



**Crow Wing Soil and Water Conservation District**  
322 Laurel St. Suite 22 • Brainerd, MN 56401 • 218 - 828 - 6197

**August 20, 2025, Land Services Building, Brainerd, MN 56401**

1. The meeting was called to order by Board Chair Jim Chamberlin at 9:00 am in the CWC Oak Room.

Members Present: Jim Chamberlin - Chair  
JoAnn Weaver - Secretary  
Leonard Koering - Treasurer  
Diane Jacobson - Reporter  
Members Absent: Roger Waytashek - Vice Chair  
Others present: Melissa Barrick - SWCD Manager  
Tasha Lauer - Finance and Grants Coordinator  
Jarrett Drileck - Shoreline Technician  
Chris Andree - Water Quality Technician  
Heidi Lake - Easement Coordinator  
Marta Springer-Ag Technician  
John Sheridan-CCMI Intern  
Joe Quehl- NRCS

Pledge of Allegiance / Moment of Silence

Agenda Approval

**There was a motion by JoAnn Weaver seconded by Leonard Koering to approve the 8/20/2025 agenda.**

**Affirmative: JC, LK, JW, DJ**

**Opposed: None**

**Motion Carried.**

Consent Agenda Approval for items a - d.

- a. Secretary's Report 7/16/2025  
b. Treasurer's Report 7/31/2025  
c. Area VIII Tour and Meeting in Beltrami  
d. Bills and Vouchers:

Project #	Payment	Total Cost	Match \$/	%	Practice	Location	Grant
1. MRBAGP1-02-25	\$6,150	\$8,291.12	\$2,141.12	75	528/810	Long Lake Township	Miss. River Brainerd
2. MRB1-05-25	\$1,875	\$2,500	\$ 625	75	580/312	Crooked Lake	Miss. River Brainerd
3. LW-01-25	\$2,000	\$3,524.24	\$1,524.24	56	312	Ruth Lake	Land and Water Funds (Pine River Watershed)
4. PRP3-06-24	\$268.44	\$536.88	\$268.44	50	312 Partial payment	Lower Whitefish	Pine River Watershed Phase 2
5. PRP3-09-25	\$3,436.50	\$8,862.74	\$5,426.24	39	312	Lower Whitefish	Pine River Watershed Phase 2
6. PRP3-11-25	\$10,955	\$21,910	10,955	50	312	Ruth Lake	Pine River Watershed Phase 3
7. PRP3-16-25	\$2,823.50	\$5,647	\$2,823.50	50	312	Ossawinnamake	Pine River Watershed Phase 3



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8. PRP3-F29-25	\$536.00	\$670.00	\$134.00	80	FMP 106	Ross Lake Township 02	Pine River Watershed Phase 3
Total	\$28,044.44	\$51,941.98	\$23,897.54			\$ 8,025	Miss. River Brainerd
						\$ 3,704.94	Pine River Phase 2
						\$ 14,314.5	Pine River Phase 3

**There was a motion by Diane Jacobson seconded by Leonard Koering to approve the 8/20/2025 consent agenda items a - d, with board or staff signatures where needed.**

**Affirmative: JC, LK, JW, DJ      Opposed: None      Motion Carried.**

**5. Old Business:**

- County Commissioner Report
- NRCS Report
- BWSR Report
- SWCD Staff Reports and CWC Fair report

**6. New Business:**

**Grants:**

- No-Till Drill Agreement with HDT

**There was a motion by Leonard Koering seconded by Diane Jacobson to approve the Agreement with a signature by the District Manager.**

**Affirmative: LK, JW, DJ      Abstained: JC      Motion Carried.**

- MRBAgP1-07-25

**There was a motion by JoAnn Weaver seconded by Diane Jacobson to approve MRBAgP1-07-25 Project with a maximum flat rate cost-share cap of \$3000.**

**Affirmative: JC, LK, JW, DJ      Opposed: None      Motion Carried.**

- MRBAgP1-04-25, MRBAgP1-05-25, MRBAgP1-06-25

**There was a motion by Leonard Koering seconded by JoAnn Weaver to approve MRBAgP1-04-25, MRBAgP1-05-25, MRBAgP1-06-25 projects with a cost share of 50% each.**

**Affirmative: JC, LK, JW, DJ      Opposed: None      Motion Carried.**

- Ross Brook Stream Project

**There was a motion by JoAnn Weaver seconded by Leonard Koering to approve Contract with MNL for \$13,100 to complete the revetment for the Ross Brook stream restoration project.**

**Affirmative: JC, LK, JW, DJ      Opposed: None      Motion Carried.**

- Ulteig Engineering for Island Beach

**There was a motion by Diane Jacobson seconded by Leonard Koering to approve the Ulteig engineering contract as provided.**

**Affirmative: JC, LK, JW, DJ      Opposed: None      Motion Carried.**

- MDA Grant

**There was a motion by JoAnn Weaver seconded by Leonard Koering to approve the application for the MDA Grant for the No-Till Native seed drill to be used with Crow Wing SWCD and Morrison SWCD and the Camp Ripley Sentinel Landscape Area.**

**Affirmative: JC, LK, JW, DJ      Opposed: None      Motion Carried.**

- 2025 Legislative updates-discussion



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h. Supervisor Handbook

**There was a motion by JoAnn Weaver seconded by Diane Jacobson to table the Supervisor handbook as our guide for SWCD supervisors until the next meeting.**

**Affirmative: JC, LK, JW, DJ**

**Opposed: None Motion Carried.**

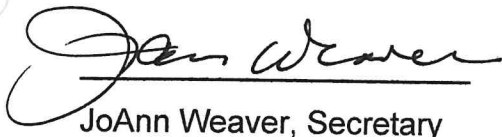
7. Meetings:

1. 1W1P - Pine River, Crow Wing, Rum River, Mississippi River - Brainerd and Sartell
2. Region 5 Development Commission
3. Mille Lacs Lake Watershed Management Group
4. Crow Wing River Basin Forage Council
5. North Central MN SWCD's JPB / TSA 8

3. Calendar

Date	Meeting	Location
08.22.25	Nitrate Clinic	Crosslake
08.28.25	<a href="#">Pasture Walk Series #5 Stattelmann Family Ranch</a>	Pine River
09.12 & 13	<a href="#">Forage Council Grazing School</a>	Verndale Community Center
09.17.25	Regular Board Meeting	Crow Wing County Land Services
09.18.25	Area VIII Tour	Bemidji
09.19.25	Area VIII Meeting	Bemidji
09.23-25	<a href="#">Agroforestry Institute</a>	Northland Arboretum
10.13.25	Columbus Day Holiday	Office Closed

7. Adjournment: **The Chair adjourned the meeting at 11:25 a.m.**



JoAnn Weaver, Secretary