



December 8, 2022, TSA8 Board Minutes

10:30 to 12:30 PM

Location: City of Bemidji City Chamber Room

Remote Option: Zoom

Bylaws: Voting on all matters that come before this organization shall be by designated individuals in attendance, either elected supervisors or employees of the member districts where each member SWCD is allowed one vote.

Attendees In-Person: Andy Arens, Itasca SWCD, Tom Schulz, Wadena SWCD, Ruth Trask, Beltrami SWCD, Brent Rud, Beltrami SWCD, Don Rettinger, Hubbard SWCD, Melissa Barrick, Host District Manager Crow Wing SWCD, Josh Stromlund, LOW SWCD, Frank Sindelir, LOW SWCD, Cal Saari, Itasca SWCD, Chad Severts, BWSR, Lori Buell, Clearwater SWCD, and Bill Westerberg, Conservation Engineer.

Online: Kelly Condiff, Cass SWCD, Darren Newville and Anne Oldakowski, Wadena SWCD, Eldon Voigt, Koochiching SWCD. Crystal Mathisrud, Hubbard SWCD, and Mitch Brinks, GIS Specialist.

1. Call to Order 10:30 AM

1. Introductions and Roll Call.

2. Agenda Approval 12.08.2022

There was a motion by Leonard Koering seconded by Cal Saari, to approve the 12.08.22 TSA8 Agenda as presented.

Affirmative: Beltrami, Hubbard, Itasca, Clearwater, Crow Wing, LOW, Koochiching, and Wadena. Motion Carried.

Absent: Cass

3. 10.18.22 TSA8 Minutes

There was a motion by Cal Saari seconded by Frank Sindelir, to approve the 10.18.22 TSA8 Minutes as presented.

Affirmative: Beltrami, Hubbard, Itasca, Clearwater, Crow Wing, LOW, Koochiching, and Wadena. Motion Carried.

Absent: Cass

4. TSA8 Structure Option

There was a motion by Franklin Sindelir, seconded by Ruth Trask, to approve the TSA8 structure Model 4 and eliminate all TSA8 employees as of December 08, 2022.

Affirmative: Beltrami, Cass, Hubbard, Itasca, Clearwater, LOW, Koochiching, Crow Wing, and Wadena. Motion Carried.

There was a motion by Cal Saari, seconded by Frank Sindelir, to approve the severance agreement with the TSA8 Conservation Engineer for \$8,763.20 (200 hours contingent on the Host District receiving all equipment, password, and TSA8 property) and authorize the chair to sign the agreement.

Affirmative: Beltrami, Cass, Hubbard, Itasca, Clearwater, LOW, Koochiching, Crow Wing, and Wadena. Motion Carried.

There was a motion by Ruth Trask, seconded by Eldon Voigt to authorize Host District Manager to write a letter of recommendation for William Westerberg.

Affirmative: Beltrami, Cass, Hubbard, Itasca, Clearwater, LOW, Koochiching, Crow Wing, and Wadena. Motion Carried.

5. 2023 Budget

There was a motion by Ruth Trask seconded by Leonard Koering, to approve the 2023 TSA8 Budget as presented and extend the TSA funds for Itasca SWCD \$30,000 until 12.31.2023.

Affirmative: Beltrami, Cass, Hubbard, Itasca, Clearwater, Crow Wing, Koochiching, and Wadena. Motion Carried.

6. TSA8 Desk Crow Wing SWCD Office:

There was a motion by Eldon Voigt seconded by Frank Sindelir, to approve the Crow Wing SWCD buying the TSA8 desk for \$1,000.

Affirmative: Beltrami, Cass, Hubbard, Itasca, Clearwater, Crow Wing, Koochiching, and Wadena. Motion Carried.

7. Asset liquidation

There was a motion by Cal Saari seconded by Don Rittenger, to authorize subcommittee (host district manager, Clearwater, and Beltrami County staff) to develop a plan for liquidating all assets and authorize the subcommittee to move forward on the plan.

Affirmative: Beltrami, Cass, Hubbard, Itasca, Clearwater, Crow Wing, Koochiching, and Wadena. Motion Carried.

8. Request Office Space Lease Closure for April 30, 2023. Melissa and Brent will work with Beltrami County to pro-rate the lease agreement.

9. Next Meeting Date. Melissa will coordinate a meeting for some time in March. Melissa and Darrin will develop a plan for the board to review regarding dues and protocols for SWCD reimbursements.

10. Chair adjourned the meeting at 11:45 AM