



Crow Wing SWCD Board Meeting Minutes

August 19, 2026, Land Services Building, Brainerd, MN 56401

1. The Meeting was called to order by Board Chair, Jim Chamberlin, at 9:06 am in the CWC Maple/Pine Room.

Board Supervisors:

Chair:	Jim Chamberlin
Vice Chair:	Roger Waytashek
Secretary:	JoAnn Weaver
Treasurer:	Leonard Koering
Reporter:	Diane Jacobson

Others:

SWCD District Manager:	<i>Melissa Barrick-Absent</i>
SWCD Finance and Grants Coordinator:	Tasha Lauer
SWCD Ag Technician:	Marta Springer
SWCD Watershed Coordinator:	Chris Andree
SWCD Easement Coordinator:	Heidi Lake
SWCD Shoreline Technician:	Jarrett Drileck
SWCD Forestry Coordinator:	Pramil Khanal
SWCD Intern:	Ella Kozlowski
CWC Commissioner:	Jon Lubke
NRCS Soil Conservationist:	Candi Fuller
BWSR Conservationist:	Brett Arne-on Teams call

2. Pledge of Allegiance / Moment of Silence
3. Agenda Approval:

There was a motion by JoAnn Weaver to approve the agenda, 8/19/2026, seconded by Diane Jacobson.

Affirmative: LK, DJ, JW, JC, RW. Opposed: None Motion: Carried

4. Contract Amendments:

- i. 3192-S03-26: The install by date is changed from 11/18/25 to 11/18/26 due to a typo in the original contract.
- ii. CC26-01-26: Install by date amended from 11/18/25 to 11/18/26 to correct a typo in the contract.

There was a motion by JoAnn Weaver to approve the items i and ii as shown above, seconded by Roger Waytashek.

Affirmative: LK, DJ, JW, JC, RW. Opposed: None Motion: Carried

5. Treasurer's Report July 2026

There was a motion by Diane Jacobson to accept the Treasurer's report as presented for July 2026, seconded by Roger Waytashek.

Affirmative: LK, DJ, JW, JC, RW. Opposed: None Motion: Carried

6. Consent Agenda Items a-d:

- a. Secretary's Report of the Minutes 7/15/2026
- b. Forestry Contracts to approve:



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- i. PR4-FS06-26 41 Acres - Total Estimate: \$710; Cost Share Estimate: \$568
 - ii. PR4-FS07-26 388 Acres - Total Estimate: \$4180; Cost Share Estimate: \$3344
 - iii. MB2-FS02-26 40 Acres - Total Estimate: \$700; Cost Share Estimate: \$350
 - iv. MB2-FS03-26 64 Acres - Total Estimate: \$940; Cost Share Estimate: \$752
 - v. MB2-FS04-26 160 Acres - Total Estimate: \$1900; Cost Share Estimate: \$950
- c. Bills and Vouchers:

Project/Voucher#	Payment	Total Cost	Match \$	%	Practice	Location	Grant
3192-S03-26	\$4,472.74	\$12,495.70	\$8,019.96	50	327 Conservation Cover	Bertha Lake	EPA 319 2
CC26-01-26	\$1,691.49	\$4,647.24	\$2,955.75	50	327 Conservation Cover	Lake Adney	Conservation Contracts 26-27
CC26-03-26	\$7,515.00	\$15,030.00	\$7,515.00	50	327 Conservation Cover	Crosslake	Conservation Contracts 26-27
MB1-S10-26	\$4,352.43	\$8,704.86	\$4,352.43	50	Shoreline Restoration	Rice Lake	Miss. Brainerd WBIF 1
MB1-A08-26	\$2,459.25	\$2,494.43	\$35.18	100	512 pasture and Hay planting, 810 Grazing	Brainerd	Miss. Brainerd WBIF 1
PRP3-20-26	\$2,659.12	\$5,318.25	\$2,659.13	50	Shoreline Restoration	Kimbal Lake	Pine River WBIF3

There was a motion by Leonard Koering to approve the consent agenda as shown above for items a-d, seconded by Diane Jacobson.

