



July 21, 2021

**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD)
 Land Services Building, Brainerd, MN 56401.**

1. Meeting called to Order by Board Chair Jim Chamberlin at 9:08am in CWC Oak Room

Members Present: Jim Chamberlin-Board Chair
 Roger Wayteshek-Vice Chair (phone)
 JoAnn Weaver-Secretary
 Leonard Koering-Treasurer
 Diane Jacobson-Reporter

Others present: Melissa Barrick-District Manager
 Tasha Lauer-Office Manager (video)
 Candi Fuller -NRCS (video)

2. Pledge of Allegiance/Moment of Silence

3. Agenda Approval

There was a motion by JoAnn Weaver seconded by Leonard Koering to approve the agenda with adding New Business h. Harvest Dinner.

Affirmative: LK, RW, JC, JW, DJ Opposed: None Motion Carried.

4. Secretary’s Report 05-19-2021

There was a motion by Leonard Koering seconded by Diane Jacobson to approve the secretary’s report as presented and have Leonard Koering to sign as needed.

Affirmative: LK, RW, JC, JW, DJ Opposed: None Motion Carried.

5. Treasurer’s Report:

There was a motion by JoAnn Weaver seconded by Roger Waytashek to accept the June 2021 treasurer’s report as presented.

Affirmative: LK, RW, JC, JW, DJ Opposed: None Motion Carried.

6. Old Business:

- a. NRCS Work Report
- b. BWSR Report
- c. County Commissioner Report
- d. Grants:

Name	Location	Practice Type	Funding Type	Amount
1. ENTF Grant with SWCD	Camp Ripley	Subcontract with Great River Greening	DNR/LCCMR ENTF 2021 Grant	\$731,000
2. MN DNR Contract ML 21	Pine and Leech Watersheds	Subcontract with Northern Land and Waters Trust, and Hubbard SWCD	OHF Project Targeted RIM Easement and Acquisition to the Parcel Level Pine and Leech Watersheds Phase II	\$



3. Laurel Mezner		Contract Amendment		\$300 JW/RW
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There was a motion by Leonard Koering seconded by Diane Jacobson to approve the items grants/projects/contracts on items 1-2 and approve Jim Chamberlin/Leonard Koering/Melissa Barrick to sign as needed.

Affirmative: LK, RW, JC, JW, DJ Opposed: None Motion Carried.

7. New Business

- a. BWSR Allocations 2022 and 2023 SWCD Programs and Operations Grants
- b. Internal Hire

There was a motion by JoAnn Weaver, Seconded by Leonard Koering Hire Bethany Chaplin as an internal hire for a conservation specialist at \$17/hour

Affirmative: LK, RW, JC, JW, DJ Opposed: None Motion Carried.

- c. Job Approval Authority

- a. Sheila and Adam Practice Code: Critical Area Planting 342

There was a motion by Leonard Koering, Seconded by JoAnn Weaver to approve Sheila and Adam to sign for JAA Practice Code: Critical Area Planting 342, with a increase of \$0.50/hour each once approve by NRCS.

Affirmative: LK, RW, JC, JW, DJ Opposed: None Motion Carried.

- d. Quickbooks Approval Letter

There was a motion by JoAnn Weaver Seconded by Diane Jacobson to approve Tasha Lauer to manage payroll and direct deposit in Quickbooks

Affirmative: LK, RW, JC, JW, DJ Opposed: None Motion Carried.

- e. County Fair Sign Up T:LK, W:JC Th:DJ F:JW S:RW

- f. SWCD Per Diem \$125

There was a motion by Leonard Koering Seconded by Diane Jacobson to approve increase in SWCD board per diem to \$100 in Crow Wing County, and \$125/out of Crow Wing County, as of August 1, 2021.

Affirmative: LK, RW, JC, JW, DJ Opposed: None Motion Carried.

- g. Open Meeting Law Updates

- h. Harvest Dinner

There was a motion by JoAnn Weaver Seconded by Roger Waytashek to pay for Harvest Dinner tickets for staff and board.

Affirmative: LK, RW, JC, JW, DJ Opposed: None Motion Carried.

8. Reports

- a. Work Reports
- b. Area VIII Meeting
- c. Elected Officials
- d. 1W1P-Pine River and Rum River
- e. Region 5 Development Commission
- f. Mille Lacs Lake Watershed Management Group

There was a motion by Diane Jacobson Seconded by JoAnn Weaver to pay \$25 for Mille Lacs Lake Watershed Booklets.

Affirmative: LK, RW, JC, JW, DJ Opposed: None Motion Carried.

- g. Crow Wing River Basin Forage Council



Crow Wing Soil and Water Conservation District
322 Laurel St. Suite 22 ▪ Brainerd, MN 56401 ▪ 218-828-6197

h. North Central MN SWCD's JPB / TSA 8

9. District Bills

There was a motion by Leonard Koering Seconded by Roger Waytashek to pay the monthly bills.

Affirmative: LK, RW, JC, JW, DJ Opposed: None Motion Carried.

10. Calendar

Date	Meeting	Location
8/3/21 to 8/7/21	Crow Wing County Fair	CWC Fairgrounds
8/18/21	SWCD Board Meeting	Oak Room CWC Land Svcs

11. Adjournment:

There was a motion by Diane Jacobson Seconded by Leonard Koering to adjourn the meeting at 11:53 am.

Affirmative: LK, DJ, JC, RW, JW Opposed: None Motion Carried.

A handwritten signature in cursive script, appearing to read "JoAnn Weaver".

JoAnn Weaver, Secretary