



Providing Engineering and Technical Assistance to North Central MN SWCDs

**October 18, 2022, TSA8 Board Minutes**  
**12:00 to 3:00 PM**

Location: Beltrami County Admin. Building

**Remote Option:** Teams:

Bylaws: Voting on all matters that come before this organization shall be by designated individuals in attendance, either elected supervisors or employees of the member districts where each member SWCD is allowed one vote.

Attendees In-Person: Andy Arens, Itasca SWCD, Tom Schulz, Wadena SWCD, Ruth Trask, Beltrami SWCD, Brent Rud, Beltrami SWCD, Don Rettinger, Hubbard SWCD, Crystal Mathisrud, Hubbard SWCD, Melissa Barrick, Host District Manager Crow Wing SWCD, Josh Stromlund, LOW SWCD, Frank Sindelir, LOW SWCD, Cal Saari, Itasca SWCD, Chad Severts, BWSR, Lori Buell, Clearwater SWCD, Zach Gutknecht, Beltrami SWCD, and Doug Thomas, HEI.

Online: Bill Westerberg, TSA8, Dave Peterson, Cass SWCD, Kelly Condiff, Cass SWCD, Darren Newville, Wadena SWCD, Pam Tomevi, Koochiching SWCD.

I. Call to Order 12:00 PM

- a. Agenda Approval 10.18.2022  
**There was a motion by Cal Saari, seconded by Leonard Koering, to approve the 10.18.22 TSA8 Secretary’s Report as presented.**  
**Affirmative: Beltrami, Cass, Hubbard, Itasca, Clearwater, Crow Wing, LOW, and Wadena. Motion Carried.** Absent: Koochiching
- b. 2023 TSA8 Grant Execution  
**There was a motion by Frank Sindelir, seconded by Leonard Koering, to authorize the board chair to sign the 2023 BWSR grant agreement Enhance Shared Services \$242,500 and the NPEA JPB Grant \$147,500.**  
**Affirmative: Beltrami, Cass, Hubbard, Itasca, Clearwater, LOW, Crow Wing, and Wadena. Motion Carried.** Absent: Koochiching
- c. Technical Assistance \$12,000 Beltrami SWCD  
**There was a motion by Cal Saari, seconded by Frank Sindelir, to authorize the \$12,000 to Beltrami SWCD to hire a consultant to complete geotextile work. The \$12,000 funds are reimbursable and must submit an invoice to the Host District following BWSR Clean Water Fund Policy by December 15, 2023.**  
**Affirmative: Beltrami, Cass, Hubbard, Itasca, Clearwater, Crow Wing, Koochiching, and Wadena. Motion Carried.**

TSA8 Workload and Organizational Final Report-Doug Thomas

Overview of project purpose and scope of work	15 min
Project Methods	25 min
Overview of Workload Projects	35 min
Overview of Governance and Management Options	35 min
Conclusions	15 min
Discussions	15 min
Consensus TSA8 Structure Options and Schedule next meeting date	10 min

Chair Adjourned the meet at 2:45 PM