



## Grant All-Detail Report Enhanced Shared Technical Services 2020

**Grant Title** - 2020 - Enhanced Shared Technical Services (Area 8 - North Central MN SWCDs JPB)

**Grant ID** - P20-4024

**Organization** - Area 8 - North Central MN SWCDs JPB

<b>Original Awarded Amount</b>	<b>\$242,500.00</b>	<b>Grant Execution Date</b>	<b>2/7/2020</b>
<b>Required Match Amount</b>	\$24,250.00	<b>Original Grant End Date</b>	12/31/2022
<b>Required Match %</b>	10%	<b>Grant Day To Day Contact</b>	Melissa Barrick
<b>Current Awarded Amount</b>	\$242,500.00	<b>Current End Date</b>	12/31/2022

### Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$242,500.00	\$242,500.00	\$0.00
Total Match Amount	\$24,250.00	\$24,250.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$266,750.00</b>	<b>\$266,750.00</b>	<b>\$0.00</b>

*\*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

### Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Equipment	Supplies/Equipment	Current State Grant	2020 - Enhanced Shared Technical Services (Area 8 - North C..	\$15,000.00	\$10,655.12	11/10/2021	N
Host District	Administration /Coordination	Current State Grant	2020 - Enhanced Shared Technical Services (Area 8 - North C..	\$30,000.00	\$30,000.00	3/31/2021	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Marketing/Media	Education/Information	Current State Grant	2020 - Enhanced Shared Technical Services (Area 8 - North C..	\$10,000.00	\$10,000.00	7/15/2020	N
Match	Technical/Engineering Assistance	Local Fund	Fees, in-kind, cash	\$24,250.00	\$24,250.00	6/30/2020	Y
Personnel and Operational	Technical/Engineering Assistance	Current State Grant	2020 - Enhanced Shared Technical Services (Area 8 - North C..	\$124,500.00	\$128,566.00	11/17/2021	N
Professional Services	Planning and Assessment	Current State Grant	2020 - Enhanced Shared Technical Services (Area 8 - North C..	\$23,000.00	\$23,278.88	12/16/2020	N
Project Facilitator	Administration/Coordination	Current State Grant	2020 - Enhanced Shared Technical Services (Area 8 - North C..	\$40,000.00	\$40,000.00	10/21/2020	N

### Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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### Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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### Final Indicators Summary

Indicator Name	Total Value	Unit
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## Grant Activity

Grant Activity - Equipment		
Description	Funds will be utilized to purchase equipment for the TSA8. Equipment will be utilized to assistance is Area VIII SWCD with projects, maps, and information.	
Category	SUPPLIES/EQUIPMENT	
Start Date	17-Feb-20	End Date
Has Rates and Hours?	No	
Actual Results	Funds were utilized to purchase equipment for the TSA8. Equipment was utilized to assist in Area VIII SWCD with projects, maps, and information.	

Grant Activity - Host District		
Description	The Crow Wing SWCD will do the following items: grant reporting, time tracking, payroll, taxes, liability payments, pay bills, track time, write grants, personnel performance reviews, coordinate board meetings.	
Category	ADMINISTRATION/COORDINATION	
Start Date	7-Feb-20	End Date
Has Rates and Hours?	Yes	
Actual Results	The Crow Wing SWCD has done the following items: grant reporting, time tracking, payroll, taxes, liability payments, pay bills, track time, write grants, personnel performance reviews, coordinate board meetings.	

**Grant Activity - Marketing/Media**

<b>Description</b>	Contract with media/communication company to assist district with media, social media, website, design, and other related projects.		
<b>Category</b>	EDUCATION/INFORMATION		
<b>Start Date</b>	17-Feb-20	<b>End Date</b>	31-Dec-20
<b>Has Rates and Hours?</b>	Yes		
<b>Actual Results</b>	Contracted with Red Canoe Cre8tive media/communication company to assist district with media, social media, website, design, and other related projects.		

**Grant Activity - Match**

<b>Description</b>	Required 10% match for the grant will come from fee for service, in-kind sources, cash and local sources.		
<b>Category</b>	TECHNICAL/ENGINEERING ASSISTANCE		
<b>Start Date</b>	7-Feb-20	<b>End Date</b>	31-Dec-20
<b>Has Rates and Hours?</b>	No		
<b>Actual Results</b>	Required 10% match for the grant will come from fee for services in-kind sources, cash and local sources to pay for TSA 8 staff time,		

**Grant Activity - Personnel and Operational**

<b>Description</b>	To pay for engineering and Techs to complete engineering assistance for TSA8. For operational expense related to staff such as rent, IT, software, insurance, and other items needed to stay in business.		
<b>Category</b>	TECHNICAL/ENGINEERING ASSISTANCE		
<b>Start Date</b>	17-Feb-20	<b>End Date</b>	
<b>Has Rates and Hours?</b>	Yes		
<b>Actual Results</b>	funded engineering and Technicians to complete engineering assistance for TSA 8. operational expenses related to staff such as rent, IT, software, insurance, and other items needed to stay in business.		

**Grant Activity - Professional Services**

<b>Description</b>	Hire consultant firms or other resources to assist with project development, stormwater calculations, landscape plans, legal assistance, accounting services and other items.		
<b>Category</b>	PLANNING AND ASSESSMENT		
<b>Start Date</b>	17-Feb-20	<b>End Date</b>	
<b>Has Rates and Hours?</b>	No		
<b>Actual Results</b>	Red Canoe Cre8tive working on TSA 8 items and CW SWCD website.		

**Grant Activity - Project Facilitator**

<b>Description</b>	<ol style="list-style-type: none"> <li>1. Project Facilitator will assist district technicians with initial site assessment, communication, and project management.</li> <li>2. Prescreen projects for engineering services.</li> <li>3. Assist district technicians in developing skills to create stormwater/lakeshore project plans.</li> <li>4. Mentor district technician staff to gain experience with small site designs for JAA certification.</li> </ol>		
<b>Category</b>	ADMINISTRATION/COORDINATION		
<b>Start Date</b>	17-Feb-20	<b>End Date</b>	31-Dec-20
<b>Has Rates and Hours?</b>	Yes		
<b>Actual Results</b>	<ol style="list-style-type: none"> <li>1. Project Facilitator assisted district technicians with initial site assessment, communication, and project management.</li> <li>2. Prescreened projects for engineering services.</li> <li>3. Assisted district technicians in developing skills to create stormwater/lakeshore project plans.</li> <li>4. Mentored district technician staff to gain experience with small site designs for JAA certification.</li> </ol>		

**Grant Attachments**

Document Name	Document Type	Description
<b>2019 Final Report</b>	Grant	2020 - Enhanced Shared Technical Services (Area 8 - North Central MN SWCDs JPB)

Document Name	Document Type	Description
<b>2020 NPEA/Enhanced Tech Services</b>	Grant Agreement	2020 NPEA-Enhanced Tech Services - Area 8 - North Central MN SWCDs JPB
<b>2020 NPEA/Enhanced Tech Services EXECUTED</b>	Grant Agreement	2020 NPEA-Enhanced Tech Services - Area 8 - North Central MN SWCDs JPB
<b>2021 Annual Report</b>	Grant	2020 - Enhanced Shared Technical Services (Area 8 - North Central MN SWCDs JPB)
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 01/27/2022
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 04/27/2022
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 04/01/2021
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 01/22/2021
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 04/07/2021
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 03/22/2022
<b>Final Financial Report</b>	Grant	2020 - Enhanced Shared Technical Services (Area 8 - North Central MN SWCDs JPB)
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 07/15/2019
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 02/03/2020