



November 18, 2020

**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD)
Land Services Building, Brainerd, MN 56401.**

Pursuant to MN Statutes 13D.021, the Crow Wing SWCD will be holding its SWCD meeting on 11/18/2020 at 9:00am by teleconference means due to the Health Pandemic Emergency declared under Chapter 12 by the Governor. A notice of the meeting was posted on the door of the SWCD Office Location 322 Laurel Street, Brainerd, MN and explained how the public was able to participate in the meeting. The meeting followed all the requirements for an electronic meeting as spelled out in MN Statutes 13D.021 Subdivision 1, 1-4.

1. Meeting called to Order by Board Chair Diane Jacobson at 9:00 a.m. in SWCD Meeting Room.

Members Present: Diane Jacobson-Board Chair (video)
Leonard Koering-Treasurer
Jim Chamberlin-Reporter (video)
JoAnn Weaver-Secretary (video)
Roger Wayteshek-Vice Chair (video)

Others present: Melissa Barrick-District Manager
Tasha Lauer-Office Manager (video)
Chris Pence-BWSR (video)
Candi Fuller NRCS (video)

2. Pledge of Allegiance/Moment of Silence
3. Agenda Approval
There was a motion by Leonard Koering seconded by Jim Chamberlin to approve the agenda as presented.
Affirmative: LK, DJ, JC, JW
Opposed: None Motion Carried.
4. Secretary's Report 10-21-2020
There was a motion by JoAnn Weaver seconded by Leonard Koering to approve the secretary's report as presented and have Diane Jacobson to sign as needed.
Affirmative: LK, DJ, JC, JW Opposed: None Motion Carried.
5. Treasurer's Report:
There was a motion by JoAnn Weaver seconded by Jim Chamberlin to approve the October 2020 treasurer's report as presented.
Affirmative: LK, DJ, JC, JW Opposed: None Motion Carried.
6. Old Business:
 - a. NRCS Work Report
 - b. BWSR Report
 - c. County Commissioner Report
 - d. Grants:



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Grant:	Action:	Details:	Total Amount authorized:	Motion /Seconded
PRAP extension	To extend to 12/31/2021		\$10,000	JC/LK
Cost Share FY19 extension	To extend to 12/31/2021			CANCELLED
Russell Anderson	327 Conservation Cover	LCCMR Forest-Miss River	\$300 @50% = \$150	JC/JW
Pine River Fish Passage Project	Change Order/Pay App 5	PRFPP	\$16,075	JC/LK

There was a motion by Jim Chamberlin seconded by Leonard Koering to approve the all the above grant/projects/contracts and approve Leonard Koering to sign as needed.

Affirmative: LK, DJ, JC, JW Opposed: None Motion Carried.

7. New Business

- a. SWCD Draft Budget (Discussion)
- b. Personnel Committee Meeting (Discussion)
December 14, 2020 for Personnel Committee Meeting at 10am
- c. PRAP Joint Meeting with CWC December 22, 2020 (Discussion)
- d. Landowner Event 2021-February 17th, 2021 Board Meeting (Discussion)
- e. Tree Sale Open House January 27th, 2021 (Discussion)
- f. Sheila’s FMLA Request and 1 week paid parental leave

There was a motion by Leonard Koering Seconded by Roger Waytashek to approve FMLA request for Sheila Boldt, and 1 week paid parental leave.
Affirmative: LK, DJ, JC, JW, RW Opposed: None Motion Carried.

- g. MASWCD Convention-December 8, 2020 (Discussion) JC/RW

8. Reports

- a. Work Reports
- b. BWSR updates
- c. Elected Officials
- d. 1W1P-Pine River and Rum River
- e. Region 5 Development Commission
- f. Mille Lacs Lake Watershed Management Group
- g. Crow Wing River Basin Forage Council
- h. North Central MN TSA 8

9. District Bills



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There was a motion by Roger Waytashek Seconded by JoAnn Weaver to pay the monthly bills.

Affirmative: LK, DJ, JC, RW, JW Opposed: None Motion Carried.

10. Calendar

Date	Meeting	Location
12/16/2020	Regular Board Meeting	Crow Wing SWCD/Virtual
12/22/2020	PRAP/CWC meeting	Virtual

11. Adjournment:

There was a motion by Leonard Koering Seconded by JoAnn Weaver to adjourn the meeting at 10:20 am.

Affirmative: LK, DJ, JC, RW, JW Opposed: None Motion Carried.



JoAnn Weaver, Secretary