



Crow Wing SWCD Board Meeting Minutes
September 16, 2026, Land Services Building, Brainerd, MN 56401

1. The Meeting was called to order by Board Chair, Jim Chamberlin, at 9:03 am in the CWC Oak Room.

Board Supervisors:

Chair:	Jim Chamberlin
Vice Chair:	Roger Waytashek
Secretary:	JoAnn Weaver
Treasurer:	Leonard Koering
Reporter:	Diane Jacobson

Others:

SWCD District Manager:	Melissa Barrick
SWCD Finance and Grants Coordinator:	Tasha Lauer
SWCD Ag Technician:	Marta Springer
SWCD Watershed Coordinator:	Chris Andree
SWCD Easement Coordinator:	Heidi Lake
SWCD Shoreline Technician:	Jarrett Drileck
SWCD Forestry Coordinator:	Pramil Khanal
SWCD Intern:	Ella Kozlowski
CWC Commissioner:	<i>Jon Lubke-Absent</i>
NRCS Soil Conservationist:	Joe Quehl
BWSR Conservationist:	Brett Arne

2. Pledge of Allegiance / Moment of Silence
3. Agenda Approval:

There was a motion by Leonard Koering to approve the agenda, 9/16/2026, seconded by JoAnn Weaver.

Affirmative: LK, DJ, JW, JC, RW. Opposed: None Motion: Carried

4. Treasurer's Report August 2026

There was a motion by Diane Jacobson to accept the Treasurer's report as presented for August 2026, seconded by JoAnn Weaver.

Affirmative: LK, DJ, JW, JC, RW. Opposed: None Motion: Carried

5. Consent Agenda Items a-b:

- a. Secretary's Report of the Minutes 8/19/2026
b. Bills and Vouchers:

Project/Voucher #	Payment	Total Cost	Match \$	%	Practice	Location	Grant
MB1-S10-26	\$4,352.43	\$8,704.85	\$4,352.42	50	Shoreline Buffer-Phosphorus	Rice Lake, Brainerd	Miss. Brainerd phase 1
MB1-S11-26	\$2,338.30	\$4,676.60	\$2,338.30	50	Shoreline Restoration	Rice Lake, Brainerd	Miss. Brainerd phase 1



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MRBAgP1-05-25	\$52.16	\$1,433.68	\$1,158.68	50	Pasture and Hay Planting	Nokay Lake Township	Miss. Brainerd phase 1
MRBAgP1-06-25	\$497.96	\$3,404.99	\$2,329.99	50	Pasture and Hay Planting	Nokay Lake Township	Miss. Brainerd phase 1
PRP3-06-24	\$536.88	\$12,910.00	\$5,583.14	50	Shoreline Restoration	Clamshell Lake, Pequot Lakes	Pine River Watershed Phase 2

There was a motion by JoAnn Weaver to approve the consent agenda as shown above for items a-b, seconded by Leonard Koering.

Affirmative: LK, DJ, JW, JC, RW.

Opposed: None

Motion: Carried

6. Old Business:

- CWC Commissioner's Report
- NRCS Report
- BWSR Report
- SWCD Staff Reports

7. New Business:

- August Soil Health Field Day Report
- SH25-NS03-26- Cover Crops 340 Flat Rate of \$74.72 per acre for 26.5 acres off County Rd 8 in Brainerd. Soil Health Delivery Cost-share funds.
- MB1-A10-26- Cover Crops 340 Flat Rate of \$74.72 per acre for 56 acres off County Rd 8 in Brainerd, Miss. River Watershed Ag Priority 1.

There was a motion by Diane Jacobson to approve SH25-NS03-26- Cover Crops 340 and MB1-A10-26- Cover Crops 340, seconded by Leonard Koering.

Affirmative: LK, DJ, JW, JC, RW.

Opposed: None

Motion: Carried

- PRP3-F01-25- Amendment 02. Include bud capping and establishment of the tree and shrub planting; add an additional \$2,200 to the contract; pay only 50 percent of the practice (\$1,100) and extend the contract deadline. Funded with 319 Whitefish Funding.

There was a motion by JoAnn Weaver to approve PRP3-F01-25- Amendment 02, seconded by Roger Waytashek.

Affirmative: LK, DJ, JW, JC, RW.

Opposed: None

Motion: Carried

- Conservation Bus Tour - Review the Agenda and tour stops. Discussion.

- MASWCD Convention

There was a motion by Roger Waytashek to approve attendance and expenses by board and staff for the MASWCD Convention on December 1-2, 2026, seconded by Diane Jacobson.

Affirmative: LK, DJ, JW, JC, RW.

Opposed: None

Motion: Carried

- Personnel Committee Meeting



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h. BWSR Academy/October Board Meeting

There was a motion by Diane Jacobson to approve the change of the October SWCD board meeting to October 14th, 2026, seconded by Roger Waytashek.

Affirmative: LK, DJ, JW, JC , RW. Opposed: None Motion: Carried

8. Reports/Meetings:

- a. 1W1P-Pine River, Miss. River, Crow Wing River.
- b. Region Five Development Commission.
- c. Area VIII Meeting
- d. Mille Lacs Lake Watershed Management Group.
- e. Crow Wing River Basin Forage Council.
- f. North Central MN SWCD's JPB / TSA 8.

9. Calendar:

<u>Date</u>	<u>Meeting</u>	<u>Location</u>	<u>Time</u>
September 22	Peterson CPA Office Visit	SWCD office	8:00am to 12:00pm
October 2	Crow Wing County/SWCD bus tour	Crow Wing and Cass County-several sites	8:30am to 3:30pm
October 12	Indigenous People's Day-Holiday	Office Closed	All Day
October 20-22	BWSR Academy	Cragun's Conference Center	8:00am to 5:00pm
October 21	SWCD Board Meeting	CWC Land Services Building	9:00am to 11:30am
November 11	Veterans Day-Holiday	Office Closed	All Day
November 26-27	Thanksgiving Holiday	Office Closed	2 Days

10. Adjournment:

There was a motion by JoAnn Weaver to adjourn the meeting, seconded by Roger Waytashek, Meeting adjourned at 11:01am.

Affirmative: LK, DJ, JW, JC, RW. Opposed: None Motion: Carried

X

JoAnn Weaver
SWCD Secretary