

NORTH CENTRAL MINNESOTA JOINT POWERS BOARD

SWCD TECHNICAL SERVICES AREA 8

322 Laurel St / SUITE 22 • Brainerd, MN 56401

OFFICE: (218) 755-1942 or (218) 828-6197

Regular Minutes of the North Central Joint Powers Board (NCJPB) Beltrami County Admin Building, Bemidji, MN for June 8, 2017.

- I. Meeting Called to Order 10:00 a.m. Welcome and Introductions
Members Present: Don Rettinger, Ruth Trask, Ted Lovdahl, Frank Sindelir, Robert Albrecht, Al Linder, and Tom Schultz

Others Present: Bill Westerberg, Julie Kingsley, Josh Stromlund, Darren Newville, Melissa Barrick, Nathan Nordlund, Brenda Davis, Zach Gutknecht, and Andy Arens.

Discussion on By-laws correct Robert Rules process for Chair replacement for Don Simons. Melissa looked for By-laws in the electronic and hard copy files found only the 1995 JPB Agreement. **There was a motion by Tom Schultz seconded by Al Linder, to elect Ted Lovdahl as pro term chair for today's meeting. .**

Affirmative: FS, RT, AL, RA, TL, TS Opposed: None Motion Carried.

1. Secretary's Report 12.19.16 and Agenda Approval 06.8.2017
There was a motion by Ruth Trask seconded by Al Linder, to approve the December 19, 2016 Secretary's Reports as presented.

Affirmative: FS, RT, AL, RA, TL, TS Opposed: None Motion Carried.

There was a motion by Tom Schultz seconded by Frank Sindelir, to approve the June 8, 2017 agenda as presented.

Affirmative: FS, RT, AL, RA, TL, TS Opposed: None Motion Carried.

2. Treasure's Report:
There was a motion by Robert Albrecht seconded by Tom Schultz, to approve the treasurer's report as presented.

Affirmative: FS, TL, RT, AL, RA, TS Opposed: None Motion Carried.

II. New Business

1. Marketing Regional Contract (**Decision**)

There was a motion by Tom Schultz and seconded by Ruth Trask, to authorize Marketing Contract with Dain Erickson for \$ 100,000 for a 2 year service for Marketing and Outreach Assistance for Area VIII SWCDs and to authorize Robert Albrecht to sign the contract.

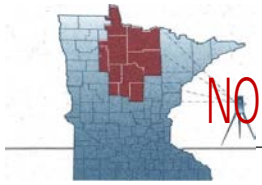
Affirmative: DR, TL, FS, RT, AL, RA, TS Opposed: None Motion Carried.

2. 2016 Shared Services 1 Final Financial Report (**Decision**)

There was a motion by Robert Albrecht and seconded by Ruth Trask, to authorize Board Chair to sign BWSR Clean Water Fund 2016 Shared Services 1 Final Financial Report.

Affirmative: TL, FS, DR, RT, AL, RA, TS Opposed: None Motion Carried.

3. Contract for Engineering Services:



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- a. City of Colarine Stormwater Plan \$10,000

There was a motion by Robert Albrecht and seconded by Tom Schultz, to authorize \$ 10,000 of 2016 BWSR Shared Service 2 grant for contract with HRD Green to complete a stormwater assessment for the City of Colarine.

Affirmative: TL, FS, DR, RT, AL, RA, TS Opposed: None Motion Carried.

- b. City of Bemidji Lake Irving Feasibility Study \$20,000

There was a motion by Robert Albrecht and seconded by Tom Schultz, to authorize up to \$ 25,000 of 2016 BWSR Shared Service 2 grant for contract with HRD Green to complete a feasibility study on lake Irving ditch stormwater project.

Affirmative: TL, FS, DR, RT, AL, RA, TS Opposed: None Motion Carried.

4. Next Meeting Date (Decision): Next Meeting date will be Thursday, September 7, 2017 at 10:00 a.m. Location to be determined. The chair appointed committee to develop bylaws for the JPB Board to include: Tom Schultz, Ruth Trusk, Robert Albrecht, Andy Arens, and Melissa Barrick. Committee with meet in August prior to the September Meeting.

III. Reports:

1. TSA Work Group (Inform): The TSA Work group will be meeting in June with the final recommendations to BWSR on how to improve the efficiency and function of the TSAs statewide. Melissa will send out the TSA regional meetings summaries to the group.
2. Work Report Engineer (Inform): Bill Westerberg discussed the training that JPB hosted for SWCDs and discussed projects that JPB has been working on.
3. Host District Report (Inform): Melissa Barrick discussed that she has been a part of the TSA workgroup, complete Dylan Nister 1 year annual review, media contract, and assisted with the training for the SWCDs.

VI. Meeting adjourned

There was a motion by Frank Sindelir and seconded by Robert Albrecht, to adjourn the meeting at 11:45 a.m.

Affirmative: TL, FS, DR, RT, AL, RA, TS Opposed: None Motion Carried.