



Providing Engineering and Technical Assistance to North Central MN SWCDs

October 30, 2025, TSA8 Board Minutes

10:00 AM – 12:00 PM

Location: **Beltrami County Admin Building**

Address: 701 Minnesota Ave NW, Bemidji, MN 56601

Remote Option: Microsoft Teams

Bylaws: Voting on all matters that come before this organization shall be by designated individuals in attendance, either elected supervisors or employees of the member districts where each member SWCD is allowed one vote.

Attendees In-Person / Online:

Beltrami: Ruth Trask, Brent Rud.

Cass: Dana Gutzmann, Dave Peterson, Erin Jansky

Clearwater:

Crow Wing: Melissa Barrick, Leonard Koering, Tasha Lauer

Hubbard: Crystal Mathisrud, Don Rettinger.

Itasca: Cal Saari, Andy Arens.

Koochiching: Pam Tomevi, Eldon Voigt,

Lake of the Woods: Josh Stromlund.

Wadena: Tom Schulz, Anne Oldakowski, Darren Newville.

BWSR: Chad Serverts

TSA 8/Brinks Wetland: Mitch Brinks.

TSA 8/Red Canoe Cre8tive: Dain Erickson

<p>1. Call meeting to Order at 10:00 AM by Tom Schulz, TSA 8 Chair Welcome and Introductions:</p>
<p>2. Agenda Approval 10/30/2025: There was a motion by Cal Saari seconded by Dave Peterson, to approve the 10/30/2025 TSA8 Agenda as presented. Affirmative: Beltrami, Cass, Crow Wing, Hubbard, Itasca, Koochiching, Lake of the Woods, and Wadena. Motion Carried.</p>
<p>3. 04/08/2024 TSA8 Minutes: There was a motion by Josh Stomlund, seconded by Leonard Koering, to approve the 04/08/2024 TSA8 Minutes as presented. Affirmative: Beltrami, Cass, Crow Wing, Hubbard, Itasca, Koochiching, Lake of the Woods, and Wadena. Motion Carried.</p>
<p>4. Financial Reports: There was a motion by Dave Peterson, seconded by Don Rettinger, to accept the 10/30/2025 financial reports as presented. Affirmative: Beltrami, Cass, Crow Wing, Hubbard, Itasca, Koochiching, Lake of the Woods, and Wadena. Motion Carried.</p>
<p>5. Review remaining TSA8 funds by each SWCD and funding chart: Deadline for sending known allocations to Crow Wing SWCD for 2025 ETA expenses: June 15, 2026.</p>

6. 2026 Budget:

There was a motion by Eldon Voigt, seconded by Dave Peterson, to approve the 2026 TSA8 budget as presented.

Affirmative: Beltrami, Cass, Crow Wing, Hubbard, Itasca, Koochiching, Lake of the Woods, and Wadena. Motion Carried.

7. Media Contract:

There was a motion by Cal Saari, seconded by Dave Peterson, to approve the Red Canoe Creative Contract with Dain Erickson at \$65/hour for \$152,000 for 2026-2027 and authorize the board chair to sign the contract.

Affirmative: Beltrami, Cass, Crow Wing, Hubbard, Itasca, Koochiching, Lake of the Woods, and Wadena. Motion Carried.

8. Host District Contract:

There was a motion by Ruth Trask, seconded by Dave Peterson, to approve the 2026 Crow Wing SWCD Host District Contract for \$33,000.

Affirmative: Beltrami, Cass, Crow Wing, Hubbard, Itasca, Koochiching, Lake of the Woods, and Wadena. Motion Carried.

9. AgBMP Loan: Discussion of AgBMP loan, \$201,483.05 approved in loans, three people on the waitlist. \$115,250 in active applications, \$268,166.67 balance. \$63,315.32 if all waitlist goes through.

10. TSA 8 Survey Equipment: Two Trimble units, R12i managed by Clearwater SWCD, and R10 managed by Crow Wing SWCD. All SWCDs will need to know where the devices are and how they are being used. Click on the link below:

[Two Trimble units: https://experience.arcgis.com/experience/8eaed0ed7c744882a39d128f813083ff](https://experience.arcgis.com/experience/8eaed0ed7c744882a39d128f813083ff)

11. Next Meeting Date: April 2026.

Motion by Ruth Trask, to make the TSA8 Chair, Tom Schulz, approve to sign agreements with BWSR for NPEA, ESTS grants, and amendments, seconded by Leonard Koering.

Affirmative: Beltrami, Cass, Crow Wing, Hubbard, Itasca, Koochiching, Lake of the Woods, and Wadena. Motion Carried.

12. The TSA 8 Chair, Tom Schulz, adjourned the meeting at 11:30 a.m.