



April 21, 2021

**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD)
Land Services Building, Brainerd, MN 56401.**

Pursuant to MN Statutes 13D.021, the Crow Wing SWCD will be holding its SWCD meeting on 04/21/2021 at 9:00am by tele/video-conference means due to the Health Pandemic Emergency declared under Chapter 12 by the Governor. A notice of the meeting was posted on the door of the SWCD Office Location 322 Laurel Street, Brainerd, MN and explained how the public was able to participate in the meeting. The meeting followed all the requirements for an electronic meeting as spelled out in MN Statutes 13D.021 Subdivision 1, 1-4.

1. Meeting called to Order by Board Chair Jim Chamberlin at 9:01 a.m. in SWCD Meeting Room.

Members Present: Jim Chamberlin-Board Chair (video)
Roger Wayteshek-Vice Chair (phone)
JoAnn Weaver-Secretary (video)
Leonard Koering-Treasurer
Diane Jacobson-Reporter (video)

Others present: Melissa Barrick-District Manager
Tasha Lauer-Office Manager (video)
John Brezinka-NRCS (video)
Chris Pence-BWSR (video)
Candi Fuller -NRCS (video)

2. Pledge of Allegiance/Moment of Silence

3. Agenda Approval

There was a motion by JoAnn Weaver seconded by Leonard Koering to approve the agenda as presented, with an addition of a 1W1P contract with HR Green.

Affirmative: LK, RW, JC, JW, DJ

Opposed: None Motion Carried.

4. Secretary's Report 03-17-2020

There was a motion by JoAnn Weaver seconded by Leonard Koering to approve the secretary's report as presented and have Leonard Koering to sign as needed.

Affirmative: LK, RW, JC, JW, DJ Opposed: None Motion Carried.

5. Treasurer's Report:

There was a motion by Diane Jacobson seconded by Roger Waytashek to accept the March 2020 treasurer's report as presented.

Affirmative: LK, RW, JC, JW, DJ Opposed: None Motion Carried.

6. Old Business:

- a. NRCS Work Report
- b. BWSR Report
- c. County Commissioner Report-Discussion of CWC commissioner attending SWCD Meetings.



Crow Wing Soil and Water Conservation District
 322 Laurel St. Suite 22 • Brainerd, MN 56401 • 218-828-6197

d. Grants:

Grants:	Action:	Details:	Total Amount authorized:	Motion /Seconded
1. PRWP-Southfork	Approve Contract for Houston Engineering Modeling RIO	PTMApp model to add more details/	\$2,930.00/	
	Authorize Master Contract with HR Green and sign work order 1 for training and technical assistance Work Order 2 provide stormwater assessment to small cities	Stormwater sites	\$7,500/ \$20,000	
2. 1W1P-Mississippi River Brainerd	Adopt Resolution 02_2021 support for 1W1P-Mississippi River Brainerd Planning Grant			
3. CWC Fee for Service	Request for Proposal for CWC TLWD Monitoring authorize Melissa to Sign.	water testing with AW Research Lab	Two Year \$8,120/ \$4,060/year	
4. Local Capacity FY21	Authorize Melissa/Beth to Sign Contract	Nisswa Lake Park 342 Critical Area Planting	\$725.50	
5. Local Capacity FY21	Authorize Melissa/Beth to Sign Contract	Nisswa Lutheran Church of the Cross 342 Critical Area Planting	\$725.50	
6. Local Capacity FY21	Authorize Melissa/Beth to Sign Contract	Nisswa Elementary School 342 Critical Area Planting	\$726.00	

There was a motion by Roger Waytashek seconded by JoAnn Weaver to approve the items grants/projects/contracts on items 1-6, and approve Leonard Koering to sign as needed.

Affirmative: LK, RW, JC, JW, DJ Opposed: None Motion Carried.

e. New Hires-Andrew Seagren starting May 3, 2021

9. New Business

a. Personnel Policy Updates

- i. MN State Retirement Systems-after employment Health Savings Account-contribution of \$300/year by SWCD



- ii. Severance Sick and Vacation payment roll into Health Savings Account
- iii. Donation of Sick and/or Vacation time to other employees

There was a motion by Roger Waytashek seconded by Diane Jacobson to approve Personnel Policy updates as indicated above.

Affirmative: LK, RW, JC, JW, DJ Opposed: None Motion Carried.

