



Providing Engineering and Technical Assistance to North Central MN SWCDs

Bylaws: Voting on all matters that come before this organization shall be by designated individuals, in attendance, who are either elected supervisors or employees of the member districts where each member SWCD is allowed one vote.

**Pursuant to MN Statutes 13D.021, the TSA8 will be holding its Board meeting on 06/30/2020 at 9:30am by teleconference means due to the Health Pandemic Emergency declared under Chapter 12 by the Governor. A notice of the meeting was posted on the door of the Beltrami County Office Location 701 Minnesota Ave. NW Ste.113 Bemidji, MN 56601 and explained how the public was able to participate in the meeting. The meeting followed all the requirements for an electronic meeting as spelled out in MN Statutes 13D.021 Subdivision 1,**

## **TSA8 Board Meeting Agenda**

**Date:** June 30, 2020

**Time:** 9:30 a.m.- 12:15 p.m.

**Location:** Zoom Meeting

**Join Zoom Meeting via computer:**

<https://us02web.zoom.us/j/87528860356>

**Enter Meeting ID: 875 2886 0356**

Call in: Dial: 1 312 626 6799 and Enter Meeting ID: 875 2886 0356

Attendees: Ruth Trask-Beltrami SWCD, John Ringle Cass SWCD, Josh Stromlund LOW SWCD, Leonard Koering Crow Wing SWCD, Don Rettinger Hubbard SWCD, Tom Schulz Wadena SWCD, Anne Oldakowski Wadena SWCD, Jeff Hrubes BWSR, Chris Pence BWSR, Chad Severts BWSR, Bill Westerberg TSA8, Brad Kennedy TSA8, Dylan Nistler TSA8, Melissa Barrick Host District Manager, Mitch Brinks TSA8, and Eldon Voigt Koochiching SWCD.

I. Call to Order Welcome and introductions

1. Consent Items:

- a. Secretary's Report 03.06.2020
- b. Agenda Approval
- c. Treasurer's Report and Grant Status

**There was a motion by Eldon Voigt seconded by Leonard Koering, to approve consent agenda items 03.06.2020 TSA8 Minutes, 06.30.2020 Agenda, and May 30, 2020 Treasure's Report as presented.**

Affirmative: Beltrami, Cass, Crow Wing, Koochiching, Hubbard, Lake of Woods, and Wadena.

**Opposed:                      None                      Motion Carried.**

II. New Business

1. TSA8 Agreement

**There was a motion Don Rettinger by seconded by Eldon Voigt, to adopt TSA8 Agreement as presented.**

**Affirmative:** Beltrami, Cass, Crow Wing, Koochiching, Hubbard, Lake of Woods, and Wadena.

**Opposed:                      None                      Motion Carried.**

2. 2019 Audit Report: Reviewed and discussed Audit Report.

3. Survey Results: Discussed monthly TSA8 Staff survey results

Purchase Survey Monkey Paid version

**There was a motion by Ruth Trask seconded by Leonard Koering, to purchase the survey monkey software for \$32 a month.**

**Affirmative:** Beltrami, Cass, Crow Wing, Koochiching, Hubbard, Lake of Woods, and Wadena.

**Opposed:                      None                      Motion Carried.**

4. Staff Reports

- a. Recognition for Employees Brad June 1<sup>st</sup> -11 Year anniversary and Bill Westerberg July 31-8 years
- b. Host District Report
- c. Engineer/Vehicle/Thank you Letter
- d. GIS/Communications/Project Facilitator

5. Next Meeting Date

- a. Personnel committee meeting Scheduled for Thursday, October 8, 2020 at 10:00 a.m. at the Beltrami County Administration Building.

III. Adjourn by Chair at 10:45 a.m.