



2026 Crow Wing Soil and Water Conservation District (SWCD) Fee Schedule

Description	Cost
Conservation Corps of Minnesota and Iowa (CCMI): <ul style="list-style-type: none"> • 3-6 people for project labor. • Some tools and equipment may be provided. • CCMI and SWCD choose dates. • Dates and number of crew members are variable. Subject to natural disaster work and other scheduling conflicts. Not guaranteed. 	<p>The SWCD staff will determine the use of the crews based on crew availability and project needs.</p> <p>Value estimated at \$28 an hour per crew member.</p>
Copies: <ul style="list-style-type: none"> • Letter (8 ½ x 11) Black and White • Letter (8 ½ x 11) Color • Legal (8 x14) or Ledger (11x17) Black and White • Legal (8 x14) or Ledger (11x17) Color 	<p>0.25¢ per sheet 0.50¢ per sheet \$1 per sheet \$2 per sheet</p>
Crow Wing County (CWC) Vegetative Management Plan:(Pg. 4)	<p>\$75 an hour to write/or approve the plan. Final site inspection is \$200.</p>
<u>CWC Stormwater Plan:</u> (Pg.4) <ul style="list-style-type: none"> • Stormwater calculator • Stormwater placement and design 	<p>\$100 for an initial site visit. The first hour is free. Additional time will be billed at \$75 per hour.</p>
Data Collection SWCD Staff Time:	<p>Billed at 15-minute intervals \$18.75</p>
Grants: <ul style="list-style-type: none"> • In-kind contribution reimbursed based on the Independent Sector for Volunteer Time Rate. • Project Plan Reimbursement (Pg.2) • Soil Health Cost-Share Rates (Pg.3) • Engineering Flat Rate (Pg. 2) 	<p>\$38.16 per hour (last updated 04.23.25)</p>
Forest Stewardship Plan: <ul style="list-style-type: none"> • A written management plan with recommendations for the landowner's property goals. Sustainable Forest Incentive Act (SFIA), Easement, best management practice (BMP), or Class 2c Managed Forest Land. • Plans over 20 acres may be eligible for cost-share. 	<p>Reimbursed at 80%* of the current MN Department of Natural Resources (DNR) Rate of \$300 plus \$10 per acre. (Pre-approved by the SWCD). *2c plans are at a 50% reimbursed rate.</p>
Mailing: Minimum \$2 charge plus US Postal Service Prices:	<p>\$2</p>
Maps: <ul style="list-style-type: none"> • GIS Map-Black/White-Create/Print • GIS Map-Color-Create/Print • Plotter Printing 	<p>\$2 \$5 \$20</p>
<u>Minnesota Statute 8420 Wetland Conservation Act:</u> (Pg. 4) <ul style="list-style-type: none"> • Wetland Restoration Order • Wetland Restoration Order Inspection 	<p>The additional site inspection is \$200.</p>
<u>On-site Visit (Pg. 2)</u> <ul style="list-style-type: none"> • Pre-screening for Cost-Share • Stormwater Recommendations • Erosion Mitigation • Shoreline Buffers and Stabilization • Tree Planting • Terrestrial Invasive Species • Tree and Plant Identification 	<p>\$100 for an initial site visit and e-mailed Technical Recommendation Report. \$75 per hour for the more in-depth report and land occupier/landowner questions. The fee can be waived for nonprofit organizations and other reasons determined by the staff.</p>
<u>Rental: No-Till Drill:</u> OTG 5716G Truax No-Till Drill- 10 ft planting width Drill can plant cover crops, native grass, and pollinator mixes.	<p>\$14 an acre (includes sales tax). \$500 Damage Deposit (will be refunded if no damage occurs).</p>
<u>Rental: Tree Planter:</u> Miller Equipment Mfg: 22" Model PO424 Tree Planter Detco Manufacturing 20" Coulter Tree Planter	<p>\$100 per day includes sales tax and a \$100 Damage Deposit (will be refunded if no damage occurs).</p>

Mission: Fostering healthy lands and clean water through voluntary conservation.

Who We Are: The SWCD is a local government unit with no levy authority under Minnesota State Statute 103C. The SWCD is funded through fees for services, competitive grants, and state grants.

