



Providing Engineering and Technical Assistance to North Central MN SWCDs

**October 31, 2023, TSA8 Board Minutes**

**10:30 AM to 12:00 PM**

Location: **Beltrami County Admin Building**

Address: 701 Minnesota Ave NW, Bemidji, MN 56601

**Remote Option:** Zoom

Bylaws: Voting on all matters that come before this organization shall be by designated individuals in attendance, either elected supervisors or employees of the member districts where each member SWCD is allowed one vote.

Attendees In-Person: Andy Arens-Itasca SWCD, Tom Schulz-Wadena SWCD, Ruth Trask-Beltrami SWCD, Brent Rud-Beltrami SWCD, Don Rettinger-Hubbard SWCD, Melissa Barrick-Host District Manager Crow Wing SWCD, Tasha Lauer-Crow Wing SWCD, Cal Saari-Itasca SWCD, Chad Severts-BWSR, Anne Oldakowski-Wadena SWCD, Dain Erickson-Red Canoe, Leonard Koering-Crow Wing SWCD, Jennifer O’Neill-Cass SWCD.

Online: Frank Sindelir-LOW SWCD, Josh Stromlund-LOW SWCD, and Pam Tomevi-Koochiching, Lori Buell-Clearwater SWCD.

<p>1. Call to Order 10:30 AM</p> <p>Welcome and Introductions:</p>
<p>2. Agenda Approval 10.31.2023</p> <p><b>There was a motion by Cal Saari, seconded by Leonard Koering, to approve the 10.31.23 TSA8 Agenda as presented. Affirmative: Beltrami, Hubbard, Itasca, Clearwater, Cass, Crow Wing, Koochiching, LOW, and Wadena. Motion Carried.</b></p>
<p>3. 03.29.2023 TSA8 Minutes</p> <p><b>There was a motion by Leonard Koering, seconded by Jennifer O’Neill, to approve the 03.29.2023 TSA8 Minutes with a correction of adding Leonard Koering to the Minutes attendance list. Affirmative: Beltrami, Hubbard, Itasca, Clearwater, Crow Wing, Cass, LOW, Koochiching, and Wadena. Motion Carried.</b></p>
<p>4. TSA 8 Budget</p> <p><b>There was a motion by Ruth Trask, seconded by Leonard Koering, to approve the TSA8 budget as presented. Affirmative: Beltrami, Hubbard, Itasca, Clearwater, Cass, Crow Wing, Koochiching, LOW, and Wadena. Motion Carried.</b></p> <p><b>There was a motion by Ruth Trask, seconded by Jennifer O’Neill, to approve Crow Wing SWCD to put \$50,000 into each of 3 Certificates of Deposits (CD’s) for a 6 month term, put in CD’s at a spacing of 30 day intervals. Affirmative: Beltrami, Hubbard, Itasca, Clearwater, Cass, Crow Wing, Koochiching, LOW, and Wadena. Motion Carried.</b></p>
<p>5. TSA8 Technical Funding/Eligibility Discussion</p>

6. Host District Agreement

**There was a motion by Cal Saari, seconded by Jennifer O'Neill, to authorize the board to chair to sign the Host District Agreement in the amount of \$30,000 for 2024.**

**Affirmative: Beltrami, Cass, Hubbard, Itasca, Cass, Clearwater, Crow Wing, Koochiching, and Wadena. Motion Carried.**

7. Communication Contract:

**There was a motion by Ruth Trask, seconded by Leonard Koering, to authorize a contract for communication services with Dain Erickson of Red Canoe Cre8tive LLC until December 31, 2025, not to exceed \$146,000.**

**Affirmative: Beltrami, Cass, Hubbard, Itasca, Cass, Clearwater, Crow Wing, Koochiching, and Wadena. Motion Carried.**

8. TSA8 Asset liquidation  
Discussion

9. Audit Report: No report currently. Peterson Company CPA is now replacing Hugh Heinecke CPA

10. Next Meeting Date. Possible date of March 1, 2024, combined with MASWCD Area 8 meeting.

11. Chair adjourned the meeting at 12:01 PM.