



2025 Crow Wing Soil and Water Conservation District (SWCD) Fee Schedule

Description	Cost
Conservation Corps of Minnesota and Iowa (CCMI): <ul style="list-style-type: none"> 3-6 people for project labor. Some tools and equipment may be provided. CCMI and SWCD choose dates. Dates and number of crew members are variable. Subject to natural disaster work and other scheduling conflicts. Not guaranteed. 	\$600 per day or \$300 for ½ day Plus, \$70 per hour for SWCD staff time to be on site. The typical cost for the crew is \$28 per crew member, per hour.
Copies: <ul style="list-style-type: none"> Letter (8 ½ x 11) Black and White Letter (8 ½ x 11) Color Legal (8 x14) or Ledger (11x17) Black and White Legal (8 x14) or Ledger (11x17) Color 	0.25¢ per sheet 0.50¢ per sheet \$1 per sheet \$2 per sheet
Crow Wing County (CWC) Vegetative Management Plan:(Pg. 4)	\$70 an hour to write/or approve the plan. Final site inspection is \$200.
CWC Stormwater Plan: (Pg.4) <ul style="list-style-type: none"> Stormwater Calculator Stormwater placement and design 	\$150 for an initial site visit. The first hour is free. Additional time will be billed at \$70 per hour.
Data Collection SWCD Staff Time:	Billed at 15-minute intervals @ \$17.50
Grants: <ul style="list-style-type: none"> In-kind contribution reimbursed based on Independent Sector for Volunteer Time Rate. Project Plan Reimbursement (Pg 2.) Soil Health Cost-Share Rates (Pg. 3) Engineering Flat Rate (Pg 2.) 	\$36.31 per hour \$200 \$600
Forest Stewardship Plan: <ul style="list-style-type: none"> A written management plan with recommendations for the landowner's property goals. SFIA, Easement, BMP, 2c. Plans over 20 acres may be eligible for cost-share. 	Reimbursed at 80%* of the Current MN DNR Rate of \$300 plus \$10 per acre. (Pre-Approved by the SWCD). *2c plans are at a 50% reimbursed rate.
Mailing: Minimum \$2 charge plus US Postal Service prices:	\$2
Maps: <ul style="list-style-type: none"> GIS Map-Black/White-Create/Print GIS Map-Color-Create/Print Plotter Printing 	\$2 \$5 \$20
Minnesota Statute 8420 Wetland Conservation Act: (Pg. 4) <ul style="list-style-type: none"> Wetland Restoration Order Wetland Restoration Order Inspection 	The additional site inspection is \$200.
Onsite Visit (Pg. 2) <ul style="list-style-type: none"> Pre-screening for Cost-Share Stormwater Recommendations Erosion Mitigation Shoreline Buffers and Stabilization Tree Planting Terrestrial Invasive Species Tree and Plant Identification 	\$150 for an initial site visit and e-mailed Technical Recommendation Report. \$70 per hour for the more in-depth report and land occupier/landowner questions.
Rental: No-Till Drill: OTG 5716G Truax No-Till Drill- 10 ft planting width Drill can plant cover crops, native grass, and pollinator mixes.	\$14 an acre. \$500 Damage Deposit (will be refunded if no damage occurs).
Rental: Tree Planter: Miller Equipment Mfg: 22" Model PO424 Tree Planter Detco Manufacturing 20" Coulter Tree Planter	\$200 per day, a \$100 Damage Deposit (will be refunded if no damage occurs).

Mission: Fostering healthy lands and clean water through voluntary conservation.

Who We Are: The SWCD is a local government unit with no levy authority under Minnesota State Statute 103C. The SWCD is funded through fees for services, competitive grants, and state grants.

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Project Plan Reimbursement

1. The land occupier/landowner has completed the site visit with the SWCD Staff. Staff recommends landowners develop a project plan for potential SWCD Cost-Share programs. The project must be a priority for grant funds.
2. The landowner/occupier hires the contractor of their choice. The contractor must write a project plan to the Board of Water Soil Resources Native Vegetation Establishment and Enhancement Guidelines and Natural Resources Conservation (NRCS) Field Office Technical Guide (FOTG).
3. The contractor must follow SWCD Shoreline Contractor Guidelines.
4. The land occupier/landowner must submit the plan with a project quote (estimated cost of project installation, including labor and materials) for the SWCD staff to approve. The SWCD staff will allocate two hours to work with the contractor to make the necessary changes. The SWCD will bill the individual landowner for additional communication needs with the contractor **\$70 per hour for any hours above the two-hour threshold.**
5. Once the SWCD staff approves the plan, the land occupier/landowner submits a receipt showing payment for the project plan. The invoice must include the contractor's name and address, date of service, number of hours worked, and hourly rate.
6. The SWCD will reimburse the land occupier/landowner up to \$200 for the project plan cost. This is a one-time payment.
7. The SWCD staff will review reimbursement requests and submit requests to the SWCD Board for final bill approval. The SWCD Board meets on the third Wednesday of the month. Reimbursement requests to the SWCD are due on the second Monday of the month.

