



Providing Engineering and Technical Assistance to North Central MN SWCDs

**Regular Minutes of the North Central Joint Powers Board (NCJPB) Beltrami County
Admin Building, Bemidji, MN for March 01, 2019.**

Meeting Called to Order 11:45 a.m.

Members Present:

Beltrami: Ruth Trask, Brent Rud,

Clearwater: Lori Buell

Crow Wing: Melissa Barrick

Hubbard: Don Rettinger, Julie Kingsley,

Itasca: Ted Lovdahl and Andy Ahrens

Lake of the Woods: Frank Sindelir and Josh Stromlund

Koochiching: Al Linder

Wadena: Tom Schulz and Anne Oldakowski

Others Present: Bill Westerberg, Dylan Nistler, Brad Kennedy, Chris Pence, and Chad Severts

I. Welcome and Introduction.

1. Agenda Approval

There was a motion by Ruth Trask seconded by Frank Sindelir, to approve the agenda as presented.

Affirmative: Beltrami, Clearwater, Hubbard, Itasca, Koochiching, Lake of Woods, Wadena

Opposed: None Motion Carried.

II. New Business

1. Personnel Committee Recommendations

- a. Adoption of 2018 American Federation of State, County, Municipal Employees (AFSCME) and Minnesota Government Engineering Council (MGEC) Pay Scales

There was a motion by Ted Lovdahl seconded by Frank Sindelir, to adopt the July 1, 2018-June 30, 2019 AFSCME Pay Scale for technicians and July 1, 2018 - June 30, 2019 MGCE Pay Scale Engineer Salary Schedule for 2019 Calendar Year.

Affirmative: Beltrami, Clearwater, Hubbard, Itasca, Koochiching, Lake of Woods, Wadena

Opposed: None Motion Carried.

- b. Salaries Technicians and Engineers

There was a motion by Ted Lovdahl seconded by Frank Sindelir, to authorize a step increase for Conservation Technician 1 at AFSCME Range 64 Step 13 of \$1.19 or (\$26.27) and Conservation Technician 2 at AFSCME Range 64 Step 05 of 92¢ or (\$20.87) and provide back pay to 1st pay period in January 2019.

**Affirmative: Beltrami, Clearwater, Hubbard, Itasca, Koochiching, Lake of the Woods, Wadena
Opposed: Motion Carried.**

There was a motion by Ruth Trask seconded by Ted Lovdahl, to authorize that the TSA 8 Engineer (Bill Westerberg) be placed at MGCE Range 09H08 an increase of 67¢ or (\$39.25) and provide back pay to 1st pay period in January 2019.

**Affirmative: Beltrami, Clearwater, Hubbard, Itasca, Koochiching, Lake of the Woods, Wadena
Opposed: Motion Carried.**

c. Health Insurance contributions for Health Savings Accounts

There was a motion by Ted Lovdahl seconded by Frank Sindelir, to authorize insurance with a total premium of \$19,246.08 with a personal deductible of \$3,000.00 and provide a \$1,500.00 Health Savings Account (HSA) contribution to each employee.

**Affirmative: Beltrami, Clearwater, Hubbard, Itasca, Koochiching, Lake of Woods, Wadena
Opposed: None Motion Carried.**

d. Provide Communication Expectations for Staff

There was a motion by Ted Lovdahl seconded by Frank Sindelir, to authorize that the TSA 8 Personnel Committee meet prior to TSA board annual meeting to discuss employee wages, pay scales, and a evaluate communications metric in the delivery of engineering services to SWCDs and to clients.

**Affirmative: Beltrami, Clearwater, Hubbard, Itasca, Koochiching, Lake of Woods, Wadena
Opposed: None Motion Carried.**

2. Next Meeting will occur after legislative session.

Meeting adjourned at 12:15 p.m.