



April 19, 2022, TSA8 Board Minutes

10:00 a.m. to 1:00 p.m.

Location: Beltrami County Admin. Building

Remote Option: Zoom: <https://us02web.zoom.us/j/89935285574> Meeting ID: 899 3528 5574

Bylaws: Voting on all matters that come before this organization shall be by designated individuals in attendance, who are either elected supervisors or employees of the member districts where each member SWCD is allowed one vote.

Attendees In-Person: Andy Arens, Itasca SWCD, Tom Schulz, Wadena SWCD, Ruth Trask, Beltrami SWCD, Don Rettinger, Hubbard SWCD, Crystal Mathisrud, Hubbard SWCD, Bill Westerberg, TSA8, Melissa Barrick, Host District Manager Crow Wing SWCD, Cal Saari, Itasca SWCD, Kelly Condiff, Cass SWCD, Chad Severts, BWSR, Lori Buell, Clearwater SWCD, Zach Gutknecht, Beltrami SWCD, Moriya Rufer, Houston Engineering Inc (HEI) and Doug Thomas, HEI.

Online: Josh Stromlund, LOW SWCD, Frank Sindleir, LOW SWCD, Jim Ballenthin, Cass SWCD, Jeff Hrubes, BWSR, and Chris Pence, BWSR.

I. Call to Order 10:00 a.m.

<p>a. Secretary’s Report 03.07.2022</p> <p>There was a motion by Cal Saari, seconded by Don Rettinger to approve 03.07.22 TSA8 Secretary’s Report as presented.</p> <p>Affirmative: Beltrami, Cass, Hubbard, Itasca, Clearwater, Crow Wing, and Wadena. Motion Carried. Absent: LOW and Koochiching</p>
<p>b. Agenda Approval</p> <p>There was a motion by Don Rettinger, seconded by Leonard Koering to approve the 04.19.22 TSA8 Agenda as presented.</p> <p>Affirmative: Beltrami, Cass, Hubbard, Itasca, Clearwater, Crow Wing, and Wadena. Motion Carried. Absent: LOW and Koochiching</p>
<p>c. TSA8 Equipment and Trucks:</p> <p>There was a motion by Cal Saari, seconded by Ruth Trask to authorize the Executive Committee to review and develop a TSA8 Vehicles and Equipment rental agreement policy for Area VIII SWCD.</p> <p>Affirmative: Beltrami, Cass, Hubbard, Itasca, Clearwater, Crow Wing, and Wadena. Motion Carried. Absent: LOW and Koochiching</p>

TSA8 Workload and Organizational Analysis Kickoff Meeting

Introductions 10 min

History of TSA’s in MN and TSA8 (BWSR) 40 min

Overview of Project Tasks and Deliverables 40 min

Overview and Comment on Essential Services 20 min

Lunch 45 min

Feedback on what Supervisors and Managers hope to get out of the project 60 min

Set meeting dates for Manager and Supervisor workshops 15 min.