



April 20, 2022

**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD)
 Land Services Building, Brainerd, MN 56401.**

1. Meeting called to Order by Board Chair Jim Chamberlin at 9:00 am in CWC Oak Room

Members Present: Jim Chamberlin-Board Chair
 Leonard Koering-Treasurer
 Diane Jacobson-Reporter
 Roger Wayteshek-Vice Chair

Others present: Melissa Barrick-District Manager
 Tasha Lauer-Office Manager
 John Brezinka-NRCS Soil Conservationist
 Chris Pence-BWSR
 Kathy DonCarlos- Northern Land and Water Trust
 Brad Person- Breen and Person Ltd.

2. Pledge of Allegiance/Moment of Silence

3. Agenda Approval

There was a motion by Leonard Koering seconded by Roger Waytashek to approve the agenda.

Affirmative: LK, JC, DJ, RW Opposed: None Motion Carried.

4. Secretary’s Report

There was a motion by Leonard Koering seconded by Diane Jacobson to approve the secretary’s report of 3/16/2022 as presented.

Affirmative: LK, JC, DJ, RW Opposed: None Motion Carried.

5. Treasurer’s Report:

There was a motion by Diane Jacobson seconded by Roger Waytashek to accept the March 2022 treasurer’s report as presented.

Affirmative: LK, JC, DJ, RW Opposed: None Motion Carried.

6. Old Business:

- a. NRCS Work Report
- b. BWSR Report
- c. County Commissioner Report
- d. Grants:

Name	Location	Practice Type	Funding Type	Amount
1. Targeted RIM Phase II acquisition and Easement LSOHC Grant	City of Emily, Crow Wing County	Property acquisition in concept of draft	LSOHC	\$
2. Pine River 1W1P Phase II Work Plan	Pine River Watershed		1W1P	\$530,356.20
3. PRWP-01	Edward Frerk Rev Trust	612	PRWP	\$600



Crow Wing Soil and Water Conservation District
 322 Laurel St. Suite 22 • Brainerd, MN 56401 • 218-828-6197

4. PRWP-11	Penny Kastner	580	PRWP	\$8,625
5. CRL21-03	Sylvan Township	612,327,490,484		\$1,975
6. LC FY22-06	Trent Laughridge, Crow Wing Lake	342	Local Capacity	\$2,400
7. CS FY21-04	Paul Ice	Amendment	Cost Share FY21	\$1,402.26

There was a motion by Leonard Koering seconded by Roger Waytashek to approve item 1 as authorized chair to sign the final purchase agreement when finalized, to agree to draft purchase agreement terms.

Affirmative: LK, JC, DJ, RW Opposed: None Motion Carried.

There was a motion by Diane Jacobson seconded by Leonard Koering to approve item 2 pine River 1W1P Phase II Work plan and submit the work plan to BWSR for final approval.

Affirmative: LK, JC, DJ, RW Opposed: None Motion Carried.

There was a motion by Roger Waytashek seconded by Diane Jacobson to approve items 3-7 as presented and authorize the chair to sign the contracts..

Affirmative: LK, JC, DJ, RW Opposed: None Motion Carried.

7. New Business

a. Job Approval Authority

There was a motion by Leonard Koering seconded by Roger Waytashek to approve an amendment to CW SWCD JAA policy to include Conservation Cover-Basic \$0.25/hr, Conservation Cover-Pollinator \$0.25/hr.

Affirmative: LK, JC, DJ, RW Opposed: None Motion Carried.

There was a motion by Leonard Koering seconded by Roger Waytashek to approve Andrew Seagren to get \$1.25/hour for JAA prescribed burning, 314 Brush Management, 647 Early Successional Habitat Management/Development, and 666 Forest Stand Improvement.

Affirmative: LK, JC, DJ, RW Opposed: None Motion Carried.

There was a motion by Leonard Koering seconded by Roger Waytashek to approve back pay for Sheila Conservation Cover JAA from August 09, 2021-April 15, 2022 in the amount of .50 cents per hour.

Affirmative: LK, JC, DJ, RW Opposed: None Motion Carried.

b. Personnel Committee

There was a motion by Leonard Koering seconded by Diane Jacobson to remove the Performance Improvement Plan from Outreach Technician, with back pay from January 8, 2022, to April 15, 2022, 2.5 percent cost of living adjustment (COLA).

Affirmative: LK, JC, DJ, RW Opposed: None Motion Carried.

c. Fee For Service Schedule Update

There was a motion by Leonard Koering seconded by Roger Waytashek to approve the new 2022 SWCD fee schedule to increase Site Visits from \$100 to \$125.

