

NORTH CENTRAL MINNESOTA JOINT POWERS BOARD

SWCD TECHNICAL SERVICES AREA 8

322 Laurel St / SUITE 22 • Brainerd, MN 56401

OFFICE: (218) 755-1942 or (218) 828-6197

Regular Minutes of the North Central Joint Powers Board (NCJPB) Beltrami County Admin Building, Bemidji, MN for January 03, 2018.

Meeting Called to Order 1:00 p.m.

Members Present: Robert Albrecht, Don Rettinger, Ruth Trask, Ted Lovdahl, Jane Ekholm, Al Linder, and, and Tom Schulz

Others Present: Bill Westerberg, Julie Kingsley, Josh Stromlund, Darren Newville, Melissa Barrick, Brent Rud, Brad Kennedy, Dylan Nistler, and Lori Buell.

I. Elect Pro Tem Chair

There was a motion by Robert Albrecht seconded by Ruth Trask, to elect Tom Schulz as pro tem chair for today's meeting.

Affirmative: DR, JE, RT, AL, RA, TL, TS Opposed: None Motion Carried.

1. Secretary's Report 09.07.17

There was a motion by Robert Albrecht seconded by Ted Lovdahl, to approve the September 07, 2017 Secretary's Reports as presented.

Affirmative: DR, JE, RT, AL, RA, TL, Opposed: None Motion Carried

2. Agenda Approval 01.03.18

There was a motion by Ted Lovdahl seconded by Al Linder, to approve the January 03, 2018 Agenda with the following changes New Business: 4. JPB Salaries and Survey and 9. Signatures on JPB checks.

Affirmative: DR, JE, RT, AL, RA, TL, Opposed: None Motion Carried.

3. Treasure's Report:

There was a motion by Robert Albrecht seconded by Ted Lovdahl, to approve the treasurer's report as presented.

Affirmative: DR, JE, RT, AL, RA, TL, Opposed: None Motion Carried.

II. New Business

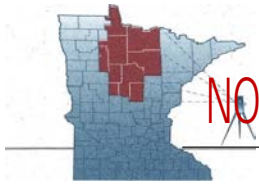
1. Bylaws:

There was a motion by Ted Lovdahl and seconded by Al Linder, to adopt bylaws as presented.

Affirmative DR, JE, RT, AL, RA, TL, Opposed: None Motion Carried.

2. Officer Elections:

i. Chair:



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There was a motion by Ted Lovdahl and seconded by Robert Albrecht, to nominate Tom Schulz as chair.

Affirmative: DR, JE, RT, AL, RA, TL, TS Opposed: None Motion

Carried.

ii. Vice Chair:

There was a motion by Tom Schulz and seconded by Ted Lovdahl, to nominate Robert Albrecht as Vice chair.

Affirmative: DR, JE, RT, AL, RA, TL, TS Opposed: None Motion Carried.

iii. Secretary:

There was a motion by Ted Lovdahl and seconded by Tom Schulz, to nominate Jane Ekholm for Secretary.

Affirmative: DR, JE, RT, AL, RA, TL, TS Opposed: None Motion Carried.

iv. Treasurer:

There was a motion by Tom Schulz and seconded by Robert Albrecht, to nominate Ruth Trask for Treasurer.

Affirmative: DR, JE, RT, AL, RA, TL, TS Opposed: None Motion Carried.

3. Adopt AFSCME Pay Scale and MNENGE Scale:

There was a motion by Robert Albrecht and seconded by Ted Lovdahl, to adopt current AFSCME Pay Scale for Technician salary ranges and 2.5 % inflation increase with step increase for Technicians 2018 annual salary.

Affirmative DR, JE, RT, AL, RA, TL, Opposed: None Motion Carried.

There was a motion by Robert Albrecht and seconded by Ted Lovdahl, to adopt current MNENGE Pay Scale for Engineer salary ranges and 2.5 % inflation increase with step increase for Engineer 2018 salary.

Affirmative DR, JE, RT, AL, RA, TL, Opposed: None Motion Carried.

4. 2018 Budget

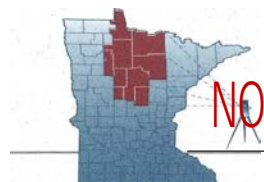
There was a motion by Robert Albrecht and seconded by Al Linder, to adopt the 2018 Budget as presented and authorize Board Chair to sign agreement with Crow Wing SWCD time for staff to assist with JAA and Technical assistance.

Affirmative DR, JE, RT, AL, RA, TL, Opposed: None Motion Carried.

5. BWSR Financial Forms:

There was a motion by Robert Albrecht and seconded by Jane Ekholm, to authorize Board Chair to sign BWSR 2017 Shared Services Part 1 and 2016 Shared Services Part 1.

Affirmative DR, JE, RT, AL, RA, TL, Opposed: None Motion Carried.



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6. JPB Contract for GIS Amendment:

There was a motion by Robert Albrecht and seconded by Al Linder to authorize GIS Contract Amendment and Board Chair to sign amendment.

Affirmative DR, JE, RT, AL, RA, TL, Opposed: None Motion Carried.

7. City of Crosslake-2018 Contract Stormwater Analysis.

There was a motion by Jane Ekholm and seconded by Al Linder to authorize \$ 10,000 for the City of Crosslake for Stormwater Study and authorize Robert Albrecht to sign the consultant contract for the project.

Affirmative DR, JE, RT, AL, RA, TL, Opposed: None Motion Carried.

8. Next Meeting: Discussed meeting will be scheduled by board chair and host district.

9. Signatory on JPB checks:

There was a motion by Robert Albrecht and seconded by Ted Lovdahl to authorize Robert Albrecht to sign checks on behalf of the JPB Board.

Affirmative DR, JE, RT, AL, RA, TL, Opposed: None Motion Carried.

III. Reports:

1. Work Report Engineer: Reviewed upcoming projects and expectations for site visits and engineering request.
2. Host District Report: Read report from Mitch Brinks and Dain Erckison.

Meeting adjourned

There was a motion by Ted Lovdahl and seconded by Jane Ekholm, to adjourn the meeting at 3:05 p.m.

Affirmative DR, JE, RT, AL, RA, TL, Opposed: None Motion Carried