



2024 Crow Wing Soil and Water Conservation District (SWCD) Fee Schedule

Description	Cost
<b>Conservation Corp of Minnesota and Iowa (CCMI):</b> <ul style="list-style-type: none"> <li>• Crew of 4-6 people for project labor.</li> <li>• Some tools and equipment may be provided.</li> <li>• CCMI and SWCD choose dates.</li> <li>• Dates and number of crew members are variable. Subject to natural disaster work and other scheduling conflicts. Not guaranteed.</li> </ul>	\$600 per day or \$300 for ½ day Plus, \$70 per hour for SWCD Staff Time.  The typical cost for the crew is \$28 per crew member per hour.
<b>Copies:</b> <ul style="list-style-type: none"> <li>• Letter (8 ½ x 11) Black and White</li> <li>• Letter (8 ½ x 11) Color</li> <li>• Legal (8 x14) or Ledger (11 x17) Black and White</li> <li>• Legal (8 x14) or Ledger (11 x 17) Color</li> </ul>	0.25¢ per sheet 0.50¢ per sheet \$1 per sheet \$2 per sheet
<a href="#">Crow Wing County (CWC) Vegetative Management Plan:(Pg. 2)</a>	\$70 an hour to write/or approve the plan. Final site inspection is \$200.
<a href="#">CWC Stormwater Plan: (Pg. 2)</a> ( <ul style="list-style-type: none"> <li>• Stormwater Calculator</li> <li>• Stormwater placement and design.</li> </ul>	\$150 for an initial site visit. An additional \$70 per hour is charged for plan and land occupier/landowner questions.
<b>Data Collection SWCD Staff Time:</b>	Billed at 15-minute intervals @ \$17.50
<a href="#">Grants: (Pg. 3)</a> <ul style="list-style-type: none"> <li>• In-kind contribution reimbursed based on Independent Sector for Volunteer Time Rate.</li> <li>• <a href="#">Project Plan Reimbursement</a></li> <li>• <a href="#">Flat Rate Cost-Share Rates</a></li> <li>• Engineering Flat Rate</li> </ul>	\$34.47 per hour  \$200  \$600
<b>Forest Stewardship Plan:</b> <ul style="list-style-type: none"> <li>• A written management plan with recommendations for the landowner’s property goals.</li> <li>• Plans over 20 acres may be eligible for Cost-Share.</li> </ul>	Current Minnesota Department of Natural Resources Rate \$300 plus \$7 per acre
<b>Mailing:</b> Minimum \$2 charge plus <a href="#">US Postal Service prices:</a>	\$2
<b>Maps:</b> <ul style="list-style-type: none"> <li>• GIS Map-Black/White-Create/Print</li> <li>• GIS Map-Color-Create/Print</li> <li>• Plotter Printing</li> </ul>	\$2 \$5 \$20
<a href="#">Minnesota Statute 8420 Wetland Conservation Act: (Pg.4)</a> <ul style="list-style-type: none"> <li>• Wetland Restoration Order</li> <li>• Wetland Restoration Order Inspection</li> </ul>	The final site inspection is \$200.
<a href="#">Onsite Visit (Pg. 4)</a> <ul style="list-style-type: none"> <li>• Pre-screening for Cost-Share</li> <li>• Stormwater Recommendations</li> <li>• Erosion Mitigation</li> <li>• Shoreline Buffers and Stabilization</li> <li>• Tree Planting</li> <li>• Terrestrial Invasive Species</li> <li>• Tree and Plant Identification</li> </ul>	\$150 for an initial site visit and emailed Technical Recommendation Report. \$70 per hour for the more in-depth report and land occupier/landowner questions.
<b>Rental: No-Till Drill:</b> OTG 5716G Truax No-Till Drill- 10 ft planting width Drill can plant cover crops, native grass, and pollinator mixes.	\$14 an acre. \$ 500 Damage Deposit (will be refunded if no damage occurs).
<b>Rental: Tree Planter:</b> Detco Manufacturing 202 20” Coulter Tree Planter	\$100 per day, a \$ 100 Damage Deposit (will be refunded if no damage occurs).

**Mission:** Fostering healthy lands and clean water through voluntary conservation.

**Who We Are:** The SWCD is a local government unit with no levy authority under Minnesota State Statute 103C. The SWCD is funded through fees for services, competitive grants, and state grants.

## CWC Vegetative Management Plan

1. CWC Environmental Service Staff will provide a SWCD Technician with contact information, photos, and any relevant correspondence for a CWC Ordinance Requirement, Conditional Use, Board of Adjustment Recommendations, or Violation within the CWC Land Use Ordinance.
2. An SWCD technician will contact the landowner within ten business days of receiving an email from CWC Environmental Service Staff.
3. The land occupier/landowner can work with the SWCD to develop the Vegetative Management Plan or hire a contractor.
  - a. An SWCD Technician can develop a Vegetative Management Plan at **\$70 per hour**. An SWCD Technician may request that the land occupier/landowner go with an outside contractor.
  - b. Outside Contractor: The Vegetative Management Plan must be reviewed and approved by an SWCD Technician at **\$70 per hour**.
4. Once the restoration is complete, the land occupier/landowner pays the **\$200 Onsite Visit Fee and notifies a SWCD Technician for the final inspection.** [www.cwswcd.org/product-page/onsitevisit-wca](http://www.cwswcd.org/product-page/onsitevisit-wca).
5. An SWCD Technician will meet the landowner onsite with or without CWC Environmental Services staff.
6. Once the restoration is approved, the SWCD provides information to CWC Staff.