Affirmative: LK, JC, DJ, RW Opposed: None Motion Carried.

d. 1W1P Crow Wing Watershed

There was a motion by Roger Waytashek seconded by Diane Jacobson to adopt the 01_2022 Resolution to support the Crow Wing One Watershed, On Plan Project in Crow Wing County .



- Affirmative: LK, JC, DJ, RW Opposed: None Motion Carried.**
- e. National Loon Center Letter of Support
There was a motion by Leonard Koering seconded by Roger Waytashek to approve a letter of support for the National Loon Center.
Affirmative: LK, JC, DJ, RW Opposed: None Motion Carried.

8. Reports

- a. Work Reports
- b. Elected Officials
- c. 1W1P-Pine River and Rum River-no till drill
- d. Region 5 Development Commission
- e. Mille Lacs Lake Watershed Management Group
- f. Crow Wing River Basin Forage Council
- g. North Central MN SWCD’s JPB / TSA 8

9. District Bills

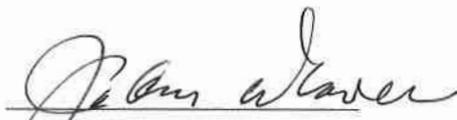
There was a motion by Roger Waytashek Seconded by Diane Jacobson to approve/pay the monthly bills as presented.
Affirmative: LK, JC, DJ, RW Opposed: None Motion Carried.

10. Calendar

Date	Meeting	Location
4/18/22	TSA 8 Strategic Training Session	Beltrami County
4/26/22	Mississippi River Brainerd Policy Committee Meeting	Crow Wing County
5/12-5/13/22	Tree Sale Pick Up	CWC Fairgrounds
5/18/22	Crow Wing SWCD Board Meeting	CWC Land Services Bldg

12. Adjournment:

There was a motion by Diane Jacobson Seconded by Roger Waytashek to adjourn the meeting at 12:19 pm.
Affirmative: LK, DJ, JC, RW Opposed: None Motion Carried.


 JoAnn Weaver, Secretary

**Resolution to Support
Crow Wing River One Watershed, One Plan Project in Crow Wing County**

WHEREAS, the Minnesota Board of Water and Soil Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Crow Wing County has a state approved Comprehensive Local Water Management Plan that covers the period of 2013 through 2023 in accordance with Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the counties, soil and water conservation districts, and watershed districts within the Crow Wing River (7) watershed as delineated in the attached One Watershed, One Plan Suggested Boundary Map, have an interest in developing a comprehensive watershed management plan for these areas.

NOW, THEREFORE, BE IT RESOLVED, that Crow Wing Soil and Water Conservation District (SWCD) County recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED, that Crow Wing SWCD welcomes the opportunity to collaborate with the counties, soil and water conservation districts, and watershed districts within the Crow Wing River (7) watershed for watershed-scale planning efforts in the future; and

BE IT FURTHER RESOLVED, that Crow Wing SWCD supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the counties, soil and water conservation districts, and watershed districts within the Crow Wing River (7) watershed to collaborate on this effort, pending selection as a recipient of a planning grant.

Resolution No. 01_222 was adopted by majority vote:

Nays:None

Adopted: Roger Waytashek, Diane Jacobson, Jim Chamberlin, and Leonard Koering.

Jim Chamberlin
Jim Chamberlin (Apr 21, 2022 13:38 CDT)