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Project Plan Reimbursement

1. The land occupier/landowner has completed the site visit with the SWCD Staff. Staff recommends landowners develop a project plan for potential SWCD Cost-Share programs. The project must be a priority for grant funds.
2. The landowner/occupier hires the contractor of their choice. The contractor must write a project plan to the Board of Water Soil Resources Native Vegetation Establishment and Enhancement Guidelines and Natural Resources Conservation (NRCS) Field Office Technical Guide (FOTG).
3. The contractor must follow SWCD Shoreline Contractor Guidelines.
4. The land occupier/landowner must submit the plan with a project quote (estimated cost of project installation, including labor and materials) for the SWCD staff to approve. The SWCD staff will allocate two hours to work with the contractor to make the necessary changes. The SWCD will bill the individual landowner for additional communication needs with the contractor **\$75 per hour for any hours above the two-hour threshold.**
5. Once the SWCD staff approves the plan, the land occupier/landowner submits a receipt showing payment for the project plan. The invoice must include the contractor's name and address, date of service, number of hours worked, and hourly rate.
6. The SWCD will reimburse the land occupier/landowner up to \$200 for the project plan cost. This is a one-time payment, per project.
7. The SWCD staff will review reimbursement requests and submit requests to the SWCD Board for final bill approval. The SWCD Board meets on the third Wednesday of the month. Reimbursement requests to the SWCD are due on the second Monday of the month.

On-site Visit with a SWCD Technician

1. The landowner fills out the online On-site Visit Request Form. <https://www.cwswcd.org/book-online>
2. The landowner pays the **\$150** On-site Visit Fee.
3. An SWCD Technician contacts the landowner to schedule within ten business days of receiving the online request and payment.
4. The landowner and an SWCD Technician meet on-site.
5. An SWCD Technician will email the landowner the Technical Assistance and Recommendation Report within three weeks of the site visit date.
6. The landowner will be charged **\$75 per hour** for a more in-depth report or plan.
7. Weather, type of site visit, and staff capacity will determine when we do site visits.
 - a. **May 19-September 12, 2026.** The SWCD staff will coordinate site visits during this time.
 - i. Except for terrestrial invasive species and forestry practices.
 - ii. SWCD staff will consider other projects on a case-by-case basis.
 - b. If needed, landowners will be placed on a 2027 site-visit waiting list.
 - c. Site visits do fill up. It is best to schedule them at the beginning of the growing season.

Engineering and Project Contractor Establishment

Service	Rate	Description
Engineering	It depends on the funding availability, project, and site constraints.	First, an on-site visit with the SWCD Technician is required. The SWCD technician will contact engineering services to visit the site and provide recommendations on what work to do. Costs will vary depending on site and contract with the engineering services.
Project Contractor Establishment	Up to \$1,500	Depending on the contract period. Cost-shared at rate of the cost-share contract.



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Soil Health Cost-Share Rates:

The landowner contacts Crow Wing SWCD to request a site visit for any of the following agricultural soil health practices. A SWCD Technician will schedule a time to meet on-site with the landowner at no cost.

