Affirmative: DJ, LK, JW, JC, RW

Opposed: None

Motion Carried.

- b. Secretary's Report 12.19.18 (**Decision**)

There was a motion by JoAnn Weaver seconded by Jim Chamberlin, to approve December 19, 2018 Secretary's Report as presented.

Affirmative: DJ, LK, JW, JC, RW

Opposed: None

Motion Carried.

- c. Treasurer's Report (**Decision**)

There was a motion by JoAnn Weaver seconded by Roger Waytashek, to approve the December 2018 Treasurer's report.

Affirmative: DJ, LK, JW, JC, RW

Opposed: None

Motion Carried.

3. Old Business:

- a. NRCS Work Report:
- b. County Commissioner Report:
- c. Grants:

January 16, 2019



i.

GRANTEE	GRANT #	Practice	GRANT AMOUNT	APPROVED / DENIED
Stan Dobosenski	LCCMR Forest	Forest/BMP Plan Contract	Contract	Approved
Stan Kalinoski	LCCMR Forest	Forest/BMP Plan Contract	Contract	Approved
Stan Musielewicz	LCCMR Forest	Forest/BMP Plan Contract	Contract	Approved
Mike Vinje	LCCMR Forest	Forest/BMP Plan Contract	Contract	Approved
Brainerd Rotary	LCCMR Forest	Forest/BMP Plan payment	\$500	Approved
Fred Williams Holding	LCCMR Forest	Forest/BMP Contract	Contract	Approved

There was a motion by Leonard Koering seconded by Roger Waytashek, to approve Grant Contracts and payments as listed above.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

d. Wetland Conservation Act: Discussion

e. Plat Books: Discussion

4. New Business:

a. Whiskey Creek Resolution of Support

There was a motion by Jim Chamberlin seconded by Leonard Koering, to approve a letter of support from Crow Wing SWCD.

Affirmative: LK, JW, RW, DJ, JC Opposed: None Motion Carried

b. Board Committee Appointments

There was a motion by Diane Jacobson seconded by Leonard Koering, to approve the board appointments as is, with Jim Chamberlin on the Personnel committee.

Affirmative: LK, JW, RW, JC, DJ Opposed: None Motion Carried

c. 1W1P Rum River Policy Committee Member

There was a motion by Leonard Koering seconded by Roger Waytashek, to approve Diane Jacobson to be on the Rum River 1W1P committee, with Jim Chamberlin as an alternate.

Affirmative: LK, JW, RW, JC, DJ Opposed: None Motion Carried

d. Bylaws (Discuss)

e. 2019 Fee Schedule

There was a motion by JoAnn Weaver seconded by Jim Chamberlin, to approve the 2019 Fee Schedule for Crow Wing SWCD, with WCA MN Statute added.

Affirmative: LK, JW, RW, JC, DJ Opposed: None Motion Carried

f. Supervisor Per Diems

There was a motion by Jim Chamberlin seconded by Diane Jacobson, to approve a \$25 per diem and mileage for a Treasurer financial meeting separate from monthly board meeting.

Affirmative: LK, JW, RW, JC, DJ Opposed: None Motion Carried

There was a motion by JoAnn Weaver seconded by Roger Waytashek, to approve to keep the per diem and mileage the same as last year, \$50 for local meetings, \$75 for other meetings..

Affirmative: LK, JW, RW, JC, DJ Opposed: None Motion Carried



- g. Personnel Policy
- h. 2019 Tree Sale Open House: February 8, 2019
- i. StrengthsFinder Reports from the board
- j. Legislative Days

There was a motion by JoAnn Weaver seconded by Jim Chamberlin, to approve board and staff to attend the Legislative days with hotel, per diem and mileage on March 5-6th, 2019. JW,LK, MB and JC?

Affirmative: LK, JW, RW, JC, DJ Opposed: None Motion Carried

- k. TSA 8 Contracts
 - 1. Host District

There was a motion by JoAnn Weaver seconded by Roger Waytashek, to approve Crow Wing SWCD to be the Host District at \$30,000/year for TSA 8.

Affirmative: LK, JW, RW, JC, DJ Opposed: None Motion Carried

- 2. Project Facilitator

There was a motion by Leonard Koering seconded by Roger Waytashek, to approve Beth Hippert to be the TSA 8 Project Facilitator, through Crow Wing SWCD at \$45,000, through June 30, 2020.

Affirmative: LK, JW, RW, JC, DJ Opposed: None Motion Carried

5. Reports

- a. Work Reports: SWCD Staff, WCA
- b. Area VIII Managers Meeting
- c. Forestry: Woodland Master Series
- d. Elected Officials
- e. 1W1P-Pine River
- f. Region Five
- g. Mille Lacs Lake Watershed Management Group
- h. Crow Wing Basin Forage Council
- i. North Central MN TSA 8

7. District Bills

There was a motion by Leonard Koering Seconded by Roger Waytashek to pay the monthly bills in the amount of \$141,827.83.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

8. Calendar


Date	Meeting	Place
January 9, 2019	1W1P Policy Committee	Backus, MN
January 10, 2019	TSA 8 Board Meeting	Bemidji, MN
January 11, 2019	Area VIII Board/Manager Planning Meeting	Bemidji, MN
January 16, 2019	SWCD Board Meeting	Land Services Bldg, Brainerd, MN

9. Adjournment: **10:55 a.m.**



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Ann Weaver, Secretary

January 16, 2019