Onsite Visit with a SWCD Technician

1. The landowner fills out the Onsite Visit Request Form. www.cswcd.org/requestanonsitevisit.
2. The landowner pays the **\$150** Onsite Visit Fee. www.cswcd.org/product-page/onsitevisit-wca.
3. An SWCD Technician contacts the landowner to schedule within ten business days of receiving the online request and payment.
4. The landowner and an SWCD Technician meet onsite.
5. An SWCD Technician will email the landowner the Technical Assistance and Recommendation Report within three weeks of the site visit date.
6. The landowner will be charged **\$70 per hour** for a more in-depth report or plan.
7. Weather, type of site visit, and staff capacity will determine when we do site visits.
 - a. **May 21-September 13, 2025.** The SWCD staff will coordinate site visits during this time.
 - i. except for terrestrial invasive species and forestry practices.
 - ii. SWCD staff will consider other projects on a case-by-case basis.
 - b. After the September 13 deadline, landowners will be placed on a 2025 site-visit waiting list.
 - c. Site visits do fill up. It is best to schedule them at the beginning of the growing season.

Engineering and Project Contractor Establishment

Service	Rate	Description
Engineering	\$600	First, an on-site visit with the SWCD Technician is required. The SWCD technician will contact engineering services to visit the site and provide recommendations on what work to do. Depending on the project, large or complex projects may cost more.
Project Contractor Establishment	Up to \$1,500	Depending on the contract period. Cost-shared at rate of the cost-share contract



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Soil Health Cost-Share Rates:

Practice	Code	Rate	Eligibility	Description
Agricultural Soil Test	217	Cost of soil test	\$200/producer/year	Receipts and test results must be provided to SWCD to receive reimbursement.
Cover Crop	340	Basic (1-2 species) \$30/acre Complex (3+ species with two categories) \$50/acre	80-acre cap/applicant/year	Cover Crops will remain in the field over winter - no fall tillage is allowed. Cover crop annual payments with a practice length of three years.
No-Till	329	\$14/acre	Cropped acres only	
Pasture and Hay Planting	512	Crop to Pasture 75% Crop to Hay 50%		Includes seed costs, fertilizer, machinery use/labor.
Annual Forages for Grazing Systems	810	Row Crop 75% Perennial Hay/Pasture 50%	40-acre cap/applicant/year	To be used in row crops or perennial scenarios - for forage.
Temporary Electric Fence	382	75% of materials		
Permanent Fence	382	NRCS flat rate	\$3,000 cap/applicant/year	This practice is intended to provide permanent interior fencing.
Livestock Watering System Components	516, 614, 561, 533, 642	NRCS flat rate	\$3,000 cap/applicant/year	Anything necessary to provide access to groundwater for livestock - Pipeline (516), Tank (614), Heavy Use Area Protection (561), Pump (533), Floats, Wells (642).
Prescribed Grazing Incentive	528	\$15/acre	\$1,500 cap/applicant/year Maximum 3-year enrollment	Not eligible if already received an incentive from NRCS on the same acres.
Grazing Management Plan	110	NRCS flat rate	\$200/producer/year	Cost to write a prescribed grazing plan. An approved plan writer must write the plan.

Must comply with the Cost-Share Policy

*Practices may not be cost-shared if they are already funded through NRCS. SWCD cost-share is eligible for a practice that is coupled with another practice funded by NRCS

*Projects over \$10,000 should be referred to NRCS

*Flat rate practices require 1099, W9, and ST3.



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CWC Vegetative Management Plan

1. CWC or Local Government Unit Environmental Service Staff will provide a SWCD Technician with contact information, photos, and any relevant correspondence for a CWC Ordinance Requirement, Conditional Use, Board of Adjustment Recommendations, or Violation within the CWC Land Use Ordinance.
2. The LGU can work with the SWCD to develop the Vegetative Management Plan or hire a contractor.
 - a. An SWCD Technician can develop a Vegetative Management Plan for \$70 per hour. The technician may request that the landowner hire an outside contractor.
 - b. Outside Contractor: An SWCD Technician at \$70 per hour must review and approve the Vegetative Management Plan.
3. An SWCD Technician will meet the landowner's onsite
4. Once the restoration is approved, SWCD provides information to CWC Staff.

CWC Stormwater Plan

1. The land occupier/landowner fills out the Onsite Visit Request Form. www.cwswcd.org/requestanonsitevisit.
2. The land occupier/landowner pays the **\$150** Onsite Visit Fee. www.cwswcd.org/product-page/onsitevisit-wca.
3. An SWCD Technician contacts the landowner to schedule within ten business days of receiving the online request and payment.
4. The land occupier/landowner and an SWCD Technician meet onsite.
5. An SWCD Technician will write up the Stormwater Plan. The land occupier/landowner will be charged at a rate of **\$70 per hour**. The landowner will be invoiced when CWC approves the Stormwater Plan.

CWC Resources:

Crow Wing County Stormwater Management Packet: <https://crowwing.us/DocumentCenter/View/2110/Stormwater-Packet?bidId=>

Lot Impervious Surface Coverage & Landscaping for Stormwater Worksheet:
https://crowwing.us/DocumentCenter/View/2111/Imp_Stormwater_Phos-Calculator?bidId=

Minnesota Statute 8420 Wetland Conservation Act Compliance Inspection

1. CWC Environmental Services Staff notifies an SWCD Technician about wetland violation.
2. An SWCD Technician will send the Wetland Restoration Order to the Minnesota Department of Natural Resources (DNR) Conservation Officer as soon as possible (goal is within ten business days).
 - a. If additional information is needed from CWC Environmental Services Staff, a meeting or site visit will be organized.
 - i. If a site visit is needed, an SWCD Technician will contact the landowner to discuss the date and time.
3. If the SWCD Technician has completed multiple site visits to meet compliance, the landowner must pay a \$200 Onsite Visit Fee and notify **an SWCD Technician for the final inspection**. www.cwswcd.org/product-page/onsitevisit-wca.
4. Once the restoration is approved, the SWCD will notify compliance TEP and the landowner.