



Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD), Land Services Building, Brainerd, MN 56401, for April 19, 2017.

I. Meeting called to Order by Board Chair Diane Jacobson at 9:00 a.m.

Members Present: Diane Jacobson-Board Chair  
Leonard Koering-Treasurer  
JoAnn Weaver-Reporter  
Bob Albrecht-Vice Chair  
Roger Waytashek-Secretary

Others present: Melissa Barrick-District Manager  
Tasha Lauer-District Coordinator  
Darren Mayers-District Technician  
Jessica Weis-District Conservationist  
Sheila Boldt-District Outreach  
Beth Hippert-District Technician  
Maggie Leach-BWSR

III. Consent Agenda

a. Secretary’s Report 03-17-2017

**There was a motion by Robert Albrecht seconded by Leonard Koering, to approve the March 15, 2017 Regular Meeting Minutes.**

**Affirmative: DJ, BA, LK, JW, RW                      Opposed: None                      Motion Carried.**

b. Treasurer’s Report

**There was a motion by Diane Jacobson seconded by Roger Waytashek to approve March Treasurer’s Report as presented.**

**Affirmative: DJ, BA, LK, JW, RW                      Opposed: None                      Motion Carried.**

c. Approval of Agenda.

**There was a motion by JoAnn Weaver seconded by Leonard Koering, to approve the April 19, 2017 Agenda with the following additions: Staff Report: Schaefer Wetland and New Business d. Mille Lacs Board Meeting.**

**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**

d. Work Reports: SWCD staff, WCA and NRCS.

**There was a motion by Leonard Koering Seconded by Robert Albrecht, to approve Beth Hippert to award contract to lowest quote and authorize staff to sign contractor agreement for Pine River Fish Passage Project Phase 1 MN DNR Conservation Legacy Partnership Grant Funds.**

**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**

e. Schaefer Wetland Decision:

**There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve Schaefer Replacement Plan Application for purpose of constructing the an access road.**

**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**

IV. Old Business:

a. Grants Updates:

i. One Watershed One Plan (Decision)

**There was a motion by Robert Albrecht Seconded by JoAnn Weaver, to approve One Watershed One Plan Resolution #2017-01(Attached)**

**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**

ii. US Forest Grant # 8-Pine River LSP \$35,000 (Decision)



**Crow Wing Soil and Water Conservation District**

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**There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve US Forest Service # 8 Pine River LSP \$ 35,000 grant agreement.**

**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**

iii. Crosby Stormwater Project (Decision)

**There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve cost share agreement for the Crosby Stormwater Project-up to\$ 300,000 of 2014 Targeted Watershed Funds.**

**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**

iv. Community Partnership Grant Applications & COI Forms (Decision)

**There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve the following 2017 Community Partnership Grantees:**

**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**

v. Ecofoot Print Grant - Willow Creek \$30,000 (Decision)

**There was a motion by JoAnn Weaver Seconded by Robert Albrecht, to approve Ecofoot Print Grant for Willow Creek and for Board Chair to sign agreement.**

**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**

vi. US Forest Service Grant #5 Subcontract to Aitkin SWCD for \$50,000 (Decision)

**There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve USFS Grant #5 Subcontract with Aitkin SWCD and with a maximum of \$15,000 for Mitch Lundeen work over 2-3 years.**

**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**

vii. Buffer Law Update and Financial Report. Darren provided an update, majority of parcels are in compliance.

**There was a motion by Leonard Koering Seconded by JoAnn Weaver, to approve Buffer Law FY16 Financial Report.**

**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**

viii. LCCMR Grant Application update. Melissa and Darren provided an update.

b. Cost Share: Crow Wing Power (Decision)

**There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve 2017 Cost Share funds for Crow Wing Power in amount of \$ 5,000.**

**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**

c. Personnel Policy Committee Meeting

i. Summer Intern (Decision)

**There was a motion by Robert Albrecht Seconded by JoAnn Weaver, to approve hiring Nick Johnson as an summer intern at a rate of \$13/hour.**

**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**

d. Plat Book 2017-\$38 (Decision)

**There was a motion by Robert Albrecht Seconded by Roger Waytashek, to approve 2017 plat book prices at \$38 per plat book, with tax included in this price.**

**Affirmative: DJ, BA, RW, LK, JW                      Opposed: None                      Motion Carried.**

e. Legislative Days MASWCD: Updates provided by Bob Albrecht, Darren Mayers and Melissa Barrick.

V. New Business:

a. Arbor Day at Garfield (Decision)

**There was a motion by Leonard Koering Seconded by Roger Waytashek, to approve staff attendance and pay approximately \$100 for seeds and soil for each class for 2017 Arbor Day at Garfield Elementary School in Brainerd.**



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**Affirmative: DJ, BA, RW, LK, JW**

**Opposed: None**

**Motion Carried.**

b. Envirothon (Decision)

**There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve \$200 for the Area VIII Envirothon.**

**Affirmative: DJ, BA, RW, LK, JW**

**Opposed: None**

**Motion Carried.**

c. Lake & River Friendly Awards \$200

**There was a motion by Robert Albrecht Seconded by Leonard Koering, to approve \$200 for the Lake & River Friendly Awards.**

**Affirmative: DJ, BA, RW, LK, JW**

**Opposed: None**

**Motion Carried.**

d. Mille Lacs Lake Watershed Management Group: Diane passed out brochures and discussion of a resolution.