## CWC Stormwater Plan

1. The land occupier/landowner fills out the Onsite Visit Request Form. [www.cwswcd.org/requestanonsitevisit](http://www.cwswcd.org/requestanonsitevisit).
2. The land occupier/landowner pays the **\$150** Onsite Visit Fee. [www.cwswcd.org/product-page/onsitevisit-wca](http://www.cwswcd.org/product-page/onsitevisit-wca).
3. An SWCD Technician contacts the landowner to schedule within ten business days of receiving the online request and payment.
4. The land occupier/landowner and an SWCD Technician meet onsite.
5. An SWCD Technician will write up the Stormwater Plan. The land occupier/landowner will be charged at a rate of **\$70 per hour**. The landowner will be invoiced when CWC approves the Stormwater Plan.

### CWC Resources:

Crow Wing County Stormwater Management Packet:

<https://crowwing.us/DocumentCenter/View/2110/Stormwater-Packet?bidId=>

Lot Impervious Surface Coverage & Landscaping for Stormwater Worksheet:

[https://crowwing.us/DocumentCenter/View/2111/Imp Stormwater Phos-Calculator?bidId=](https://crowwing.us/DocumentCenter/View/2111/Imp_Stormwater_Phos-Calculator?bidId=)

# Grants

## Project Plan Reimbursement

1. The land occupier/landowner has completed the site visit with the SWCD Staff. Staff recommends landowners develop a project plan for potential SWCD Cost-Share programs. The project must be a priority for grant funds.
2. The landowner/occupier hires the contractor of their choice. The contractor must write a project plan to the Board of Water Soil Resources Native Vegetation Establishment and Enhancement Guidelines and Natural Resources Conservation (NRCS) Field Office Technical Guide (FOTG).
3. The contractor must follow SWCD Shoreline Contractor Guidelines.
4. The land occupier/landowner must submit the plan with a project quote (estimated cost of project installation, including labor and materials) for the SWCD staff to approve. The SWCD staff will allocate three hours to work with the contractor to make necessary changes. The SWCD will bill the individual landowner for additional communication needs with the contractor **\$70 per hour for any hours above the two-hour threshold.**
5. Once the SWCD staff approves the plan, the land occupier/landowner submits a receipt showing payment of the project plan. The invoice must include the following items: contractor's name and address, date of service, number of hours worked, and hourly rate.
6. The SWCD will reimburse the land occupier/landowner up to \$200 for the project plan cost. This is a one-time payment.
7. The SWCD staff will review reimbursement requests and submit requests to the SWCD Board for final bill approval. The SWCD Board meets on the third Wednesday of the month. Reimbursement requests to the SWCD are due on the first Monday of the month.

## Flat Rates Cost-Share

Practice	Rate	80 acres per applicant per year	Description
Cover Crops	Single species \$30 acre. Multi-species \$40 per acre.	<b>x</b>	Cover Crops will remain in the field over winter. No fall tillage is allowed.  Cover crop annual payments with a practice length of three years.
Engineering	\$600		Must complete site visit process. The SWCD technician will contact engineering services to visit the site and provide recommendations on what work to do. <a href="#">See the Cost-Share Engineering Section for more details.</a>
Grazing Management Plan	Plan cost.		An approved plan writer must write the plan.
No-Till	\$30 per acre	<b>x</b>	
Nutrient Management	Plan cost	<b>x</b>	Must follow NRCS FOTG.
Riparian Buffer	\$500 acre	<b>x</b>	Must follow NRCS FOTG.

**[Must comply with the Cost-Share Policy](#)**

## Minnesota Statute 8420 Wetland Conservation Act Compliance Inspection

1. CWC Environmental Services Staff notifies an SWCD Technician about wetland violation.
2. An SWCD Technician will send the Wetland Restoration Order to the Minnesota Department of Natural Resources (DNR) Conservation Officer as soon as possible (goal is within ten business days).
  - a. If additional information is needed from CWC Environmental Services Staff, a meeting or site visit will be organized.
    - i. An SWCD Technician will contact the landowner to discuss the date and time if a site visit is needed.
3. Once the restoration is complete, the landowner pays the **\$200 Onsite Visit Fee and notifies an SWCD Technician for the final inspection.** [www.cswcd.org/product-page/onsitevisit-wca](http://www.cswcd.org/product-page/onsitevisit-wca).
4. An SWCD Technician will meet the landowner onsite with or without CWC Environmental Services staff.
5. Once the restoration is approved, the SWCD will have five business days to send the notification of compliance to TEP and the landowner.

### Onsite Visit with an SWCD Technician

1. The landowner fills out the Onsite Visit Request Form. [www.cswcd.org/requestanonsitevisit](http://www.cswcd.org/requestanonsitevisit).
2. The landowner pays the **\$150** Onsite Visit Fee. [www.cswcd.org/product-page/onsitevisit-wca](http://www.cswcd.org/product-page/onsitevisit-wca).
3. An SWCD Technician contacts the landowner to schedule within ten business days of receiving the online request and payment.
4. The landowner and an SWCD Technician meet onsite.
5. An SWCD Technician will email the landowner the Technical Assistance and Recommendation Report within three weeks of the site visit date.
6. The landowner will be charged **\$70 per hour** for a more in-depth report or plan.
7. Weather, type of site visit, and staff capacity will determine when we do site visits.
  - a. **May 21-September 13, 2024.** The SWCD staff will coordinate site visits during this time.
    - i. except for terrestrial invasive species and forestry practices.
    - ii. SWCD staff will consider other projects on a case-by-case basis.
  - b. After the September 13 deadline, landowners will be placed on a 2025 site-visit waiting list.
  - c. Site visits do fill up. It is best to schedule site visits at the beginning of the growing season.