



Crow Wing Soil and Water Conservation District
322 Laurel Street, Suite 22, Brainerd, MN 56401, 218-828-6197

Crow Wing SWCD Board Meeting Minutes
May 20, 2026, Land Services Building, Brainerd, MN 56401

1. The Meeting was called to order by Board Chair, Jim Chamberlin, at 9:05 am in the CWC Oak Room.

Board Supervisors:

Chair:	Jim Chamberlin
Vice Chair:	Roger Waytashek
Secretary:	JoAnn Weaver
Treasurer:	Leonard Koering
Reporter:	Diane Jacobson

Others:

SWCD District Manager:	Melissa Barrick
SWCD Finance and Grants Coordinator:	Tasha Lauer
CWC Commissioner:	<i>Jon Lubke-Absent</i>
NRCS Soil Conservationist:	Joe Quehl
BWSR Conservationist:	<i>Brett Arne-Absent</i>

2. Pledge of Allegiance / Moment of Silence
3. Agenda Approval

There was a motion by JoAnn Weaver to approve the agenda, 5/20/2026, seconded by Roger Waytashek.

Affirmative: LK, DJ, RW, JW, JC Opposed: None Motion: Carried

4. Consent Agenda Items a-e

- a. Secretary's Report of the Minutes 4/15/2026
- b. Treasurer's Report April 2026
- c. Pine River Phase IV Grant Agreement
- d. Bills and Vouchers paid

There was a motion by JoAnn Weaver to approve Leonard Koering to approve and sign the Treasurer's report when it is corrected , seconded by Roger Waytashek

Affirmative: LK, DJ, RW, JW, JC Opposed: None Motion: Carried

There was a motion by JoAnn Weaver to approve the consent agenda with the removal of item b. treasurer's report for 5/20/2026, seconded by Diane Jacobson

Affirmative: LK, DJ, RW, JW, JC Opposed: None Motion: Carried

5. Old Business:



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- a. CWC Commissioner's Report
- b. NRCS Report
- c. BWSR Report
- d. SWCD Staff Reports / WIG
- e. Tree Sale Report and Tree Planter

6. New Business:

- a. Drone Update
- b. Brainerd Gully Project
- c. CPL Grant Process
- d. Resolutions:

There was a motion by Leonard Koering to approve TSA8 funding Area VIII MASWCD Resolution, seconded by Roger Waytashek.

Affirmative: LK, DJ, RW, JW, JC Opposed: None Motion: Carried

- e. Authorization to submit LSOHC Grant

There was a motion by Diane Jacobson to approve the submission of the LSOHC Grant, Pine and Leech Phase IV Grant Application for about \$4.4 Million to complete the 16 RIM Conservation Easements on 840 acres, seconded by JoAnn Weaver.

Affirmative: LK, DJ, RW, JW, JC Opposed: None Motion: Carried

- f. Personnel Committee Recommendations

There was a motion by Diane Jacobson to approve the Personnel Committee Recommendations as stated on the attached delegation of duties recommendation, seconded by Roger Waytashek.

Affirmative: LK, DJ, RW, JW, JC Opposed: None Motion: Carried

- g. Dress Code Policy

There was a motion by JoAnn Weaver to approve the dress code policy as presented, seconded by Leonard Koering.

Affirmative: LK, DJ, RW, JW, JC Opposed: None Motion: Carried.

7. Reports/Meetings:

- a. 1W1P-Pine River, Miss. River, Crow Wing River.
- b. Region Five Development Commission.
- c. Mille Lacs Lake Watershed Management Group.
- d. Crow Wing River Basin Forage Council.
- e. North Central MN SWCD's JPB / TSA 8.

