



Grant Progress Report

NPEA JPB Grant 2024

Grant Title: 2024 - NPEA JPB Grant (Area 8 - North Central MN SWCDs JPB)

Grant ID: P24-0008

Grantee: Area 8 - North Central MN SWCDs JPB

Fiscal Agent:

Grant Day-to-Day Contact: Melissa Barrick

Grant Award (\$): \$255,000.00

Amended Grant Award (\$): \$255,000.00

Required Match (%): 10

Required Match (\$): \$25,500.00

Grant Execution Date: 10/09/2023

Grant End Date: 05/01/2026

Amended Grant End Date: 05/01/2026

	Total Budgeted	Total Spent	Balance Remaining*
Grant Funds	\$255,000.00	\$255,000.00	\$0.00
Match Funds	\$25,500.00	\$25,500.00	\$0.00
Other Funds	\$0.00	\$0.00	\$0.00
Total	\$280,500.00	\$280,500.00	\$0.00

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Budget Details

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
Match	Technical/Engineering Assistance	Local Fund	Match	\$25,500.00	\$25,500.00	\$0.00	Y
Marketing and Media	Education/Information	Current State Grant	2024 - NPEA JPB Grant (Area 8 - North Central MN SWCDs JPB)	\$64,000.00	\$64,000.00	\$0.00	N
Mapping and Inventory	Inventory/Mapping	Current State Grant	2024 - NPEA JPB Grant (Area 8 - North	\$0.00		\$0.00	N

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
			Central MN SWCDs JPB)				
Supplies/Equipment	Supplies/Equipment	Current State Grant	2024 - NPEA JPB Grant (Area 8 - North Central MN SWCDs JPB)	\$60,000.00	\$58,573.03	\$1,426.97	N
Technical	Technical/Engineering Assistance	Current State Grant	2024 - NPEA JPB Grant (Area 8 - North Central MN SWCDs JPB)	\$131,000.00	\$132,426.97	(\$1,426.97)	N

Grant Activities

Activity Name: Mapping and Inventory							
Activity Category: Inventory/Mapping					Staff time?: No		
Description: Work with a GIS contractor to help support GIS training, answer district questions, support the 1W1P process for SWCDs, make maps, keep track of the protection for the region, and perform other tasks as needed.							
Budget Details							
Source Type	Source Description	Budgeted	Spent	Balance Remaining	Last Transaction Date	Match Fund?	
Current State Grant	2024 - NPEA JPB Grant (Area 8 - North Central MN SWCDs JPB)	\$0.00		\$0.00		N	
Actual Results							
Results							Date Added
No dollars were spent as of December 31, 2024.							12/31/2024 12:00:00 AM
No dollars were spent as of December 31, 2025.							1/8/2026 2:38:54 PM
All funds have been spent on work with a GIS contractor to help support GIS training, answer district questions, support the 1W1P process for SWCDs, make maps, keep track of the protection for the region, and other tasks as needed.							3/5/2026 11:23:57 AM

Activity Name: Marketing and Media

Activity Category: Education/Information

Staff time?: No

Description: Contract with media/communication company to assist the district with media, social media, website, and other related projects based on the SWCD needs.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2024 - NPEA JPB Grant (Area 8 - North Central MN SWCDs JPB)	\$64,000.00	\$64,000.00	\$0.00	01/21/2026	N

Actual Results

Results Date Added

No dollars were spent as of December 31, 2025. 1/31/2025 12:00:00 AM

All funds are spent on marketing and media with Red Canoe Creative LLC. Please take a look at the attachments for the 2025 Communication Annual Report showing case work completed with these funds. 1/8/2026 2:37:40 PM

Activity Name: Match

Activity Category: Technical/Engineering Assistance

Staff time?: No

Description: Each District will pay annual dues to help cover the cost of the match for the NPEA and the ESTS grants. The match will be split up between the two grants annually. The host district will track this and ensure we follow the BWSR grant policy for the match.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Local Fund	Match	\$25,500.00	\$25,500.00	\$0.00	01/21/2026	Y

Actual Results

Results **Date Added**

The TSA8 collects match from member districts, then earmarks match each TSA8 grant and encumbers the match fund. As districts are reimbursed for technical services, the match is spent as part of the reimbursement. Lake of Woods and Hubbard spent a portion of the match during this reporting period. 1/28/2025 12:00:00 AM

Cass SWCD, Lake of Woods SWCD and Itasca SWCD spent a portion of the match during this reporting period for technical and engineering purposes. 1/8/2026 2:40:06 PM

Activity Name: Supplies/Equipment

Activity Category: Supplies/Equipment

Staff time?: No

Description: The TSA8 will purchase the equipment needed to do the work the member district requests related to the technical services program that the TSA8 offers. The equipment could vary from GPS, GIS, software, and survey or equipment needed to help districts complete technical work for soil and water projects.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2024 - NPEA JPB Grant (Area 8 - North Central MN SWCDs JPB)	\$60,000.00	\$58,573.03	\$1,426.97	02/18/2026	N

Actual Results

Results **Date Added**

Nothing was spent as of 12.31.25 12/31/2024 12:00:00 AM

funds were spent on 1099 fees and website fees. 1/8/2026 2:42:43 PM

Funds were spent on a no till seed drill for Clearwater SWCD. 3/5/2026 11:25:34 AM

Activity Name: Technical

Activity Category: Technical/Engineering Assistance

Staff time?: No

Description: The TSA8 will work with SWCDs to utilize existing staff, contract with other districts, or hire outside services from consultants to provide the technical assistance that each SWCD needs. The TSA8 Board will develop the policy and procedures of how that will occur annually. TSA8 will reimburse each SWCD for technical services based on the BWSR Grant Policy and TSA8 Policy. Reimbursement rates will be billed at BWSR Rates or direct cost from consultants.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2024 - NPEA JPB Grant (Area 8 - North Central MN SWCDs JPB)	\$131,000.00	\$132,426.97	(\$1,426.97)	01/21/2026	N

Actual Results

Results Date Added

The host district TSA8 worked with the individual SWCDs to complete engineering and technical assistance for their county. Each SWCD submitted invoices for technical assistance to the host district according to the BWSR requirements. 1/28/2025 10:43:34 AM

The TSA8 reimbursed Hubbard, Itasca, Koochiching, Lake of Woods, and Wadena for SWCD Technical services. In 2024, the SWCD provided 1,523 technical services hours to landowners and completed seven site visits with landowners, and 1,081 professional engineering firm hours were spent on conservation engineering. 1/28/2025 12:00:00 AM

The TSA8 reimbursed Crow Wing, Cass, Clearwater, Hubbard, Itasca, Koochiching, Lake of the Woods, and Wadena for SWCD Technical services. In 2025, the SWCD provided 1491.54 technical services hours to landowners, completed 423 site visits with landowners, and spent 397.5 professional engineering firm hours on conservation engineering. Please see the 2025 TSA8 districts by hours report in the attachments. 1/8/2026 2:43:24 PM