



Providing Engineering and Technical Assistance to North Central MN SWCDs

**Regular Minutes of the North Central Joint Powers Board (NCJPB) Beltrami County
Admin Building, Bemidji, MN for June 25, 2019.**

Meeting Called to Order 9:30 a.m.

Members Present:

Beltrami: Ruth Trask, Brent Rud,

Cass: Will Pehling

Clearwater: Lori Buell

Crow Wing: Leonard Koering, Melissa Barrick

Hubbard: Don Rettinger, Julie Kingsley,

Lake of the Woods: Frank Sindelir and Josh Stromlund

Wadena: Tom Schulz

Others Present: Bill Westerberg, Chad Severts, and Dain Erickson.

I. Welcome and Introduction.

1. Secretary's Reports 01.10.19 and 03.01.19

There was a motion by Frank Sindelir seconded by Don Rettinger, to approve the January 10, 2019 and March 1, 2019 Secretary's Report as presented.

Affirmative: Beltrami, Cass, Clearwater, Crow Wing, Hubbard, Lake of Woods, Wadena.

Opposed: None Motion Carried.

2. Agenda Approval:

There was a motion by Will Pehling seconded by Leonard Koering, to approve the agenda as presented.

Affirmative: Beltrami, Cass, Clearwater, Crow Wing, Hubbard, Lake of Woods, Wadena.

Opposed: None Motion Carried.

3. Treasurer's Report

There was a motion by Will Pehling seconded by Leonard Koering, to approve treasurer's report modified to Checking Account Balance of \$458,666. 38.

Affirmative: Cass, Clearwater, Crow Wing, Hubbard, Lake of Woods, Wadena. Opposed:

Abstain: Beltrami Motion Carried.

II. New Business

- a. Bylaws Review: Board Reviewed the bylaws. Question regarding how would an SWCD get out of this agreement. The Joint Powers Board Agreement spells the terms. Melissa will look into potential options for updating that agreement.

- b. Contract Extension Red Canoe

There was a motion by Lori Buell seconded by Leonard Koering, to approve two-year communication and marketing contract with Red Canoe Cre8tive for up to 100,000 at \$50 per hour for services provided to Area VIII SWCDs.

Affirmative: Beltrami, Cass, Clearwater, Crow Wing, Hubbard, Lake of Woods, Wadena. Opposed: None Motion Carried.

- III. City of Brainerd Request for \$10,000 for Stormwater Analysis

There was a motion by Frank Sindelir seconded by Leonard Koering, to approve \$10,000 to the City of Brainerd for City wide stormwater analysis.

Affirmative: Beltrami, Cass, Clearwater, Crow Wing, Hubbard, Lake of Woods, Wadena. Opposed: None Motion Carried.

- IV. Grants

- a. 2017 Enhanced Shared Services 2 and 2017 NPEA Final Financial Forms

There was a motion by Will Pehling seconded by Don Rettinger, to authorize and sign final financial forms for 2017 Enhance Shared Services 2 and 2017 NPEA Final Financial BWSR Forms.

Affirmative: Beltrami, Cass, Clearwater, Crow Wing, Hubbard, Lake of Woods, Wadena. Opposed: None Motion Carried.

- b. 2020 BWSR Grant Funds: Melissa provided the draft funding level for TSA8 for 2020.

- V. Next Meeting:

- a. Personnel Committee Meeting: Thursday, June 24, 2019
- b. Budget Staff Meeting-August or September 2019
- c. Regular JPB Board Meeting

There was a motion by Ruth Trask seconded by Will Pehling, to schedule the regular board meeting for January 7, 2020 at Beltrami County.

Affirmative: Beltrami, Cass, Clearwater, Crow Wing, Hubbard, Lake of Woods, Wadena. Opposed: None Motion Carried.

- VI. Reports:

- a. Dain Erickson-Report: Provided a brief overview items he worked on from 2017-2019.
- b. Bill Westerberg-Report: Provided an overview of site visits and communication and calculation of time for projects
- c. Host District-Report: Closed out 2014 GIS grant, Communication Contract, Reconciliation for BWSR grants, and other correspondence
- d. BWSR AIG Grants/Forestry Position: Discussed possibilities for the left over funds for the Forestry position for Area VIII & III

Meeting adjourned at 11:50 a.m.