8. Calendar:

<u>Date</u>	<u>Meeting</u>	<u>Location</u>
May 19-June 02	File for General Elections for SWCD Supervisor Area 2 (South	Crow Wing County Historical Courthouse Elections



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	and Southeastern townships) and 3 (North of Miss. River to Emily area)	
05/21/226	MN SWCD Forestry Association Meeting	McGregor Community Center
05/25/2026	Closed for Memorial Day	
05/28/2026	Pasture Walk, Sunup Ranch Pasture Walk-Silvapasture and Prescribed Fire 5:00 to 8:00 PM	12316 County 18 SW, Brainerd, MN 56401
06/01/2026	Mississippi River Brainerd Watershed	Crow Wing County Land Services Meeting Oak Room
06/12/2026	<u>Biochar Rotary Park Event</u> 9:00 to 11:30 AM	Park at the end of Linden Lane
06/17/2026	Regular Board Meeting	Crow Wing County Land Services Building
06/19/2026	Closed for Juneteenth	
06/26/2026	Area VIII MASWCD Resolutions Meeting	Beltrami County Admin Building

9. Adjournment:

There was a motion by Jim Chamberlin to adjourn the meeting, seconded by Leonard Koering, Meeting adjourned at 10:50 am.

X

JoAnn Weaver
SWCD Secretary



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Resolution No. 02_2026

Adopted: 05/20/2026

Increase State Funding for SWCD Technical Service Areas

WHEREAS, the purpose of SWCD TSAs is to provide specialized technical and engineering assistance for landowners implementing projects which improve water quality through the installation of Best Management Practices; and

WHEREAS, Non-Point Engineering Assistance Program (NPEA) was established in 1994 to provide state funding to deliver local engineering assistance through Joint Powers Boards of Minnesota's SWCDs; and

WHEREAS, there are eight SWCD TSA service areas covering the entire state of Minnesota, assisting SWCDs with conservation project needs and enhancing local technical capacity; and

WHEREAS, In Fiscal Year 2014 BWSR used Clean Water Funds through Shared Services Grants to support SWCD TSAs need for increased capacity to maintain and increase qualified SWCD TSA technical staff; and

WHEREAS, BWSR Non-Point Engineering Grants and BWSR Enhanced Shared Services Grants have increased 0.00% From FY2016 to FY2026, while inflationary costs have increased by 35.52% cumulatively over that same time period; and

WHEREAS, roughly 40% of SWCD TSAs budgets are currently being supplemented by short-term competitive local, state and federal grants.

WHEREAS, SWCD TSA Areas 1, 5, 7, and 8 had workload assessments completed over the past 5 years that document the need to double the technical staff of our workforce to accomplish BWSR-approved watershed management plan goals; and

THEREFORE, BE IT RESOLVED, that the MASWCD works with BWSR leadership to increase the annual funding for SWCD TSAs for Non-Point Engineering Assistance and Enhanced Shared Services Grants.

WORKLOAD IMPACT STATEMENT. Medium

For Further Information Contact:

TSA Host Managers

Area 1 – Bryan Malone, Becker SWCD bryan.malone@co.becker.mn.us
Area 2 – John Maile, Stearns Conservation District John.Maile@mn.nacdnet.net
Area 3 – R.C. Boheim, South St. Louis SWCD rc.boheim@southstlouisswcd.org
Area 4 - Ashley Gallagher, Dakota SWCD ashley.gallagher@co.dakota.mn.us
Area 5 - Kay Gross, Cottonwood SWCD Kay.Gross@co.cottonwood.mn.us
Area 6 – Jared Bach, Blue Earth SWCD jerad.bach@blueearthswcd.org
Area 7 - Beau Kennedy, Goodhue SWCD bkennedy@goodhueswcd.org
Area 8 - Melissa Barrick, Crow Wing SWCD melissa@cwswwcd.org

Background:

Vision: Clean water, productive lands, and vibrant communities.

Mission: Fostering healthy lands and clean water through voluntary conservation.

Values: Stewardship, Support, Integrity, Leadership, and Partnerships.



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Resolution No. 02_2026

Adopted: 05/20/2026

Supervisor Roger Waytashek seconded the adoption of the resolution, and it was declared adopted upon the following vote:

A majority vote adopted Resolution No. 02_2026:

Nays: None

Adopted:

Leonard Koering, Diane Jacobson, Roger Waytashek, JoAnn Weaver, and Jim Chamberlin

A handwritten signature in black ink, appearing to be "J. Barrick", written over a horizontal line.

Crow Wing SWCD Board

5-20-26

Date

Melissa Barrick

District Manager

05/20/2026

Date

Submitted by: Crow Wing SWCD, Area VIII

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