



Crow Wing Soil and Water Conservation District  
322 Laurel St. Suite 22 • Brainerd, MN 56401

218-828-6197

**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD),  
Land Services Building, Brainerd, MN 56401, for January 15, 2020.**

1. Meeting called to Order by Board Chair Diane Jacobson at 9:00 a.m.

Members Present: JoAnn Weaver-Secretary  
Leonard Koering-Treasurer  
Roger Waytashek-Vice Chair  
Diane Jacobson-Board Chair

Others present: Melissa Barrick-District Manager  
Tasha Lauer-District Coordinator  
Clayton Lenk-District Tech/Forester  
Candi Fuller-NRCS

2. Pledge of Allegiance/Moment of Silence
3. Reorganization of the Board

1. Board Chair-
2. Vice Chair-
3. Secretary-
4. Treasurer-
5. Reporter-Roger Waytashek

**There was a motion by Leonard Koering seconded by JoAnn Weaver to approve all Board Chair, Vice chair, Secretary, Treasurer, Reporter to remain the same.**

**Affirmative: LK, JW, RW, DJ                      Opposed: None                      Motion Carried.**

4. Consent Agenda (Decision)
  1. Agenda Approval
  2. Secretary's Report 12.18.19
  3. December Treasurer's Report
  4. Vacation for Tasha March 4-18, 2020
  5. Vacation Sheila March 13-23, 2020
  6. Vacation Melissa April 13-17, 2020
  7. 2020 Board Meeting Dates
  8. Envirothon Event Expenses \$300
  9. Envirothon bus/travel expenses \$200/school

**There was a motion by Leonard Koering seconded by Roger Waytashek to approve all items on consent agenda.**

**Affirmative: LK, JW, RW, DJ                      Opposed: None                      Motion Carried.**

5. Old Business:
  - a. NRCS Work Report
  - b. County Commissioner Report
  - c. Grants:



Crow Wing Soil and Water Conservation District  
322 Laurel St. Suite 22 ▪ Brainerd, MN 56401

218-828-6197

- i. Targeted Watershed BWSR Final Financial Report  
**There was a motion by Diane Jacobson Seconded by Roger Waytashek to approve the Diane to sign Targeted Watershed BWSR Final Financial Report.**  
**Affirmative: LK, JW, RW, DJ                      Opposed: None                      Motion Carried.**
- ii. Contract for Region Five to facilitate the PRAP with Tad Erickson. \$3750  
**There was a motion by JoAnn Weaver Seconded by Leonard Koering to approve Contract for Region Five to facilitate the PRAP with Tad Erickson in the amount of \$3750.**  
**Affirmative: LK, JW, RW, DJ                      Opposed: None                      Motion Carried.**
- iii. 1W1P Pine River
  1. MOA-discussion of adjustments
  2. Amendment to Contracts
  3. GIS Intern, online ad \$200**There was a motion by JoAnn Weaver Seconded by Leonard Koering to approve amendment to work plan to extend the grazing contract in the amount of \$11,000 each for Abe Hollister and Denny Blowers, and hire a GIS intern with advertising in the amount of \$200.**  
**Affirmative: LK, JW, RW, DJ, JC                      Opposed: None                      Motion Carried.**
- d. Minutes of 4-18-2018 opened and amended, Acorn Trails Amendment.  
**There was a motion by JoAnn Weaver Seconded by Leonard Koering to approve SWCD Board Minutes of 4-18-2018 and to sign minutes and amendment of Acorn Trails.**  
**Affirmative: LK, JW, RW, DJ                      Opposed: None                      Motion Carried.**
- f. CWC Vehicle-discussion
- g. Landowner Event/Annual Reports- Landowner event is on Thursday, February 6<sup>th</sup>, 2020 at 12 noon to 3pm.

6. New Business:

1. Conservation Specialist  
**There was a motion by Leonard Koering Seconded by Roger Waytashek to approve the Conservation Specialist offer to Marie Berglund first with the hourly wage of \$16-\$17, if Marie declines the position then to offer the position to Jadyne Young \$15-\$15.50/hour, or Adam Maleski \$15-\$16/hour, or John Brezinka \$15-\$15.50/hour**  
**Affirmative: LK, JW, RW, DJ                      Opposed: None                      Motion Carried.**
2. Forage Council Membership  
**There was a motion by Leonard Koering Seconded by Roger Waytashek to approve the Gold sponsor of the winter meeting, Sheila, Leonard, Jim, Diane**  
**Affirmative: LK, JW, RW, DJ                      Opposed: None                      Motion Carried.**
3. MACDE 2020 Membership
4. SWCD Bylaws-discussion
5. 2020 Fee Schedule  
**There was a motion by JoAnn Weaver Seconded by Roger Waytashek to approve 2020 Fee Schedule.**  
**Affirmative: LK, JW, RW, DJ                      Opposed: None                      Motion Carried.**
6. 2020 Board Committees  
**There was a motion by Roger Waytashek Seconded by JoAnn Weaver to approve to keep the 2020 board committees the same.**  
**Affirmative: LK, JW, RW, DJ                      Opposed: None                      Motion Carried.**



Crow Wing Soil and Water Conservation District  
322 Laurel St. Suite 22 • Brainerd, MN 56401

218-828-6197

7. Host District TSA 8 and Facilitator Contract

**There was a motion by Leonard Koering Seconded by Roger Waytashek to approve the Host District TSA 8 Contract in \$35,000 and TSA 8 Facilitator Contract in the amount of \$40,000.**

**Affirmative: LK, JW, RW, DJ**

**Opposed: None**

**Motion Carried.**

8. Nitrogen Resolution-discussion

7. Reports

- a. SWCD Staff Work Report
- b. Forestry/Tree Sale
- c. Elected Officials/PRAP
- d. 1W1P-Pine River and Rum
- e. Region Five
- f. Mille Lacs Lake Watershed Management Group
- g. Crow Wing Basin Forage Council: Feb 20, 2020 meeting
- h. North Central MN SWCD's JPB / TSA 8

8. District Bills

**There was a motion by Leonard Koering Seconded by Roger Waytashek to pay the monthly bills.**

**Affirmative: LK, JW, RW, DJ**


**Opposed: None**

**Motion Carried.**

9. Calendar

Date	Meeting	Location
1-24-2020	Tree Sale Open House	CWC Land Services Building
1-20-2020	Martin Luther King Jr. Holiday	Office Closed
2-6-2020	Landowner Event	CWC Land Services Building
2-17-2020	Presidents Day	CWC Land Services Building

9. Adjournment: 11:07 a.m.



JoAnn Weaver, Secretary