



Crow Wing Soil and Water Conservation District

322 Laurel St. Suite 22 • Brainerd, MN 56401

218-828-6197

**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD),
Land Services Building, Brainerd, MN 56401, for November 14, 2018.**

1. Meeting called to Order by Board Chair Diane Jacobson at 9:00 a.m.

Members Present: Diane Jacobson-Board Chair
Roger Waytashek-Vice Chair
JoAnn Weaver-Secretary
Leonard Koering-Treasurer
Jim Chamberlin-Reporter

Others present: Melissa Barrick-District Manager
Tasha Lauer-District Coordinator
Beth Hippert-District Technician
Clayton Lenk-District Tech/Forester
Sheila Boldt-Conservation Outreach
Chris Pence-BWSR
Cade Stephenson-BWSR
Dale Krystosek- BWSR
Bill Westerberg-TSA 8

2. Approval

a. Agenda Approval

There was a motion by JoAnn Weaver seconded by Leonard Koering, to approve the November 14th, 2018 Agenda.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

b. Secretary's Report 10.17.18 (Decision)

There was a motion by JoAnn Weaver seconded by Roger Waytashek, to approve October 17, 2018 Secretary's Report as presented.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

c. June 2018 Treasurer's Report.

There was a motion by Roger Waytashek seconded by JoAnn Weaver, to approve the October 2018 Treasurer's report.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

3. Old Business:

a. NRCS Work Report:None

b. County Commissioner Report: Melissa provided an update, Bill Brekken and Steve Barrows.

c. Grants:

i.

GRANTEE	GRANT #	Practice	GRANT AMOUNT	APPROVED / DENIED
Schrupp Excavating: Willow Creek	Enbridge/ EcoFootprint/ Other Grants	Final Payment	\$46,945	Approved LK/JC



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Serpent Targeted Watershed Amendment	NA	Amendment	\$100,000	Approved RW/JW
LCCMR Forest Ebinger, Tom	LF17-9	Contract; 612	50% \$10,000.00	Approved LK/JC
LCCMR Forest, Jacobsen, Paul	LF17-10	Contract: 612,314, 643	50% \$4,000.00	Approved LK/JC
LCCMR Forest: Acorn Trails	LF17-21	Final Payment	\$1,721.93	Approved LK/ JC
LCCMR Forest: Rapatz, Marcia	Plan 28	Final Payment	\$525.00	Approved LK/ JC
Local Cap FY18: Koonce/Bartlett	LC FY18-03	Final Payment	\$3,650.00	Approved LK/ JC

There was a motion by Leonard Koering seconded by Jim Chamberlin, to approve Grant Contracts as listed above.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

- ii. Wetland Conservation Act: Discussion
- iii. Reassignment for Beth Hippert: Discussion
- iv. MASWCD Convention

There was a motion by Jim Chamberlin seconded by Leonard Koering, to approve payment for luncheons for Rotary Park 2-3 attendees to the MASWCD Convention.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

4. New Business:

- a. 2019 Budget: Discussion
- b. Annual Plan
- c. Personnel Committee Meeting: 9:30am Dec 17, 2018 is planned
- d. PRAP Level 2: Discussion
- e. JAA Clayton Lenk: Approved for NRCS Practices 612, 327
- f. WCA NOD Grand View Lodge Replacement Application, 1.16 acres
- g. **There was a motion by Leonard Koering seconded by Roger Waytashek, to approve WCA NOD Grand View Replacement Application**

Affirmative: LK, JW, RW, DJ Abstained: JC Motion Carried

- h. MN DNR Grant Subcontract with Mitch Brinks Wetland Service for GIS: Federal Forest Service Grant Rum, Red Eye, ..., paid through TSA 8 in the amount of \$57,500.

There was a motion by Jim Chamberlin seconded by Leonard Koering, to approve MN DNR Grant Subcontract with Mitch Brinks Wetland Service for GIS

Affirmative: LK, JW, RW, JC, DJ Opposed: None Motion Carried

- i. MCIT HR Training

There was a motion by Leonard Koering seconded by JoAnn Weaver, to approve MCIT HR Training in Alexandria for Tasha Lauer.

Affirmative: LK, JW, RW, JC, DJ Opposed: None Motion Carried

5. Reports

- a. Work Reports: SWCD Staff, WCA
- b. Forestry: Woodland Master Series



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- c. Elected Officials
- d. 1W1P-Pine River
- e. Region Five
- f. Mille Lacs Lake Watershed Management Group
- g. Crow Wing Basin Forage Council
- h. North Central MN TSA 8

7. District Bills

There was a motion by JoAnn Weaver Seconded by Roger Waytashek to pay the monthly bills in the amount of \$24,898.87

Affirmative: DJ, LK, JW, JC, RW

Opposed: None

Motion Carried.

8. Calendar

Date	Meeting	Place
	MASWCD Convention Dec 9-12, 2018	
December 19, 2018	SWCD Board Meeting	CWC Land Services

9. Adjournment:

There was a motion by Leonard Koering Seconded by Diane Jacobson to adjourn the meeting at 11:10 am.

Affirmative: DJ, LK, JW, JC, RW

Opposed: None

Motion Carried.

A handwritten signature in blue ink that reads "JoAnn Weaver".

JoAnn Weaver, Secretary