

NORTH CENTRAL MINNESOTA JOINT POWERS BOARD

SWCD TECHNICAL SERVICES AREA 8
322 Laurel St / SUITE 22 • Brainerd, MN 56401
OFFICE: (218) 755-1942 or (218) 828-6197

Regular Minutes of the North Central Joint Powers Board (NCJPB) Beltrami County Admin Building, Bemidji, MN for September 28, 2016.

1. Meeting Called to Order 10:05 a.m. Welcome and Introductions
Members Present: Don Rettinger, Jane Ekholm, Ruth Trask, Ted Lovdahl, Frank Sindelir

Others Present: Bill Westerberg, Julie Kingsley, Josh Stromlund, Darren Newville, Dylan Nistler, Melissa Barrick, Nathan Nordlund, Brent Rud, Chad Severts

2. Temporary Chair:
There was a motion by Jane Ekholm seconded by Frank Sindelir, to authorize Ted Lovedahl to be chair for the JPB on behalf of Don Simeons
Affirmative: DR, JE, RT, FS, Opposed: None Motion Carried.

3. Secretary’s Report 06-29-2016 and Agenda Approval 09.28.2016
There was a motion by Ruth Trask seconded by Jane Ekholm, to approve the June 29, 2016 Secretary’s Reports and September 28, 2016 Agenda.
Affirmative: DR, JE, RT, FS, Opposed: None Motion Carried.

4. Treasure’s Report: Discussed current board appointed positions. Melissa will look into the minutes to find out appointed positions. Board discussed the current financial situation, how to track match, cash reservoirs, and SWCD CWF Project. Melissa will be meeting with BWSR to discuss items next week and report back to the board.
There was a motion by Jane Ekholm seconded by Frank Sindelir, to approve the treasurer’s report.
Affirmative: DR, JE, RT, FS, Opposed: None Motion Carried.

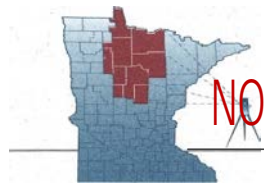
5. Work Reports: Bill Westerberg provided a report on current workload.

6. Personnel Committee: Melissa and Jane provided a report from the Personal Committee.
There was a motion by Jane Ekholm seconded by Frank Sindelir, to approve JPB staff step increases as the following:

Job Title/current Range	Step Increase with cost of living
Engineer -Range 09 Step F 06	Range 09 StepG07\$ 36.18 an Hour (Increase of \$1.31)
Technician Range 64 Step H 08	Range 64 Step H 09 \$ 22.39 an hour (increase of.67)

Affirmative: DR, JE, RT, FS, Opposed: None Motion Carried.

7. JPB Fee Rates: Discussed draft fee schedule. Staff and Board would like to see a lower cost for fees for engineering services and a rebate system for completing projects.



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There was a motion by Frank Sindelir seconded by Ruth Trask ,to table fee schedule until the next meeting to set a sub committee to work on the Fee Schedule which is Josh Stromlund and Darren Newville.

Affirmative: DR, JE, RT, FS,

Opposed:

Motion Carried.

8. Office Space and Network: Discussed options for JPB office space and network.

There was a motion by Ruth Trask seconded by Frank Sindelir, to authorize the JPB staff to move into the Beltrami County and lease agreement with Beltrami County.

Affirmative: DR, JE, RT, FS,

Opposed:

Motion Carried.

There was a motion by Ruth Trask seconded by Don Rettinger, to authorize Ruth Trask to sign the Beltrami County Lease Agreement on behalf of the JPB Board.

Affirmative: DR, JE, RT, FS,

Opposed:

Motion Carried.

9. Grants and Match

- a. GIS Grant Amendment:

There was a motion by Jane Ekholm seconded by Frank Sindelir, to amend the GIS Contract with Mitch Brinks to extent to December 31, 2018.

Affirmative: DR, JE, RT, FS,

Opposed: None

Motion Carried.

- b. US Forest Service Contract: The JPB will receive an additional \$ 40,000 to pay for Mitch's time to work on subwatershed analysis for the Pine River Watershed. Contract is with the Crow Wing SWCD. Melissa will work with Jeff Hrubes to figure out the match and how to handle the financials.

10. 2016-17 Budget: Discussed the left over 2016 Grant funds, training opportunities, and potential marketing subcontract to help the districts. Melissa will work on a draft budget.

11. Next Meeting: Tuesday, December 13 2016 10:00 a.m. Beltrami County Admin Building, Bemidji

Meeting adjourned at 12:30 p.m.