Apr 21, 2022

Melissa Barrick

04.20.22

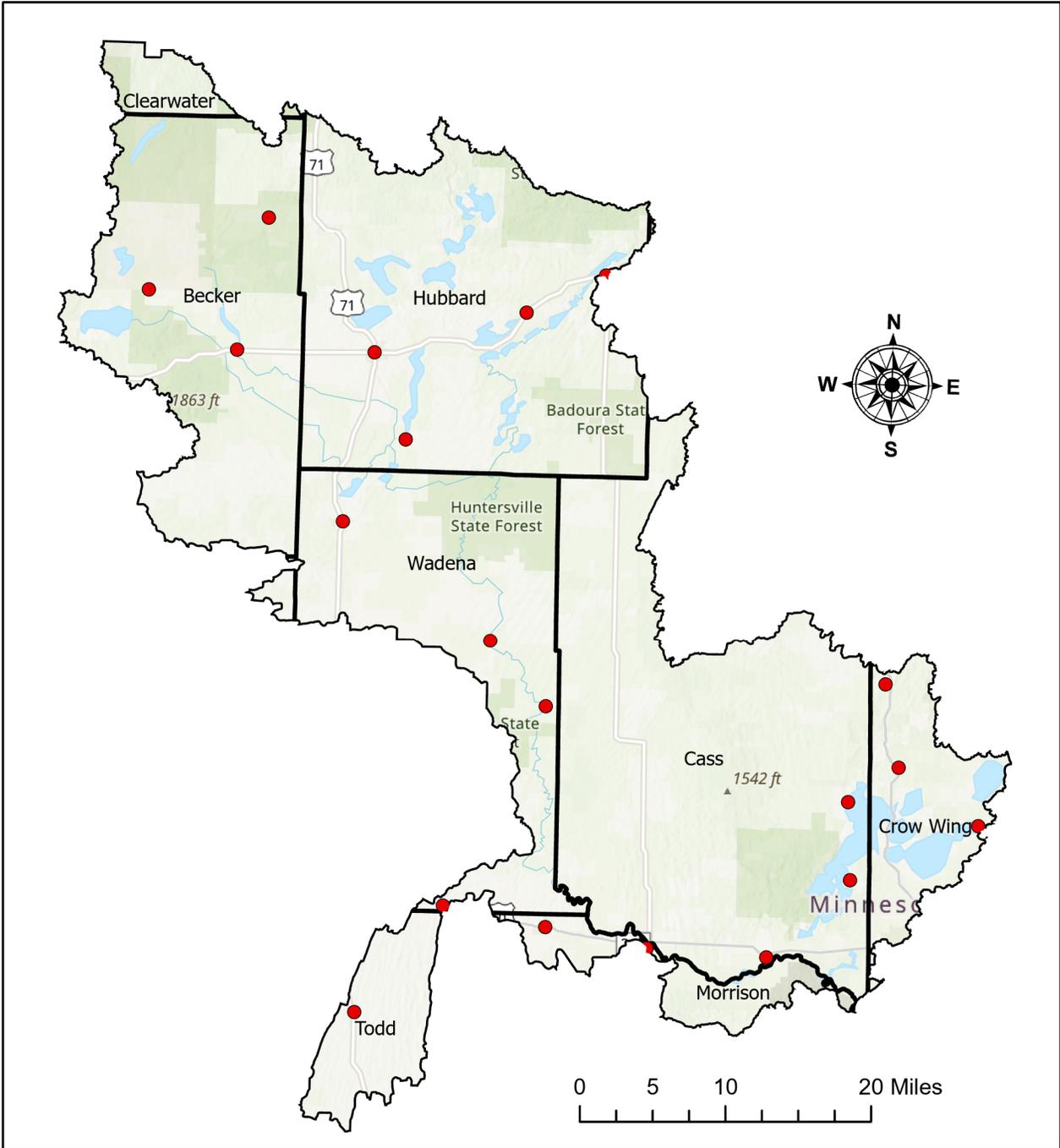
Crow Wing SWCD Board

Date

District Manager

Date

Crow Wing River Watershed County Distribution and Population Overview



Name	County	Population
Aldrich	Wadena County	68
Bertha	Todd County	512
East Gull Lake	Cass County	992
Lake Shore	Cass County	1025
Menahga	Wadena County	1346
Motley	Morrison County	688
Nevis	Hubbard County	415
Nimrod	Wadena County	89
Nisswa	Crow Wing County	2068
Park Rapids	Hubbard County	3907
Pequot Lakes	Crow Wing County	2445
Pillager	Cass County	450
Staples	Todd County	2848
Township of Hubbard	Hubbard County	829
Township of Lyons	Wadena County	169
Township of Two Inlets	Becker County	311
Merrifield	Crow Wing County	117
Osage	Becker County	294
Pine Point	Becker County	392
Akeley		397

County	Percent Of Watershed	Percent Of County
Cass	27.9	23%
Clearwater	1.71	1%
Wadena	14.5	52%
Morrison	1.96	2%
Todd	5.19	11%
Becker	18.14	24%
Otter Tail	0.36	1%
Hubbard	24.31	49%
Crow Wing	5.9	10%

Crow Wing River 1w1p Crow Wing SWCD Resolution Template

Final Audit Report

2022-04-21

Created:	2022-04-21
By:	Melissa Barrick (melissa@cswcd.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAj94gVueX5fLnWoNn-knjwDrOAgbKLL7x

"Crow Wing River 1w1p Crow Wing SWCD Resolution Template" History

-  Document created by Melissa Barrick (melissa@cswcd.org)
2022-04-21 - 2:56:53 PM GMT
-  Document emailed to Jim Chamberlin (hjc3020@gmail.com) for signature
2022-04-21 - 2:57:15 PM GMT
-  Email viewed by Jim Chamberlin (hjc3020@gmail.com)
2022-04-21 - 6:37:33 PM GMT
-  Document e-signed by Jim Chamberlin (hjc3020@gmail.com)
Signature Date: 2022-04-21 - 6:38:27 PM GMT - Time Source: server
-  Agreement completed.
2022-04-21 - 6:38:27 PM GMT