



**December 15, 2021**

**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD)  
 Land Services Building, Brainerd, MN 56401.**

1. Meeting called to Order by Board Chair Jim Chamberlin at 9:00am in CWC Oak Room

- Members Present: Jim Chamberlin-Board Chair  
 Roger Wayteshek-Vice Chair  
 JoAnn Weaver-Secretary  
 Leonard Koering-Treasurer
- Absent: Diane Jacobson-Reporter

- Others present: Melissa Barrick-District Manager -online w/ Zoom  
 Tasha Lauer-Office Manager  
 John Brezinka-NRCS Soil Conservationist

2. Pledge of Allegiance/Moment of Silence

3. Agenda Approval

**There was a motion by JoAnn Weaver seconded by Roger Waytashek to approve the agenda.**

**Affirmative: LK, JC, JW, RW                      Opposed: None    Motion Carried.**

4. Secretary’s Report 11-17-2021

**There was a motion by Leonard Koering seconded by Roger Waytashek to approve the secretary’s report as presented, and special board meeting.**

**Affirmative: LK, JC, JW, RW                      Opposed: None    Motion Carried.**

5. Treasurer’s Report:

**There was a motion by JoAnn Weaver seconded by Roger Waytashek to accept the November 2021 treasurer’s report as presented.**

**Affirmative: LK, JC, JW, RW                      Opposed: None    Motion Carried.**

6. Old Business:

- a. NRCS Work Report
- b. BWSR Report
- c. County Commissioner Report
- d. Grants:

Name	Location	Practice Type	Funding Type	Amount
<b>1. Crow wing County Hwy</b>	Extend installation date to June 30, 2022	Curb and gutter extension	PRWP	
<b>2. Staff Retreat</b>				

**There was a motion by Leonard Koering seconded by Roger Waytashek to approve item 1 as presented.**

**Affirmative: LK, JC, JW, RW                      Opposed: None    Motion Carried.**

7. New Business

- a. Personnel



**There was a motion by JoAnn Weaver seconded by Leonard Koering approve WCA/JAA/Other Certifications to be paid to employees getting a raise due to the certification, to be back paid as of the Date of the Certification as stated on the Certificate.**

**Affirmative: LK, JC, JW, RW    Opposed: None    Motion Carried.**

**There was a motion by JoAnn Weaver seconded by Leonard Koering approve Salary recommendations that are listed in the 2022 budget.**

**Affirmative: LK, JC, JW, RW    Opposed: None    Motion Carried.**

**There was a motion by JoAnn Weaver seconded by Leonard Koering adopt the MN StaySafe Covid-19 policy as policy for the Crow Wing SWCD.**

**Affirmative: LK, JC, JW, RW    Opposed: None    Motion Carried.**

b. Retainer for Lawyer/Attorney

**There was a motion by Roger Waytashek seconded by Leonard Koering approve a \$500/month retainer for an attorney/lawyer for Crow Wing SWCD.**

**Affirmative: LK, JC, JW, RW    Opposed: None    Motion Carried.**

c. Budget for 2022

**There was a motion by Leonard Koering seconded by JoAnn Weaver approve Approve proposed Budget for 2022.**

**Affirmative: LK, JC, JW, RW    Opposed: None    Motion Carried.**

d. 2022 Landowner Event

e. Hugh CPA Audit Report for 2020

**There was a motion by JoAnn Weaver seconded by Leonard Koering to adopt Hugh Heinecke CPA Audit Report for 2020.**

**Affirmative: LK, JC, JW, RW    Opposed: None    Motion Carried.**

f. No Till Drill Purchase Discussion

8. Reports

- a. Work Reports
- b. Elected Officials
- c. 1W1P-Pine River and Rum River
- d. Region 5 Development Commission
- e. Mille Lacs Lake Watershed Management Group
- f. Crow Wing River Basin Forage Council
- g. North Central MN SWCD's JPB / TSA 8

9. District Bills

**There was a motion by JoAnn Weaver Seconded by Leonard Koering to approve/pay the monthly bills.**

**Affirmative: LK, JC, JW, RW    Opposed: None    Motion Carried.**

10. Calendar

<b>Date</b>	<b>Meeting</b>	<b>Location</b>
1-7-2022	Tree Sale Open House	CWC Land Services Bldg



**Crow Wing Soil and Water Conservation District**  
322 Laurel St. Suite 22 ▪ Brainerd, MN 56401 ▪ 218-828-6197

TBD	TSA 8 Board Meeting	Beltrami County Admin Bldg
1-19-2022	SWCD Board Meeting	CWC Land Services Bldg
TBD	Area VIII Chair and Managers Meeting	TBD

11. Adjournment:

**There was a motion by JoAnn Weaver Seconded by Leonard Koering to adjourn the meeting at 11:46 am.**

**Affirmative: LK, DJ, JC, JW, RW      Opposed: None      Motion Carried.**

*JOANN I. WEAVER*

JOANN I. WEAVER (Feb 1, 2022 09:17 CST)

JoAnn Weaver, Secretary

# 2021-12-16 Minutes

Final Audit Report

2022-02-01

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