



**Crow Wing Soil and Water Conservation District**

322 Laurel St. Suite 22 • Brainerd, MN 56401

**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD),  
Land Services Building, Brainerd, MN 56401, for August 17, 2016.**

I. Meeting called to Order by Board Chair Diane Jacobson at 9:00 a.m.

Members Present: Diane Jacobson-Board Chair  
Robert Albrecht-Vice Chair  
Roger Wayteshek-Secretary  
JoAnn Weaver-Reporter  
Leonard Koering-Treasurer

Others present: Melissa Barrick-District Manager  
Darren Mayers-District Technician  
Beth Hippert-District Technician  
Sheila Carleton-Conservation Outreach  
Tasha Lauer-District Coordinator  
Maggie Leach-BWSR  
Jessica Weis-District Conservationist  
Nick Johnson

III. Consent Agenda

a. Secretary's Report 07.20.2016

**There was a motion by Roger Waytashek seconded by Robert Albrecht, to approve the July 20, 2016 Regular Meeting.**

**Affirmative: DJ, BA, RW, LK, JW      Opposed: None      Motion Carried.**

b. Treasurer's Report

**There was a motion by Robert Albrecht seconded by Roger Waytashek to approve July 2016 Treasurer's Report.**

**Affirmative: DJ, BA, RW, LK, JW      Opposed: None      Motion Carried.**

c. Approval of Agenda.

**There was a motion by Robert Albrecht seconded by Leonard Koering, to approve the August 17, 2016 Agenda.**

**Affirmative: DJ, BA, RW, LK, JW      Opposed: None      Motion Carried.**

IV. Reports

- a. Work Reports: SWCD Staff, NRCS staff provided work reports. SC left at 9:20am.
- b. WCA: Beth provided a report.
- c. Easement Programs (4): Melissa provided an update.
- d. Forestry: Darren and Melissa provided an update.
- e. Region 5: Diane provided an update.
- f. Elected Officials: Diane provided an update.
- g. Thirty Lakes Watershed District: Diane provided an update.
- h. Crow Wing Basin Forage Council: Leonard provided an update.
- i. North Central MN TSA/JPB: Melissa provided an update.
- j. Groundwater training in Thief River: Bob provided an update.

V. Old Business:

- a. Recognition:
- b. Grants:

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- i. Summary Financial Report of all grants.
- ii. FY17 State of Minnesota Grants.
- iii. Summer Place Closeout

**There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve Closeout of Targeted Watershed/Deerwood Summer Place Grant and approve payment.**

**Affirmative: DJ, BA, RW, LK, JW      Opposed: None      Motion Carried.**

- iv. LBC Seymour’s Amendment

**There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve Amendment of Little Buffalo Creek Seymour’s Project/Grant, Cost share funds will not exceed 75% of the total cost of \$71,000 or \$53250 and 25% of the project cost, in the amount of \$17,750 will be paid by the landowner, Contract #01-2015.**

**Affirmative: DJ, BA, RW, LK, JW      Opposed: None      Motion Carried.**

- b. WAPOA: no action needed.
- c. Cost Share: Mission Township

**There was a motion by Leonard Koering Seconded by Robert Albrecht, to approve Tullibee Cost Share grant payment of \$2860.00 to Mission Township.**

**Affirmative: DJ, BA, RW, LK, JW      Opposed: None      Motion Carried.**

- d. County Tour
- e. Area VIII Tour and Meeting
- f. DNR Buffer Map Available
- g. Local Capacity Discussion
- h. CWC Fair

**VI. New Business:**

- a. Harvest Dinner

**There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve attendance of Board and staff to the Harvest Dinner on August 27<sup>th</sup>. Leonard, and Darren with spouses. 4 tickets.**

**Affirmative: DJ, BA, RW, JW      Abstained: LK      Opposed: None      Motion Carried.**

- b. US Forest Service Grant

**There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve Melissa Barrick to sign US Forest Service Grant Agreement.**

**Affirmative: DJ, BA, RW, LK, JW      Opposed: None      Motion Carried.**

- c. US Forest Service Subcontract-GIS Mitch Brinks

**There was a motion by Robert Albrecht Seconded by JoAnn Weaver, to approve Melissa to Sign contract and for Crow Wing SWCD to be a fiscal agent for US Forest Service Subcontract with GIS Mitch Brinks in the amount of \$20,000.**

**Affirmative: DJ, BA, RW, LK, JW      Opposed: None      Motion Carried.**

**VI. District Bills**

**There was a motion by Leonard Koering Seconded by Roger Waytashek to pay the monthly district bills.**

**Affirmative: DJ, BA, RW, LK, JW      Opposed: None      Motion Carried.**

**VII. Calendar**

August 22, 2016	LCCMR Grant Meeting	Motley City Hall
August 28, 2016	Harvest Dinner, 5pm	Sun-up Ranch
September 21, 2016	Regular Board Meeting	CWC Land Services
September 21-23, 2016	Fall Area VIII Tour and Meeting	Baudette, MN
September 28, 2016	JPB Meeting	Bemidji, MN



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VIII. Adjournment:

**Meeting adjourned at 11:10 a.m.**

  
Roger Waytashek, Secretary

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