



Grant Progress Report

Enhanced Shared Technical Services 2025

Grant Title: 2025 - Enhanced Shared Technical Services (Area 8 - North Central MN SWCDs JPB)

Grant ID: P25-0448

Grant Award (\$): \$242,500.00

Grant Execution Date: 11/20/2024

Grantee: Area 8 - North Central MN SWCDs JPB

Required Match (%): 10

Grant End Date: 12/31/2026

Fiscal Agent:

Required Match (\$): \$24,250.00

Grant Day-to-Day Contact: Melissa Barrick

	Total Budgeted	Total Spent	Balance Remaining*
Grant Funds	\$242,500.00	\$22,925.43	\$219,574.57
Match Funds	\$24,250.00	\$1,664.00	\$22,586.00
Other Funds	\$0.00	\$0.00	\$0.00
Total	\$266,750.00	\$24,589.43	\$242,160.57

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Proposed Measurable Outcomes	This non-competitive CWF grant invests in building the capacity of NPEA (TSA) Joint Powers Boards to increase the capacity of soil and water conservation districts to provide technical and engineering assistance to landowners.
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Budget Details

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
Match	Technical/Engineering Assistance	Local Fund	TSA8 Cash	\$24,250.00	\$1,664.00	\$22,586.00	Y
Operations and	Administration/Coordination	Current State Grant	2025 - Enhanced Shared Technical	\$5,000.00	\$5,000.00	\$0.00	N

<i>Activity Name</i>	<i>Category</i>	<i>Source Type</i>	<i>Source Description</i>	<i>Budgeted</i>	<i>Spent</i>	<i>Balance Remaining</i>	<i>Match Fund?</i>
Professional Services			Services (Area 8 - North Central MN SWCDs JPB)				
Host District Contract	Administration/Coordination	Current State Grant	2025 - Enhanced Shared Technical Services (Area 8 - North Central MN SWCDs JPB)	\$27,000.00	\$12,993.21	\$14,006.79	N
Technical Engineering	Technical/Engineering Assistance	Current State Grant	2025 - Enhanced Shared Technical Services (Area 8 - North Central MN SWCDs JPB)	\$210,500.00	\$4,932.22	\$205,567.78	N

Grant Activities

Activity Name: Host District Contract							
Activity Category: Administration/Coordination					Staff time?: Yes		
Description: TSA8 will contract with an SWCD to complete the following items: reporting, fiscal management, invoices, paying bills, TSA8 Board coordination, contract management, budgets, audits, and other things required.							
Budget Details							
<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>	
Current State Grant	2025 - Enhanced Shared Technical Services (Area 8 - North Central MN SWCDs JPB)	\$27,000.00	\$12,993.21	\$14,006.79	01/21/2026	N	
Actual Results							
<u>Results</u>					<u>Date Added</u>		
The host district paid bills, reviewed district invoices, paid contractors, completed eLINK work plans, hosted TSA8 board Meetings, completed TSA8 Audit and coordinated with TSA8 districts review the budget and SWCD allocations.					1/8/2026 3:03:32 PM		

Activity Name: Match

Activity Category: Technical/Engineering Assistance

Staff time?: No

Description: The host district will track this and ensure we follow the BWSR grant policy for the match. The TSA8 board will set up that policy and procedure. The TSA8 will utilize existing TSA8 funds as a match to the program.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Local Fund	TSA8 Cash	\$24,250.00	\$1,664.00	\$22,586.00	01/08/2026	Y

Actual Results

Results Date Added

No funds have been spent at this time.

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Activity Name: Operations and Professional Services

Activity Category: Administration/Coordination

Staff time?: No

Description: Hire consultant firms for legal assistance, accounting services, and other needed items. TSA 8's operational expenses include IT services, office supplies, software subscriptions, and other items required for TSA8 operations.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2025 - Enhanced Shared Technical Services (Area 8 - North Central MN SWCDs JPB)	\$5,000.00	\$5,000.00	\$0.00	02/18/2026	N

Actual Results

Results Date Added

No funds have been spent at this time.

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Activity Name: Technical Engineering

Activity Category: Technical/Engineering Assistance

Staff time?: Yes

Description: The TSA8 will work with SWCDS to utilize existing staff, contract with other districts, or hire outside services from consultants to provide the technical assistance that each SWCD needs. The TSA8 Board will develop the policy and procedures of how that will occur annually. TSA8 will reimburse each SWCD for technical services based on the BWSR Grant Policy and TSA8 Policy. Reimbursement rates will be billed at BWSR Rates or at a direct cost from consultants.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2025 - Enhanced Shared Technical Services (Area 8 - North Central MN SWCDs JPB)	\$210,500.00	\$4,932.22	\$205,567.78	02/18/2026	N

Actual Results

<u>Results</u>	<u>Date Added</u>
One invoice was paid for work completed in December 2025. This is for the 2026 reporting season.	1/8/2026 3:04:58 PM