- b. Resolution for Sept 2021-Aug 2022 MPCA Green Corps Member
There was a motion by JoAnn Weaver seconded by Leonard Koering to adopt Resolution 01_2021 support fir grant application MPCA Green Corps Member for 2021-2022.

Affirmative: LK, RW, JC, JW, DJ Opposed: None Motion Carried.

10. Reports

- a. Work Reports
- b. Elected Officials
- c. MASWCD Legislative Days/Area Meeting/Resolutions VIII
- d. Tree Sale Distribution
- e. NRCS/SWCD Planning Sessions
- f. 1W1P-Pine River and Rum River
- g. Region 5 Development Commission
- h. Mille Lacs Lake Watershed Management Group
- i. Crow Wing River Basin Forage Council-April 19th 5:30 pm
- j. North Central MN SWCD's JPB / TSA 8

11. District Bills

There was a motion by Leonard Koering Seconded by Roger Waytashek to pay the monthly bills.

Affirmative: LK, JC, JW, DJ Opposed: None Motion Carried.

12. Calendar

Date	Meeting	Location
5/6 to 5/7/21	Tree Sale Pick Up	CWC Fairgrounds Safety Bldg
5/19/21	SWCD Board Meeting	CWC Land Services Bldg/Zoom

11. Adjournment:

There was a motion by JoAnn Weaver Seconded by Jim Chamberlin to adjourn the meeting at 10:35 am.

Affirmative: LK, DJ, JC, RW, JW Opposed: None Motion Carried.

JoAnn Weaver, Secretary



CROW WING
Soil & Water
CONSERVATION DISTRICT

322 Laurel Street, Suite 22
Brainerd, MN 56401
218-828-6197

Adopted: April 21, 2021

Crow Wing Soil & Water Conservation District Resolution 01_2021

Supervisor JoAnn Weaver, offered the resolution 01_2021 and moved its adoption.

WHEREAS, Crow Wing Soil & Water Conservation District has applied to host an AmeriCorp member from Minnesota GreenCorps, a program of the Minnesota Pollution Control Agency (MPCA), for the 2021-2022 program year; and

WHEREAS, upon selection by MPCA of **Crow Wing Soil & Water Conservation District,** the organization is committed to implementing the proposed project as described in the host site application, updated work plan, and in accordance with pre-scoped position description; and

WHEREAS, The MPCA requires that **Crow Wing Soil & Water Conservation District** enter into a host site agreement with the MPCA that identifies the terms, conditions, roles and responsibilities;

NOW THEREFORE BE IT RESOLVED:

THAT THE Crow Wing Soil & Water Conservation District Board supports MPCA GreenCorps program and agrees to the application that was submitted to the MPCA in April 2021.

Supervisor Leonard Koering seconded the adoption of the resolution, and it was declared adopted upon the following vote:

Ayes: 5 Nays: 0

Adopted: JoAnn Weaver, Leonard Koering, Diane Jacobson, Jim Chamberlin, and Roger Wayteshek

Leonard Koering

04.21.21

Melissa Barrick

04.21.21

Crow Wing SWCD Board

Date

District Manager

Date

RESOLUTION NO: 02 2021

ADOPTED: April 21, 2021

**Resolution to support a Mississippi River - Brainerd Watershed
One Watershed, One Plan**

WHEREAS, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the counties and soil and water conservation districts within the Mississippi River - Brainerd Watershed (Hydrologic Unit Code 07010104), as delineated in the attached One Watershed, One Plan Suggested Boundary Map, have interest in developing a comprehensive watershed management plan for this area.

NOW, THEREFORE, BE IT RESOLVED, that Crow Wing County recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED that Crow Wing County welcomes the opportunity to collaborate with the counties and soil and water conservation districts within the Mississippi River - Brainerd Watershed for watershed-scale planning efforts in the future; and

BE IT FURTHER RESOLVED that Crow Wing County supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the counties and soil and water conservation districts, within the Mississippi River - Brainerd Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

Resolution No. 02 2021 was adopted by majority vote:

Nays: None

Adopted: Roger Waytashek, JoAnn Weaver, Diane Jacobson, Jim Chamberlin, and Leonard Koering.


Crow Wing SWCD Board Date

 04.21.21
District Manager Date

Mississippi River-Brainerd Watershed Boundary for One Watershed One Plan

