



March 17, 2021

**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD)  
Land Services Building, Brainerd, MN 56401.**

Pursuant to MN Statutes 13D.021, the Crow Wing SWCD will be holding its SWCD meeting on 03/17/2021 at 9:00am by teleconference means due to the Health Pandemic Emergency declared under Chapter 12 by the Governor. A notice of the meeting was posted on the door of the SWCD Office Location 322 Laurel Street, Brainerd, MN and explained how the public was able to participate in the meeting. The meeting followed all the requirements for an electronic meeting as spelled out in MN Statutes 13D.021 Subdivision 1, 1-4.

1. Meeting called to Order by Board Chair Diane Jacobson at 9:00 a.m. in SWCD Meeting Room.

Members Present: Jim Chamberlin-Board Chair (video)  
Roger Wayteshek-Vice Chair (phone)  
JoAnn Weaver-Secretary (video)  
Leonard Koering-Treasurer  
Diane Jacobson-Reporter (video)

Others present: Melissa Barrick-District Manager  
Tasha Lauer-Office Manager (video)  
Candi Fuller-NRCS (video)  
Rep. Dale Lueck (video)  
Chris Pence-BWSR (video)

2. Pledge of Allegiance/Moment of Silence

3. Agenda Approval

**There was a motion by JoAnn Weaver seconded by Roger Waytashek to approve the agenda as presented, with 1 addition, new business c, vacation for Tasha.**

**Affirmative: LK, RW, JC, JW, DJ**

**Opposed: None Motion Carried.**

4. Secretary's Report 02-17-2020

**There was a motion by Leonard Koering seconded by Roger Waytashek to approve the secretary's report as presented with correction of the 2021 board structure and have Leonard Koering to sign as needed.**

**Affirmative: LK, RW, JC, JW, DJ Opposed: None Motion Carried.**

5. Treasurer's Report:

**There was a motion by JoAnn Weaver seconded by Roger Waytashek to accept the February 2020 treasurer's report as presented, with knowledge of tree sale income not included.**

**Affirmative: LK, RW, JC, JW, DJ Opposed: None Motion Carried.**

6. Representative Dale Lueck

7. Old Business:

- a. NRCS Work Report
- b. BWSR Report
- c. County Commissioner Report



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d. Grants:

<b>Grants:</b>	<b>Action:</b>	<b>Details:</b>	<b>Total Amount authorized:</b>	<b>Motion /Seconded</b>
1. DNR Forest Service LSP	Approve Contract signed by Melissa. Subcontracts for GIS-Brinks, and Planning-Henkel	Long Prairie and Brainerd Miss authorization for Melissa to sign as of March 3, 2021	\$27,000	<b>LK/RW</b>
2. Island-Loon Grant: City of Crosslake MOU Amendment	Approve to Sign MOU amendment	Amend contract to move staff time funding to city funding	\$10,000	<b>JW/DJ</b>
3. Hwy 66 Curb and Gutter	Approve adding curb and gutter in cost-share contract	Getting connected to a stormwater treatment system	\$6,000 from PRWP funds	<b>JW/DJ</b>
4. Crosslake Phase II MOU	Approve to Sign MOU	Rain Gardens		<b>JW/DJ</b>
5. Farming Outreach for Denny Blowers	Approve to sign a contract with Denny Blowers for Cover Crop Outreach	Farming outreach	\$7500	<b>Approved at 2/17/21 meeting</b>

**There was a motion by JoAnn Weaver seconded by Diane Jacobson to approve the items grants/projects/contracts on items 2-4, and approve Leonard Koering to sign as needed.**

**Affirmative: LK, RW, JC, JW, DJ                      Opposed: None                      Motion Carried.**

e.

1W1P-Long Prairie/ Brainerd Miss Committee	Approve board members to be on 1W1P committee- Jim C/JoAnn W	Need board members on the committee	Per diem	
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f.

NRCS/SWCD planning Session	Approve board members to be on NRCS committee- Diane J/Jim C	Need board members on the committee	Per diem	
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9. New Business

- a. Sartell St. Cloud Watershed Letter Request Resolution



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**There was a motion by JoAnn Weaver seconded by Roger Waytashek to approve Melissa Barrick to write a letter to the Sartell St. Cloud Watershed stating that the SWCD Board of Supervisor support the watershed moving forward as two separate planning entities.**

**Affirmative: LK, RW, JC, JW, DJ                      Opposed: None                      Motion Carried.**

b. New Hires

a. Summer Intern Wages

**There was a motion by Roger Waytashek seconded by Diane Jacobson to approve Alicia Lang for the temporary full-time summer intern position for April 26-September 30, 2021 at a rate of \$14.75/hour.**

**Affirmative: LK, RW, JC, JW, DJ                      Opposed: None                      Motion Carried.**

b. Forestry/Easement Technician Wages

**There was a motion by Leonard Koering seconded by Roger Waytashek to approve Kendra Sommerfeld for the Permanent full-time Forestry and Easement Technician at \$20/hr, up to \$20.50hr, plus an additional \$0.50hr to \$1/hr with JAA as needed/approved by SWCD Manager. If not accepted by Kendra, we can offer the position to Andrew Seagren or Larissa Fitzgerald.**

**Affirmative: LK, RW, JC, JW, DJ                      Opposed: None                      Motion Carried.**

c. Vacation for Tasha Lauer

**There was a motion by Leonard Koering seconded by Diane Jacobson to approve vacation for Tasha Lauer on March 22-26, 2021.**

**Affirmative: LK, RW, JC, JW, DJ                      Opposed: None                      Motion Carried.**

10. Reports

- a. Work Reports
- b. Landowner Event 2/18/2021
- c. Elected Officials
- d. 1W1P-Pine River and Rum River
- e. Region 5 Development Commission
- f. MASWCD Area 8-March 26<sup>th</sup> 9 am-11
- g. Mille Lacs Lake Watershed Management Group
- h. Crow Wing River Basin Forage Council-April 19<sup>th</sup> 5:30 pm
- i. North Central MN SWCD's JPB / TSA 8
- j. SWCD Annual Report

11. District Bills

**There was a motion by JoAnn Weaver Seconded by Diane Jacobson to pay the monthly bills.**

**Affirmative: LK, JC, JW, DJ                      Opposed: None                      Motion Carried.**

12. Calendar



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<b>Date</b>	<b>Meeting</b>	<b>Location</b>
3/17/2021	Regular Board Meeting	Virtual Zoom Meeting
3/18/2021	MASWCD Day at the Capitol	Virtual Meeting

11. Adjournment:

**There was a motion by Leonard Koering Seconded by JoAnn Weaver to adjourn the meeting at 11:09 am.**

**Affirmative: LK, DJ, JC, RW, JW      Opposed: None      Motion Carried.**

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JoAnn Weaver, Secretary