Affirmative: LK, DJ, JW, JC, RW.

Opposed: None

Motion: Carried

7. Old Business:

- a. CWC Commissioner's Report
- b. NRCS Report and agreement discussion
- c. BWSR Report
- d. SWCD Staff Reports

8. New Business:

- a. Mississippi Headwaters Board presentation by Tim Terrill, 10:20am
- b. Open Meeting Minutes from 10/16/2024
There was a motion by Roger Waytashek to approve opening the SWCD board minutes of 10/16/2024. seconded by Diane Jacobson.
Affirmative: LK, DJ, JW, JC, RW. Opposed: None Motion: Carried
- c. Correct the Meeting Minutes from 10/16/2024.
There was a motion by JoAnn Weaver to approve correcting the SWCD board minutes of 10/16/2024 to include Hubbard SWCD on item 5. e. ii., seconded by Leonard Koering.
Affirmative: LK, DJ, JW, JC, RW. Opposed: None Motion: Carried
- d. City of Baxter MOU amendment 1
There was a motion by Leonard Koering to approve authorizing the board chair to sign the City of Baxter MOU amendment 1, seconded by Roger Waytashek.
Affirmative: LK, DJ, JW, JC, RW. Opposed: None Motion: Carried
- e. No-till Native Seed Drill Purchase
There was a motion by Leonard Koering to approve to authorize purchase of the no-till



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drill with funding from MN Dept of Ag, Sourcewell and the National Wild Turkey Federation for approximately \$50,700, seconded by Diane Jacobson.

Affirmative: LK, DJ, JW, JC , RW. Opposed: None Motion: Carried

f. No-till Drill Housing agreement

There was a motion by Leonard Koering to approve the No-till drill housing agreement with Morrisong SWCD and Fransican sisters, with approval for staff to sign the agreement seconded by Roger Waytashek.

Affirmative: LK, DJ, JW, JC , RW. Opposed: None Motion: Carried

g. MASWCD Area 8 Meeting and tour

There was a motion by Roger Waytashek to approve attendance and expenses by board and staff for the MASWCD Area 8 Meeting and tour on September 10 and 11, 2026, seconded by JoAnn Weaver.

Affirmative: LK, DJ, JW, JC , RW. Opposed: None Motion: Carried

9. Reports/Meetings:

- a. 1W1P-Pine River, Miss. River, Crow Wing River.
- b. Region Five Development Commission.
- c. Mille Lacs Lake Watershed Management Group.
- d. Crow Wing River Basin Forage Council.
- e. North Central MN SWCD's JPB / TSA 8.

10. Calendar:

<u>Date</u>	<u>Meeting</u>	<u>Location</u>
8/21/2026	Well Water Nitrate Testing	Crosslake City Hall 9am-3pm
8/22/2026	WAPOA Annual Meeting	Immaculate Heart Church, Crosslake 8:30am-11am
8/26/2026	Soil Health 101: Farm & Field Day #2	Pequot Lakes 2pm-6m
8/27/2026	Pasture Walk #5	Wood Farm Fort Ripley 6pm
8/28/2026	Well Water Nitrate Testing	CWC Land Services Bldg. 9am-3pm
9/7/2026	Holiday-Labor Day	SWCD office closed
9/11/2026 and 9/12/2026	SFA Forage Council Grazing School	Verndale Community Center 8:30am
9/16/2026	SWCD Board Meeting	CWC Land Services Bldg. 9am



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11. Adjournment:

There was a motion by JoAnn Weaver to adjourn the meeting, seconded by Roger Waytashek, Meeting adjourned at 11:03am.

Affirmative: LK, DJ, JW, JC, RW. Opposed: None Motion: Carried

X 

JoAnn Weaver
SWCD Secretary