



**April 8, 2025 TSA8 Board Minutes**

**10:00 AM – 12:00 PM**

Location: **Beltrami County Admin Building**

Address: 701 Minnesota Ave NW, Bemidji, MN 56601

**Remote Option:** Zoom

Bylaws: Voting on all matters that come before this organization shall be by designated individuals in attendance, either elected supervisors or employees of the member districts where each member SWCD is allowed one vote.

**Attendees In-Person / Online:**

Beltrami: Ruth Trask.

Cass: Dana Gutzmann, Jennifer O’Neill.

Clearwater: Lori Buell.

Crow Wing: Melissa Barrick, Leonard Koering, Tasha Lauer

Hubbard: Don Rettinger,

Itasca: Cal Saari, Andy Arens

Koochiching: Not Present

Lake of the Woods: Josh Stromlund,

Wadena: Tom Schulz, Anne Oldakowski, Darren Newville.

BWSR: Darren Mayers, Jeff Hrubes.

Brinks Wetland: Mitch Brinks.

Red Canoe Cre8tive: Dain Erickson

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| <p>1. Call to Order 10:00 AM by Tom Schulz, TSA 8 Chair<br/>Welcome and Introductions:</p>   |
| <p>2. Agenda Approval 4/8/2025:<br/><b>There was a motion by Jennifer O’Neill seconded by Leonard Koering, to approve the 4/8/2025 TSA8 Agenda as presented.</b><br/><b>Affirmative: Beltrami, Cass, Clearwater, Crow Wing, Hubbard, Itasca, and Wadena. Motion Carried.</b></p>   |
| <p>3. Reorganization of the Board<br/><b>There was a motion by Cal Saari, seconded by Leonard Koering, to keep the organization of the board as is</b><br/><b>Tom Schulz is chair, Don Rettinger is Vice Chair, Leonard Koering is treasurer, and Ruth Trask is secretary.</b><br/><b>Affirmative: Beltrami, Cass, Clearwater, Crow Wing, Hubbard, Itasca, and Wadena. Motion Carried.</b></p> |
| <p>4. 10/23/2024 TSA8 Minutes:<br/><b>There was a motion by Cal Saari, seconded by Leonard Koering, to approve the 10/23/2024 TSA8 Minutes as presented.</b><br/><b>Affirmative: Beltrami, Cass, Clearwater, Crow Wing, Hubbard, Itasca, Lake of the Woods, and Wadena. Motion Carried.</b></p>  |
| <p>5. Financial Reports:<br/><b>There was a motion by Jennifer O’Neill, seconded by Ruth Trask, to accept the 04/01/2025 financial reports as presented.</b><br/><b>Affirmative: Beltrami, Cass, Clearwater, Crow Wing, Hubbard, Itasca, Lake of the Woods, and Wadena. Motion Carried.</b></p>  |

6. Year-End Reports:  
Mitch Brinks/Brinks Wetland, and  
Dain Erickson/Red Canoe Cre8tive

7. 2025 Budget and Dues:  
**There was a motion by Cal Saari, seconded by Jennifer O'Neill, to approve the 2025 TSA8 budget as presented.**  
**Affirmative: Beltrami, Cass, Clearwater, Crow Wing, Hubbard, Itasca, Lake of the Woods, and Wadena.**  
**Motion Carried.**

8. Review By-laws: Discussion of the Bylaws. 6.4 dues discussion to be changed possibly at the next meeting.

9. 2024 Audit Report: This is a discussion of the Audit conducted from July 1, 2023, to June 30, 2024.

10. AgBMP Loan: Discussion of AgBMP loan, two people on the waitlist. \$364,907 balance

11. TSA 8 Survey Equipment: Two Trimble units, R12i managed by Clearwater SWCD, or R10 managed by Crow Wing SWCD. All SWCD will need to know where the devices are and how they are being used. Click on the link below:  
[Two Trimble units: https://experience.arcgis.com/experience/8eaed0ed7c744882a39d128f813083ff](https://experience.arcgis.com/experience/8eaed0ed7c744882a39d128f813083ff)

12. Bank Account: CD's deposited back into the savings account. Looking into the interest rates at Affinity Plus Federal Credit Union compared to Wings Credit Union.  
**Ruth Trask, seconded by Jennifer O'Neill, moved to approve setting up an account with Affinity Plus to open CDs, one for three months and one for six months, with \$50,000 in each CD, and adding Crow Wing SWCD Staff member Chris Andree as a signer on the TSA8 accounts.**  
**Affirmative: Beltrami, Cass, Clearwater, Crow Wing, Hubbard, Itasca, Lake of the Woods, and Wadena.**  
**Motion Carried.**

13. Next Meeting Date: Discussion of a June 2025 meeting

14. The chair adjourned the meeting at 12:07 PM

15. Resolutions at June Meeting for MASWCD Area VIII Meeting Topics: