

NORTH CENTRAL MINNESOTA JOINT POWERS BOARD

SWCD TECHNICAL SERVICES AREA 8
322 Laurel St / SUITE 22 • Brainerd, MN 56401
OFFICE: (218) 755-1942 or (218) 828-6197

Minutes

North Central Joint Powers Board Executive Committee

March 4th, 2016

Beltrami Electric Co-op, Bemidji, MN 56601

Attendees:

Executive Committee Board: Robert Albrecht, Andy Arens, Nancy Dunnell, Jane Ekholm, Lynn Goodrich, Jeff Hrubes, Brad Kennedy, Allen Linder, Darren Newville, William Patnaude, Tom Schultz, Don Simons, Corryn Trask, Ruth Trask, Bill Westerberg

Meeting called to Order by Chairman Don Simons at 12:30 p.m.

Agenda Approval 02-25-2016 Secretary's Report 1-25-2016.

Motion to approve March 4th agenda and December 2, 2015 Secretary's report by Jane Ekholm

Second: Allen Linder

Opposed: None

Motion carried.

Engineer Tech Location

Motion to approve housing new Engineer Tech at Bemidji location by Lynn Goodrich

Second: Bob Albrecht

Opposed: None

Motion carried.

Credit Card Policy

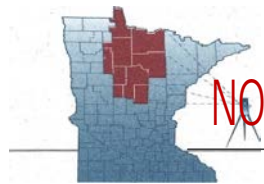
Motion to approve credit cards for JPB Staff with \$500.00 credit limit with condition statement of consequences for mis-use is added to agreement by Allen Linder.

Second: Bob Albrecht

Opposed: None

Motion carried.

Area 8 and JPB meeting coordination



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Motion to schedule joint meetings on case-by-case basis depending on time needed for agenda items by Ruth Trask

Second: Jane Eckholm

Opposed: None

Motion carried.

Proposal to handle time sensitive projects

Motion to approve allocation decisions of 2016 contract service budget (\$55,000) to Crow Wing SWCD Host Managers and JPB Engineer, Bill Westerberg to manage backlog of JPB engineering work by Jane Eckholm.

Second: Bob Albrecht

Opposed: None

Motion carried.

Consultant Retainer for services outside of JPB Engineer expertise

Motion to authorize JPB Engineer, Bill Westerberg to release RFP to provide a retainer for engineering and associated professional services by Tom Schultz.

Second: Jane Eckholm

Opposed: None

Motion carried.

JPB Approved Pending Purchases

Motion to authorize JPB Engineer, Bill Westerberg to purchase GMC Truck, topper, and organizers for \$30,800 by Allen Linder.

Second: Jane Eckholm

Opposed: None

Motion carried.

Motion to adjourn by Bob Albrecht

Second: Jane Eckholm

Opposed: None

Motion carried

Meeting adjourned at 1:30 p.m.