



Crow Wing SWCD Board Meeting Minutes

April 15, 2026, Land Services Building, Brainerd, MN 56401

1. The Meeting was called to order by Board Chair Jim Chamberlin at 9:02am in the CWC Oak Room.

Board Supervisors:

Chair:	Jim Chamberlin
Vice Chair:	Roger Waytashek
Secretary:	JoAnn Weaver
Treasurer:	Leonard Koering
Reporter;	Diane Jacobson

Others:

SWCD District Manager:	Melissa Barrick
SWCD Finance and Grants Coordinator:	Tasha Lauer
CWC Commissioner:	Jon Lubke-Absent
NRCS Soil Conservationist:	Joe Quehl
BWSR Conservationist:	Brett Arne-Absent
LSOHC/Other:	Darrell Palmer

2. Pledge of Allegiance / Moment of Silence
3. Agenda Approval

There was a motion by Leonard Koering to approve the agenda for 4/15/2026, seconded by Diane Jacobson.

Affirmative: LK, DJ, RW, JW, JC Opposed: None Motion: Carried

4. Consent Agenda Items a-d
 - a. Secretary's Report of the Minutes 3/18/2026
 - b. Treasurer's Report March 2026
 - c. Forestry Plant approved:
 - i. Crow Wing River Watershed Phase 1: 1
 - ii. Pine River Watershed Phase 3: 25
 - iii. Miss. River Watershed Phase 1: 24
 - d. Bills and Vouchers paid



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There was a motion by Leonard Koering to approve the consent agenda for 4/15/2026, seconded by JoAnn Weaver

Affirmative: LK, DJ, RW, JW, JC Opposed: None Motion: Carried

5. Old Business:

- a. CWC Commissioner's Report
- b. NRCS Report
- c. BWSR Report
- d. SWCD Staff Reports / WIG

6. New Business:

- a. Pine River Watershed Phase 4 Work Plan and Grant Agreement

There was a motion by Diane Jacobson to approve Pine River Watershed Phase 4 Work Plan and Grant Agreement for \$638,000 and for the SWCD Manager to sign the Agreement, seconded by JoAnn Weaver.

Affirmative: LK, DJ, RW, JW, JC Opposed: None Motion: Carried

- b. Miss. River Watershed Phase 2 Work Plan discussion
- c. LSOHC Phase 2 Restoration Quote

There was a motion by JoAnn Weaver to approve the LSOHC Phase 2 Restoration quote with a signed contract with Prairie Restoration for \$10,000, with Crow Wing County maintaining the land, seconded by Leonard Koering.

Affirmative: LK, DJ, RW, JW, JC Opposed: None Motion: Carried

- d. U of MN Cattail Collaborative Sponsorship

There was a motion by JoAnn Weaver to approve to be a partner with the University of MN Cattail Collaborative Project seconded by Leonard Koering.

Affirmative: LK, DJ, RW, JW, JC Opposed: None Motion: Carried

- e. MRB-F37-25

There was a motion by Diane Jacobson to approve the Cost Share Amendment on MRB-F37-25 to add a 612 Tree/Shrub Establishment project to the Cost Share Contract, seconded by Roger Waytashek.

Affirmative: LK, DJ, RW, JW, JC Opposed: None Motion: Carried

- f. Cost Share Policy Updates

There was a motion by Diane Jacobson to approve the Cost Share Policy Updates, seconded by JoAnn Weaver.

Affirmative: LK, DJ, RW, JW, JC Opposed: None Motion: Carried

- g. Fee For Service Policy Update



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There was a motion by Leonard Koering to approve the 2026 Fee For Services Policy Update of changing our Site Visit fee from \$150 to \$100 per visit, seconded by Roger Waytashek.

Affirmative: LK, DJ, RW, JW, JC Opposed: None Motion: Carried

h. GreenCorps Resolution 01_2026

There was a motion by Diane Jacobson to approve the GreenCorps Resolution 01_2026 as an 11 month position, seconded by Roger Waytashek

Affirmative: LK, DJ, RW, JW, JC Opposed: None Motion: Carried

i. Deerwood Technology IT Proposal

There was a motion by Diane Jacobson to approve the Deerwood Technology IT Proposal with Sophos Managed Detection and Response with Microsoft Office Programs, seconded by JoAnn Weaver

Affirmative: LK, DJ, RW, JW, JC Opposed: None Motion: Carried

7. Reports/Meetings:

- a. MASWCD Legislative Days
- b. Area VIII Meeting Resolutions to Consider
- c. 1W1P-Pine River, Miss. River, Crow Wing River.
- d. Region Five Development Commission
- e. Mille Lacs Lake Watershed Management Group
- f. Crow Wing River Basin Forage Council
- g. North Central MN SWCD's JPB / TSA 8

8. Calendar:

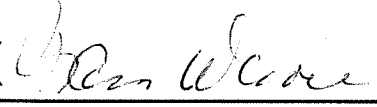
4/20/2026	Mississippi River Brainerd Policy Committee Meeting	CWC Land Services Building
4/22/2026	NRCS Local Work Group Meeting 9am-11am	Backus, MN
4/30/2026 to 5/1/2026	Crow Wing SWCD Tree Sale Distribution / Pick up	CWC Fairgrounds Curling Building
5/2/2026	Northland Arboretum Arbor Day	Northland Arboretum
5/19/2026 to 6/02/2026	File for SWCD Supervisor District 2 and 3	CWC Election Office
5/20/2026	Regular Board Meeting	CWC Land Services Building
May/June?	Personnel Committee Meeting	CWC Land Services Building



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9. Adjournment:

There was a motion by JoAnn Weaver to adjourn the meeting, seconded by Jim Chamberlin, Meeting adjourned at 12:31 pm.

X 

JoAnn Weaver
SWCD Secretary



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Resolution No. 01_2026

Adopted:03/18/2025

RESOLUTION TO SUPPORT MN GREENCORPS MEMBER 2026-2027

WHEREAS, Crow Wing Soil and Water Conservation District (SWCD) has applied to host an AmeriCorp member from Minnesota GreenCorps, a program of the Minnesota Pollution Control Agency (MPCA), for the 2026-2027 program year; and

WHEREAS, upon selection by MPCA of the **SWCD**, the organization is committed to implementing the proposed project as described in the host site application, updated work plan, and following the pre-scoped position description; and

WHEREAS, The MPCA requires that SWCD to enter into a host site agreement with the MPCA that identifies the terms, conditions, roles, and responsibilities;

NOW THEREFORE BE IT RESOLVED:

THAT THE SWCD supports MPCA GreenCorps program and agrees to the application submitted to the MPCA in March 2026.

Supervisor Roger Waytashek, seconded the adoption of the resolution, and it was declared adopted upon the following vote:

A majority vote adopted Resolution No. 01_2026:

Nays: None

Adopted:

Leonard Koering, Jim Chamberlin, JoAnn Weaver, Roger Waytashek, and Diane Jacobson.

[Signature] 4-15-26
Crow Wing SWCD Board Date

Melissa Barrick 4-15-26
District Manager Date

Vision: Clean water, productive lands, and vibrant communities.

Mission: Fostering healthy lands and clean water through voluntary conservation.

Values: Stewardship, Support, Integrity, Leadership, and Partnerships.