



**January 18, 2023 Minutes of the Crow Wing Soil and Water Conservation District (SWCD)  
Land Services Building, Brainerd, MN 56401.**

1. Meeting called to Order by Board Chair Jim Chamberlin at 9:00 am in CWC Oak Room

Members Present: Jim Chamberlin-Board Chair

JoAnn Weaver-Secretary

Leonard Koering-Treasurer

Diane Jacobson-Reporter

Choose an item.

Others present: Tasha Lauer-Office Manager-video

Jenny Sherren-District Technician

Adam Maleski-District Technician

Bethany Chaplin- Conservation Specialist

Andrew Seagren-Forestry Technician

Chris Pence-BWSR

2. Pledge of Allegiance/Moment of Silence

3. **Reorganization of the Board**

**There was a motion by JoAnn Weaver seconded by Leonard Koering to approve leaving the board members with same titles.**

**Affirmative: LK, JC, DJ, JW**

**Opposed: None**

**Motion Carried.**

4. Agenda Approval

**There was a motion by JoAnn Weaver seconded by Leonard Koering to approve the 01-18-2023 agenda as presented.**

**Affirmative: LK, JC, DJ, JW**

**Opposed: None**

**Motion Carried.**

5. Secretary's Report

**There was a motion by JoAnn Weaver seconded by Diane Jacobson to approve the secretary's report of 12/21/2022 as presented.**

**Affirmative: LK, JC, DJ, JW**

**Opposed: None**

**Motion Carried.**

6. Treasurer's Report:

**There was a motion by Diane Jacobson seconded by JoAnn Weaver to accept the December 2022 treasurer's report as presented.**

**Affirmative: LK, JC, DJ, JW**

**Opposed: None**

**Motion Carried.**

7. Old Business:

a. NRCS Work Report

b. BWSR Report

c. County Commissioner Report

d. MHB Update: Tim Terrill, MHB Executive Director

e. Grants:

Name	Recommendation	Practice Type	Funding Type	Amount
1. Professional Service Contract PRWP	Approve contract with Abe Hollister to help with farmer outreach in the Pine River @ \$55/hour	-	PRWP	\$15,000

<b>2. 02-MGLP-2021</b>	Approve Cost Share contract 50 percent	Prairie Restorations Inc	MGLP	<b>\$10,667</b>
<b>3. 05-PRWP-2022</b>	Approve Cost Share contract 50 percent	Great Roots MN	PRWP	<b>\$4,302.65</b>
<b>4. 04-319-2022</b>	Approve Cost Share contract 50 percent	Great Roots MN	319 Grant	<b>\$2,938.27</b>
<b>5. PRWFOR-04</b>	Approve Cost Share contract amendment date	Tree Planting	PRWFOR	

**There was a motion by Leonard Koering seconded by Diane Jacobson to approve item 1.**

**Affirmative: LK, JC, DJ, JW      Opposed: None      Motion Carried.**

**There was a motion by JoAnn Weaver seconded by Leonard Koering to approve item 2-5.**

**Affirmative: LK, JC, DJ, JW      Opposed: None      Motion Carried.**

#### 7. New Business

- a. Resolution to adopt the County Water Plan

**There was a motion by Leonard Koering seconded by Diane Jacobson to adopt the Crow Wing County Water Plan extension to 2025.**

**Affirmative: LK, JC, DJ, JW      Opposed: None      Motion Carried.**

- b. 2023 Board Appointments

**There was a motion by JoAnn Weaver seconded by Diane Jacobson to approve 2023 Board Appointments as stated in the attachment.**

**Affirmative: LK, JC, DJ, JW      Opposed: None      Motion Carried.**

- c. 2023 Board Meeting Schedule

**There was a motion by Leonard Koering seconded by JoAnn Weaver to approve 2023 Board Meeting Schedule as stated in the attachment.**