Practice	Rate	Eligibility	Description
Agricultural Soil Test (217)	Cost of soil test	\$200 cap/producer/year	Receipts and test results must be provided to SWCD to receive reimbursement
Cover Crop (340)	\$74.72/acre (single species) \$77.93/acre (multiple species) NRCS EQIP rate	80-acre cap/applicant/year OR up to ¼ of row crop acres, whichever is greater Maximum 5 years on same field	Cover Crops will remain in the field over winter - no fall tillage is allowed
No-Till (329)	\$24.29/acre NRCS EQIP rate	80-acre cap/applicant/year OR up to ¼ of row crop acres, whichever is greater Maximum 5 years on same field	
Pasture and Hay Planting (512)	\$163.16/acre (row crop to pasture/hay) \$108.78/acre (reseeding pasture/hay)	40-acre cap/applicant/year Limit to 1 time per 10 years on the same field	Includes seed costs, fertilizer, machinery use/labor
Annual Forages for Grazing Systems (810)	\$60.40/acre	40-acre cap/applicant/year Multi-species mix required	To prepare site for future pasture or hay planting Includes seed costs, fertilizer, machinery use/labor
Temporary Electric Fence (382)	75% of actual cost of materials		
Permanent Fence (382)	75% of actual expenses	\$5,000 cap/applicant/year	Includes materials and labor To provide interior fencing, surface water exclusions, or new exterior fencing on previously unfenced row crop/hay acres
Livestock Watering System Components (516, 614, 561, 533, 642)	75% of actual expenses		Includes materials and labor Can include Pipeline (516), Tank (614), Heavy Use Area Protection (561), Pump (533), Floats, Wells (642)
Grazing Management (528)	\$39/acre (annual payment)	\$3,000 cap/applicant/year Maximum 3-year participation	Not eligible if receiving from NRCS on the same acres
Grazing Management Plan (110)	\$2,184.01/plan NRCS EQIP rate		Cost for approved plan writer to write a prescribed grazing plan
Strategic Harvested Forage Management (827)	No rate, technical assistance only		Provide technical assistance for practice and producers can apply for NRCS funding

Must comply with the Cost-Share Policy - Practices may not be cost-shared if they are already funded through NRCS. SWCD cost-share is eligible for a practice that is coupled with another practice funded by NRCS.

Consideration of Applications: Cost-share applications for agricultural practices are due on February 28th and May 31st for spring and summer/fall projects, respectively. A special deadline for declined NRCS applications is equal to 60 days after NRCS notices applicants of unfunded applications.



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CWC Vegetative Management Plan

1. CWC or local government unit (LGU) environmental service staff will provide a SWCD technician with contact information, photos, and any relevant correspondence for a CWC Ordinance Requirement, Conditional Use, Board of Adjustment Recommendations, or Violation within the CWC Land Use Ordinance.
2. Site visits are \$200 per visit. Book site visits at: [Crow Wing County Violation | CrowWingSWCD](#)
3. The LGU can work with the SWCD to develop the Vegetative Management Plan or hire a contractor.
 - a. An SWCD Technician can develop a Vegetative Management Plan for \$75 per hour. The technician may request that the landowner hire an outside contractor.
 - b. Outside Contractor: An SWCD Technician at \$75 per hour must review and approve the Vegetative Management Plan.
4. An SWCD Technician will meet the landowners on-site.
5. Once the restoration is approved, SWCD provides information to CWC Staff.

CWC Stormwater Plan

1. The land occupier/landowner fills out the online on-site visit request form. <https://www.cwswcd.org/book-online>
2. The land occupier/landowner pays the **\$150** On-site Visit Fee.
3. An SWCD Technician contacts the landowner to schedule within ten business days of receiving the online request and payment.
4. The land occupier/landowner and an SWCD Technician meet on-site.
5. An SWCD Technician will write up the Stormwater Plan. The land occupier/landowner will be charged at a rate of **\$75 per hour**. The landowner will be invoiced when CWC approves the Stormwater Plan.

CWC Resources:

- Crow Wing County Stormwater Management Packet: <https://crowwing.us/DocumentCenter/View/2110/Stormwater-Packet?bidId=>
- Lot Impervious Surface Coverage & Landscaping for Stormwater Worksheet: https://crowwing.us/DocumentCenter/View/2111/Imp_Stormwater_Phos-Calculator?bidId=

Minnesota Statute 8420 Wetland Conservation Act Compliance Inspection

1. CWC Environmental Services Staff notifies an SWCD Technician about wetland violation.
2. An SWCD Technician will send the Wetland Restoration Order to the Minnesota Department of Natural Resources (DNR) Conservation Officer as soon as possible (goal is within ten business days).
 - a. If additional information is needed from CWC Environmental Services Staff, a meeting or site visit will be organized.
 - i. If a site visit is needed, an SWCD Technician will contact the landowner to discuss the date and time.
3. If the SWCD Technician has completed multiple site visits to meet compliance, the landowner must pay a \$200 On-site Visit Fee and notify **an SWCD Technician for the final inspection.** [Wetland Conservation Act | CrowWingSWCD](#)
4. Once the restoration is approved, the SWCD will notify the compliance TEP and the landowner.