



Crow Wing Soil and Water Conservation District
322 Laurel St. Suite 22 ▪ Brainerd, MN 56401 ▪ 218-828-6197

June 15, 2022

Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD)
Land Services Building, Brainerd, MN 56401.

1. Meeting called to Order by Board Chair Jim Chamberlin at 9:00 am in CWC Oak Room

Members Present: Jim Chamberlin-Board Chair
JoAnn Weaver-Secretary
Leonard Koering-Treasurer
Diane Jacobson-Reporter

Others present: Melissa Barrick-District Manager
Tasha Lauer-Office Manager
John Brezinka-NRCS Soil Conservationist
Chris Pence-BWSR

2. Pledge of Allegiance/Moment of Silence

3. Agenda Approval

There was a motion by Leonard Koering seconded by Diane Jacobson to approve the agenda with the addition of personnel items.

Affirmative: LK, JC, DJ, JW Opposed: None Motion Carried.

4. Secretary's Report

There was a motion by JoAnn Weaver seconded by Leonard Koering to approve the secretary's report of 5/18/2022 as presented.

Affirmative: LK, JC, DJ, JW Opposed: None Motion Carried.

5. Treasurer's Report:

There was a motion by Diane Jacobson seconded by JoAnn Weaver to accept the May 2022 treasurer's report as presented.

Affirmative: LK, JC, DJ, JW Opposed: None Motion Carried.

6. Old Business:

- a. NRCS Work Report
- b. BWSR Report
- c. County Commissioner Report
- d. Grants:

| Name | Location | Practice Type | Funding Type | Amount |
|-------------------------------|----------|-------------------------|----------------|-------------|
| 1. FY22 LC Contract Amendment | | Shoreline Stabilization | Local Capacity | \$14,290.74 |
| 2. PRWP Contract Amendment | | Shoreline Stabilization | PRWP | \$1445.65 |

There was a motion by Leonard Koering seconded by JoAnn Weaver to approve items 1-2, with authorization for Board Chair to sign the grant agreement where applicable.

Affirmative: LK, JC, DJ, JW Opposed: None Motion Carried.

7. New Business

- a. Customer Service Survey

There was a motion by JoAnn Weaver seconded by Diane Jacobson to approve the customer service survey policy.

Affirmative: LK, JC, DJ, JW Opposed: None Motion Carried.

b. Melissa Barrick Vacation

There was a motion by Leonard Koering seconded by Diane Jacobson to approve vacation for Melissa Barrick for June 20-25, 2022.

Affirmative: LK, JC, DJ, JW Opposed: None Motion Carried.

c. MASWCD Leadership Institute

There was a motion by JoAnn Weaver seconded by Diane Jacobson to approve one staff to attend with expenses for the MASWCD Leadership Training Institute.

Affirmative: LK, JC, DJ, JW Opposed: None Motion Carried.

8. Reports

a. Personnel Items:

There was a motion by Leonard Koering seconded by Diane Jacobson to approve the amendment of personnel policy to add the Juneteenth Holiday.

Affirmative: LK, JC, DJ, JW Opposed: None Motion Carried.

There was a motion by JoAnn Weaver seconded by Diane Jacobson to approve moving forward with the PRAP grant application.

Affirmative: LK, JC, DJ, JW Opposed: None Motion Carried.

b. Work Reports

c. Elected Officials

d. 1W1P-Pine River and Rum River

e. Region 5 Development Commission

f. Mille Lacs Lake Watershed Management Group

g. Crow Wing River Basin Forage Council

h. North Central MN SWCD's JPB / TSA 8

9. District Bills

There was a motion by JoAnn Weaver Seconded by Leonard Koering to approve/pay the monthly bills as presented.

Affirmative: LK, JC, DJ, RW, JW Opposed: None Motion Carried.

10. Calendar

| Date | Meeting | Location |
|---------------|---|--|
| 6/26/22 | Miss River Brainerd Technical Advisory Committee | 1-4pm, Crow Wing County Land Services Bldg |
| 6/29/22 | TSA 8 Supervisor Meeting Strategic Planning Session | 10-2pm Beltrami County Admin Bldg |
| 7/20/22 | Regular SWCD Board Meeting | 9-12pm CWC Land Services Bldg |
| 8/2 to 8/5/22 | CWC Fair | CWC Fair Grounds |



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11. Adjournment:

There was a motion by JoAnn Weaver Seconded by Leonard Koering to adjourn the meeting at 11:07am.

Affirmative: LK, DJ, JC, JW

Opposed: None

Motion Carried.

A handwritten signature in black ink, appearing to read "JoAnn Weaver". The signature is written in a cursive, flowing style.

JoAnn Weaver, Secretary