VI. Reports

- a. Forestry: Darren and Melissa provided an update.
- b. Region 5: No Update.
- c. Elected Officials: No Update.
- d. Crow Wing Basin Forage Council: Leonard provided an update.
- e. North Central MN TSA/JPB: City Of Coleraine sent a letter and is asking for \$10,000 in funding for a stormwater plan for the city.

VII. District Bills

**There was a motion by Robert Albrecht Seconded by Leonard Koering to pay the monthly district bills.**

**Affirmative: DJ, RW, LK, JW**

**Opposed: None**

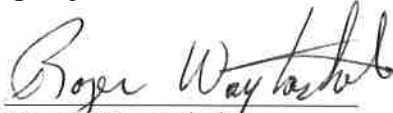
**Motion Carried.**

VIII. Calendar

April 28, 2017	Arbor Day Event	Lum Park, Rice Lake, Brainerd
May 3, 2017	Area VIII Envirothon	Bemidji State Park
May 3-6, 2017	Tree Sale	Northland Arboretum
May 17, 2017	Regular Board Meeting	CWC Land Services

IX. Adjournment:

**Meeting adjourned at 11:43 a.m.**

  
 Roger Waytashek, Secretary

CERTIFIED COPY OF RESOLUTION CROW WING SWCD BOARD

RESOLUTION NO 2017-01

ADOPTED: April 19, 2017

Supervisor Albrecht offered Resolution No. 2017-01 and moved its adoption; Supervisor Weaver  
**Resolution to support a Pine River Watershed One Watershed, One Plan project.**

**WHEREAS**, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

**WHEREAS**, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

**WHEREAS**, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

**WHEREAS**, the counties and soil and water conservation districts within the Pine River Watershed (Major Watershed District Number 11), as delineated in the attached One Watershed, One Plan Suggested Boundary Map, have interest in developing a comprehensive watershed management plan for this area.

**NOW, THEREFORE, BE IT RESOLVED**, that Crow Wing SWCD recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

**BE IT FURTHER RESOLVED** that Crow Wing SWCD welcomes the opportunity to collaborate with the counties and soil and water conservation districts within the Pine River Watershed for watershed-scale planning efforts in the future; and

**BE IT FURTHER RESOLVED** that the Crow Wing SWCD supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the counties and soil and water conservation districts, within the Pine River Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

Resolution No. 2017-01 was adopted by majority vote: Albrecht, Koering, Weaver, Jacobson,  
Wayteshek Nays: None

SIGNATURE:  DATE: 04/19/2017  
Chairman, Crow Wing Soil and Water Conservation District

SIGNATURE:  DATE: 04/19/17  
District Manager, Melissa Barrick

<b>Community Partners FY17</b>	Recommmeded Funding for Projects in 2017		\$60,000.00				
	Recommmeded Funding for Projects in 2018		\$40,000.00				
	Staff Funding		\$50,000.00				
<b>March 2, 2017 to Dec 31, 2019</b>	<b>Total Grant</b>		\$150,000.00				
<b>Organization Name</b>	<b>PRWA-Charley Long Farm</b>	<b>WAPOA</b>	<b>Sibley Lake Association</b>	<b>TOTALS</b>	<b>Committee:</b>		
Mailing Address	PO Box 822	PO Box 342	31378 Lakeside Ave		JoAnn Weaver		
City, State	Crosslake, MN 56442	Crosslake, MN 56442	Pequot Lakes, MN		Candi Fuller	Abstained from PRWA and Sibley Projects	
Site Address	38684 Long Farm Rd, Pine Ri	Various properties- 3 interes	Mayo Creek East of culverts on 13th Ave SW		Jake Frie		
Contact/Subgrantee	Ron Meyer, Chair of PRWA	Brian Olson	Mark Jurchen		Tim Terrill		
Phone	218-543-6246	612-309-1784	218-820-5458		Tasha Lauer		
Email	webinfo@prwa.us	brian@terraincorp.net	lowhat@tds.net				
Date of Application	3/30/2017	3/30/2017	3/30/2017				
Type of Project	Shoreline Restoration	Shoreline Restoration	Shoreline Stabilization				
<b>\$ Request</b>	\$25,000.00	\$25,000.00	\$25,000.00	\$75,000.00			
Match (Min. 25%) \$3:\$1 Match	\$30,000.00	\$28,333.00	\$10,000.00	\$68,333.00			
<b>Committee Ranked: #1=First</b>	1	2	3				
<b>Committee Reasons</b>	great project, recc. full funding	Recc. majority funding, because of great history of projects	Recc. \$20,000, only if they do option 2 or 3 on streambank protection, \$0 for riprap				
<b>Committee Recommended Funding</b>	\$25,000.00	\$20,000.00	\$20,000.00	\$65,000.00			
<b>Board Approved Funding</b>							
SWCD Technician	Darren Mayers	Darren Mayers	Beth Hippert				
Agreement Signed-date							
Site Plan received-date							
Plant List received- date							
Materials List received-date							
Check sent-90%-date							
Project Install-date							
Maintenance Agreement received-date							
Expenses submitted-date							
Volunteer log submitted-date							
Final Report submitted-date							
Inspection date							
check sent-10%-date							
eLINK Mapped							
Calculations-MIDS							