**Affirmative: LK, JC, DJ, JW      Opposed: None      Motion Carried.**

- d. Review Bylaws

- e. Review Conflict of Interest Policy

- f. Implement a pay scale for Crow Wing SWCD

**There was a motion by JoAnn Weaver seconded by Leonard Koering to adopt four percent COLA starting the first full pay period in 2023 for all employees and provide a step increase for satisfactory performance review of non-probation employees first full pay period of 2023.**

**Affirmative: LK, JC, DJ, JW      Opposed: None      Motion Carried.**

- g. 2023 Landowner Event

- h. Bethany's vacation

**There was a motion by Leonard Koering seconded by JoAnn Weaver to approve Bethany's vacation for 2/3/2023 to 2/10/2023.**

**Affirmative: LK, JC, DJ, JW      Opposed: None      Motion Carried.**

#### 8. Reports

- a. Work Reports:  
b. Tree Sale Update



**Crow Wing Soil and Water Conservation District**  
322 Laurel St. Suite 22 ▪ Brainerd, MN 56401 ▪ 218-828-6197

- c. 1W1P-Pine River and Rum River
- d. Region 5 Development Commission
- e. Mille Lacs Lake Watershed Management Group
- f. Crow Wing River Basin Forage Council
- g. North Central MN TSA 8

9. District Bills:

**Vouchers:**

**There was a motion by Leonard Koering Seconded by JoAnn Weaver to approve/pay the monthly bills as presented.**

**Affirmative: LK, JC, DJ, JW      Opposed: None      Motion Carried.**

10. Calendar

Date	Meeting	Location
1/16/2023	MLK day office closed	
2/7/23	CWRB Forage Council Winter Meeting	CLC Staples, MN
2/15/23	Regular SWCD Board Meeting	CWC Land Services Building-Oak Room
2/20/23	President's Day Holiday Office Closed	
3/7/23 and 3/8/23	MASWCD Legislative Days	St. Paul, MN

11. Adjournment:

**There was a motion by JoAnn Weaver Seconded by Leonard Koering to adjourn the meeting at 11:07 am.**

**Affirmative: LK, DJ, JC, JW Opposed: None      Motion Carried.**

JoAnn Weaver, Secretary







322 Laurel St. Suite 22  
Brainerd, MN 56401

Resolution No 01\_2023

Adopted: January 18, 2023

**RESOLUTION TO EXTEND CROW WING COUNTY WATER PLAN AS THE SWCD  
COMPREHENSIVE PLAN TO 12/31/2025**

**WHEREAS**, Minnesota Statute 103B.301, Comprehensive Local Water Management Plan Act, authorizes Minnesota Counties to develop and implement a Comprehensive Local Water Management Plan, and

**WHEREAS**, Crow Wing County currently has a state-approved Comprehensive Local Water Management Plan that covers the period of 2013 through 2023, and

**WHEREAS**, all One Watershed, One Plan in Crow Wing County will be developed through the end of 2025. Crow Wing County will be working collaboratively with other counties and Soil and Water Conservation Districts to align local water planning on major watershed boundaries with state strategies toward prioritized, targeted, and measurable implementation plans, and

**WHEREAS**, the Minnesota Board of Water and Soil Resources has the authority to grant extensions pursuant to Minnesota Statute 103B.3367, and

**WHEREAS**, an extension in the Crow Wing County Comprehensive Local Water Management Plan was approved by BWSR on January 6, 2023 until December 31, 2025

**NOW, THEREFORE, BE IT RESOLVED** that the Crow Wing Soil and Water Conservation District adopts the Crow Wing County Comprehensive Local Water Management Plan, and

**FURTHERMORE** adopts the Crow Wing County Comprehensive Local Water Management Plan as its Comprehensive Plan until December 31, 2025.

A majority vote adopted Resolution No. 01\_2023:

Nays: None

Adopted: \_\_\_\_\_

Crow Wing SWCD Board

1-18-23

Date

District Manager

01-18-23

Date

