



Crow Wing Soil and Water Conservation District
322 Laurel Street, Suite 22, Brainerd, MN 56401, 218-828-6197

Crow Wing SWCD Board Meeting Minutes

July 15, 2026, Land Services Building, Brainerd, MN 56401

1. The Meeting was called to order by Board Chair, Jim Chamberlin, at 9:04 am in the CWC Maple/Pine Room.

Board Supervisors:

Chair:	Jim Chamberlin
Vice Chair:	Roger Waytashek
Secretary:	JoAnn Weaver
Treasurer:	Leonard Koering
Reporter:	Diane Jacobson

Others:

SWCD District Manager:	Melissa Barrick
SWCD Finance and Grants Coordinator:	Tasha Lauer
SWCD Ag Technician:	Marta Springer
SWCD Watershed Coordinator:	Chris Andree
SWCD Easement Coordinator:	Heidi Lake
CWC Commissioner:	<i>Jon Lubke-Absent</i>
NRCS Soil Conservationist:	Candi Fuller
BWSR Conservationist:	<i>Brett Arne-Absent</i>

2. Pledge of Allegiance / Moment of Silence
3. Agenda Approval:

There was a motion by JoAnn Weaver to approve the agenda, 7/15/2026, seconded by Diane Jacobson.

Affirmative: LK, DJ, JW, JC, RW. Opposed: None Motion: Carried

4. Treasurer's Report June 2026:

There was a motion by JoAnn Weaver to accept the Treasurer's Report as presented, 6/30/2026, seconded by Roger Waytashek.

Affirmative: LK, DJ, JW, JC, RW. Opposed: None Motion: Carried

5. Secretary's report reopen 5/21/2025 minutes

There was a motion by JoAnn Weaver to open the Board Minutes from May 21, 2025, seconded by Leonard Koering.

Affirmative: LK, DJ, JW, JC, RW. Opposed: None Motion: Carried

There was a motion by JoAnn Weaver to approve the change of 1 number in contract number of MRB02 to 03, seconded by Roger Waytashek.

Affirmative: LK, DJ, JW, JC, RW. Opposed: None Motion: Carried

6. Consent Agenda Items a-f:

- a. Secretary's Report of the Minutes 6/17/2026

- b. MPCA Host GreenCorps Agreement: authorize to sign (9-month placement Oct 26-August 27) agreement with the MPCA.



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c. Amendments:

Project/contract #	Amendment	Reason
3192-SO2-26	Change the install date from 11/18/25 to 11/18/2026	Wrong date.
CWC1-S01-26	Change the install date from 11/18/25 to 11/18/2026	Wrong date.

d. Forestry Contracts to approve:

e. Bills and Vouchers:

Project/Voucher #	Payment	Total Cost	Match \$/	%	Practice	Location	Grant
3192-S02-26	\$6,037.50	\$12,075.00	\$6037.50	50	Shoreline Practice	Rush Lake	319 Phase II
3192-S01-26	\$3,881.03	\$11,125.16	\$7,244.13	35	Shoreline Practice	Lower Whitefish	319 Phase II
3192-S04-26	\$9,033.50	\$18,607.00	\$9,033.50	50	Shoreline Practice	Pig Lake	319 Phase II
PRP3-06-24 partial payment for	\$268.44	\$536.88	\$268.44	50	Shoreline establishment	Clamshell	Pine River Phase III
PR4-FSO4-26	\$552.00	\$690.00	\$138.00	80	Forest Stewardship Plan	Emily	Pine River Phase IV
Cathy Tautges	\$1,598.55	\$3,778.59	\$1,598.55	50	Shoreline	Gilbert Lake	Miss River Phase 1

There was a motion by Diane Jacobson to approve the consent agenda as shown above, seconded by Leonard Koering.

Affirmative: LK, DJ, JW, JC, RW.

Opposed: None

Motion: Carried

7. Old Business:

- CWC Commissioner's Report – Flanders Fire in Mission Township discussion
- NRCS Report
- BWSR Report
- SWCD Staff Reports

8. New Business:

- Miss River Brainerd Phase 2 MB2-A01-26:

There was a motion by JoAnn Weaver to approve the Miss River Brainerd Phase 2 MB2-A01-26 Contract for Pasture and Hay Planting 10 acres and 1,585 linear feet of temporary electric fence. Reseeding a 10-acre hay field. Flat rate and 75% payments not to exceed \$1,942.80. seconded by Diane Jacobson.

Affirmative: LK, DJ, JW, JC, RW.

Opposed: None

Motion: Carried

- No-Till Drill Update: Discussion of funding, drill options, storage, and host site.

- Tree Planter Report: Discussion of options

- City of Baxter MOU Amendment 01:

There was a motion by Diane Jacobson to approve to authorize an additional \$40,000 (Morrison SWCD Grant with the National Association of Conservation Districts) to the



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City of Baxter for Consultant services for National Historic Preservation Act Section 106 review and a Phase 1 archaeological survey for the Baxter and Sylvan Trail project, seconded by Roger Waytashek.

Affirmative: LK, DJ, JW, JC , RW. Opposed: None Motion: Carried

e. Fraud Reporting and Financial Checks and Balances: review of process and internal controls.

f. Crow Wing County Fair: Discussion of fair

g. Conservation Tour: discussion of locations, and topics.

h. District Manager Leave: Discussion of

i. **There was a motion by JoAnn Weaver to approve Tasha Lauer to sign contracts at the board meeting , seconded by Diane Jacobson.**

Affirmative: LK, DJ, JW, JC, RW. Opposed: None Motion: Carried

j. Plat Books for 2027:

There was a motion by JoAnn Weaver to approve expenses for 150 new 2027 plat books, seconded by Roger Waytashek.

Affirmative: LK, DJ, JW, JC, RW. Opposed: None Motion: Carried

k. City of Brainerd Engineering funds:

There was a motion by Leonard Koering to approve City of Brainerd Engineering funds for the Gully project, up to \$10,000 cost share funding with North Central JPB/TSA 8 engineering funding , seconded by Roger Waytashek.

Affirmative: LK, DJ, JW, JC, RW. Opposed: None Motion: Carried

9. Reports/Meetings:

- a. 1W1P-Pine River, Miss. River, Crow Wing River.
- b. Region Five Development Commission.
- c. Mille Lacs Lake Watershed Management Group.
- d. Crow Wing River Basin Forage Council.
- e. North Central MN SWCD's JPB / TSA 8.

10. Calendar:

<u>Date</u>	<u>Meeting</u>	<u>Location</u>
07/21/26	County Board Committee of the Whole	Crow Wing County Historic Courthouse
08/04 – 08/08/26	Crow Wing County Fair	Crow Wing County Fairgrounds
08/13 - 10/05/26	<u>Little Falls, We Are Water MN</u>	Great River Arts, Little Falls
08/19/26	Regular SWCD Board Meeting	Crow Wing County Land Services Oak Room
08/26/26	<u>Soil Biology & No-Till Pastures</u>	Pequot Lakes, MN

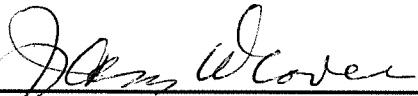
11. Adjournment:



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There was a motion by Jim Chamberlin to adjourn the meeting, seconded by JoAnn Weaver, Meeting adjourned at 11:51am.

Affirmative: LK, DJ, JW, JC, RW. Opposed: None Motion: Carried

X 

JoAnn Weaver
SWCD Secretary