



December 21, 2022 Minutes of the Crow Wing Soil and Water Conservation District (SWCD)
Land Services Building, Brainerd, MN 56401.

1. Meeting called to Order by Board Chair Jim Chamberlin at 9:00 am in CWC Oak Room

Members Present: Jim Chamberlin-Board Chair
 JoAnn Weaver-Secretary
 Leonard Koering-Treasurer
 Diane Jacobson-Reporter
 Choose an item.

Others present: Tasha Lauer-Office Manager-video
 Jenny Sherren-District Technician
 Adam Maleski-District Technician
 Bethany Chaplin- Conservation Specialist
 Andrew Seagren-Forestry Technician
 Chris Pence-BWSR
 Rep. Elect Ben Davis-video
 Sen. Justin Eichorn-video
 Rep. Josh Heintzman

2. Pledge of Allegiance/Moment of Silence

3. Agenda Approval

There was a motion by JoAnn Weaver seconded by Leonard Koering to approve the 12.21.2022 agenda as presented.

Affirmative: LK, JC, DJ, JW Opposed: None Motion Carried.

4. Secretary's Report

There was a motion by JoAnn Weaver seconded by Diane Jacobson to approve the secretary's report of 11/16/2022 as presented.

Affirmative: LK, JC, DJ, JW Opposed: None Motion Carried.

5. Treasurer's Report:

There was a motion by Diane Jacobson seconded by Leonard Koering to accept the November 2022 treasurer's report as presented.

Affirmative: LK, JC, DJ, JW Opposed: None Motion Carried.

6. Old Business:

- a. NRCS Work Report
- b. BWSR Report
- c. County Commissioner Report
- d. Grants:

Name	Recommendation	Practice Type	Funding Type	Amount
1. 01-MGLP-2021	Approve Cost Share contract 50 percent	Shoreline Restoration by Great Roots	Midwest Glacial Lakes Partnership	\$2,736.25
2. CRL21-08	Approve Cost Share contract 50 percent	Brainerd Lakes Goats	LCCMR Camp Ripley Sentinel Landscape	\$6,000



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3. PRWOR-04	Approve Cost Share contract 50 percent	Dean Makey DNR plan writer	BWSR Pine River Watershed Protection	\$5,460
4. 01-319-2022	Approve Cost Share contract 75 percent	580	MPCA Whitefish 319 Grant	\$45,928.75
5. Crow Wing 1W1P	Board Chair to Sign final MOA		BWSR 1W1P	

There was a motion by JoAnn Weaver seconded by Leonard Koering to approve items 1-4.

Affirmative: LK, JC, DJ, JW Opposed: None Motion Carried.

There was a motion by JoAnn Weaver seconded by Diane Jacobson to approve item 5.

Affirmative: LK, JC, DJ, JW Opposed: None Motion Carried.

7. New Business

a. Personnel Committee Recommendations

There was a motion by Leonard Koering seconded by Diane Jacobson to adopt the pay scales as presented and provide step increase and annual cost of living adjustment as described in the pay scales.

Affirmative: LK, JC, DJ, JW Opposed: None Motion Carried.

b. 2023 SWCD Budget

There was a motion by Leonard Koering seconded by Diane Jacobson to approve the 2023 Crow Wing SWCD Budget as presented.

Affirmative: LK, JC, DJ, JW Opposed: None Motion Carried.

c. SWCD/Board and Staff Retreat

Mission, Vision and Core Values as Fostering healthy lands and clean water through voluntary conservation. Clean water, productive lands, and vibrant communities. Stewardship,

8. Reports

a. Work Reports: roll over vacation for Melissa to 2023.

There was a motion by Diane Jacobson seconded by Leonard Koering to approve all vacation time for Melissa in 2022 to roll over to 2023.

Affirmative: LK, JC, DJ, JW Opposed: None Motion Carried.

b. 2023 Landowner Events

c. Tree Sale Update

d. MASWCD Convention

e. 1W1P-Pine River and Rum River

f. Region 5 Development Commission

g. Mille Lacs Lake Watershed Management Group

h. Crow Wing River Basin Forage Council

i. North Central MN TSA 8



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9. District Bills:

Voucher: BWSR and 319 Grant Crosslake Raingarden Project Last Payment of \$192,896.18

There was a motion by JoAnn Weaver Seconded by Leonard Koering to approve/pay the monthly bills as presented.

Affirmative: LK, JC, DJ, JW Opposed: None Motion Carried.

10. Calendar

Date	Meeting	Location
12/23-26/22	SWCD office closed for Christmas	
12/30-01/02/23	SWCD office closed at noon on 12/30/22	
1/6/2023	SWCD Tree Sale Open House	CWC Land Services Building
1/18/2023	Regular Board Meeting	CWV Land Services Building-Oak Room

11. Adjournment:

There was a motion by JoAnn Weaver Seconded by Leonard Koering to adjourn the meeting at 12:18 pm.

Affirmative: LK, DJ, JC, JW Opposed: None Motion Carried.


JoAnn Weaver, Secretary